

CHIPOLA JUNIOR COLLEGE

MARIANNA, FLORIDA



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General Catalogue

ANNOUNCEMENTS

1957-1958

Library
Chipola Jr. College
Marianna, Florida

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CALENDAR — 1957-58

Summer Session, 1957

- June 10—Monday—Registration for first term of summer session, 8:00 A.M.—4:00 P.M.
June 11—Tuesday—Classes begin on regular schedule; late registration fee required for all late registrants.
June 12—Wednesday—Last day for first term registration; last day for changing class schedules or dropping courses without loss of credit.
June 28—Friday—First term of summer session ends.
July 1—Monday—Second term of summer session begins; registration for new or entering students; classes begin on regular schedule.
July 3—Wednesday—Last day for second term of summer session registration; last day for changing class schedules or dropping courses without loss of credit.
July 4—Thursday—Holiday.
July 19—Friday—Second term of summer session ends.
July 22—Monday—Third term of summer session begins; registration for new or entering students; classes begin on regular schedule.
July 24—Wednesday—Last day for third term of summer session registration; last day for changing class schedules or dropping courses without loss of credit.
August 9—Friday—Third term of summer session ends.

Fall Semester, 1957-58

- August 19—Monday—First faculty meeting, 9:00 A.M.
August 28—Wednesday—First year or entering students report at 9:00 A.M. for orientation, testing and counseling.
August 29—Thursday—Orientation, testing and counseling for new students.
August 30—Friday—Orientation, testing and counseling for new students.
September 2—Monday—Holiday.
September 3—Tuesday—Registration for all students, 8:00 A.M. - 4:00 P.M.
September 4—Wednesday—Registration for all students, 8:00 A.M. - 4:00 P.M.
September 5—Thursday—Classes begin on regular schedule; late registration fee required for all late registrants.
September 17—Tuesday—Last day for fall semester registration; last day for changing class schedules or dropping courses without loss of credit.
October 7—Monday—Student holiday; F.E.A. District meeting for faculty.
November 27—Wednesday—Thanksgiving holidays begin, 12:00 Noon.
December 2—Monday—Classes resume on regular schedule.
December 20—Friday—Christmas holidays begin, 12:00 noon.
January 6—Monday—Classes resume on regular schedule.
January 16—Thursday—Final examinations begin.
January 23—Thursday—Fall semester ends.

Spring Semester, 1958

- January 24—Friday—Registration for all students; new or entering students report at 9:00 A.M.
January 27—Monday—Classes begin on regular schedule; late registration fee required for all late registrants.
February 7—Friday—Last day of spring semester registration; last day for changing class schedules or dropping courses without loss of credit.
April 22—Tuesday—Spring holidays begin, 4:00 P.M.
April 28—Monday—Classes resume on regular schedule.
May 27—Tuesday—Final examinations begin.
June 1—Sunday—Baccalaureate service.
June 3—Tuesday—Spring semester ends; commencement exercises.

COUNTY ADMINISTRATION

1957-58

J. D. Milton, Superintendent, Jackson County, Marianna, Florida
George Atkins, Superintendent, Calhoun County, Blountstown, Florida
W. T. McFatter, Jr., Superintendent, Washington County, Chipley, Florida

BOARD OF PUBLIC INSTRUCTION, JACKSON COUNTY

J. M. Cooper, Jr., Chariman, Graceville, Florida
R. B. Beall, Sr., Marianna, Florida
Charles Olive, Greenwood, Florida
D. J. Lanier, Sneads, Florida
Hubert Brock, Cottdale, Florida

COLLEGE ADVISORY COMMITTEE

Jackson County: R. B. Beall, Sr., Chairman, Marianna, Florida
W. O. Wells, Alford, Florida
T. K. Snipes, Malone, Florida

Calhoun County: B. H. Stone, Kinard, Florida
Preston Nichols, Altha, Florida
Gus Baldwin, Jr., Altha, Florida

Washington County: J. A. Douglas, Chipley, Florida
Walker Hughen, Chipley, Florida
D. J. Cook, Chipley, Florida

COLLEGE ADMINISTRATION

K. G. Skaggs, A.B., M.A., President
G. W. Allen, Jr., B.S., M.A., Registrar

FACULTY 1957-58

Dates following names indicate initial employment by Chipola Junior College. Teaching area is designated by division only.

K. G. Skaggs (1949) President
A.B., M.A., University of Florida
Advanced Post Graduate Study, Northwestern University and Florida State University.

G. W. Allen, Jr. (1948) Registrar
B.S., Troy State Teachers College
M.A., University of Alabama

Terrell Wayne Bailey (1955) Social Science
B.A., University of Florida
M.A., George Peabody College for Teachers

Arthur H. Bryan (1956) Natural Science and Mathematics
B.S., Washington State University
M.A., University of Maryland
V.M.D., University of Pennsylvania

W. C. Burdeshaw (1954) Director, Adult Division
B.S., Troy State Teachers College
M.S., Florida State University

James H. Clinton (1956) Natural Science and Mathematics
B.S., M.S., University of Illinois

Bertha C. Daniel (1951) Natural Science and Mathematics
A.B., M.A., Florida State University
Advanced Post Graduate Study, Florida State University and University of Wyoming.

E. T. Denmark, Jr., (1954) Natural Science and Mathematics
B.S., University of Florida
M.S., Florida State University

Eva J. Dixon (1955) Librarian
A.B.E., M.A., University of Florida
Advanced Post Graduate Study, University of Florida

Earl E. Hamilton (1952) Social Science
A.B., M.A.E., University of Florida
Advanced Post Graduate Study, University of Florida

Ned Leroy Haven (1955) Communications and Humanities
A.B., M.A.E., University of Florida
Advanced Post Graduate Study, University of Florida

Bonnie Holt (1956) Physical Education
B.S., Mississippi Southern College

Joseph F. Hull, Jr. (1956) Communications and Humanities
A.B., M.A., University of Alabama
Advanced Post Graduate Study, University of North Carolina and Florida State University

Albert S. Johnson (1950) Natural Science and Mathematics
B.S., Indiana State Teachers College
M.S., University of Illinois
Advanced Post Graduate Study, University of Illinois and Purdue University

Karl C. Keyes (1955) Business
B.S.B.A., M. Ed., University of Florida

James H. McGill (1952) Natural Science and Mathematics
B.S., M.S., Alabama Polytechnic Institute

*Donna Jo Miesse (1956) Communications and Humanities
B.A., Newcomb College

Melvin C. Neeley (1956) Social Science
B.S., M.S., Alabama Polytechnic Institute

James S. Pavy (1956) Athletic Director, Physical Education
B.S., M.S., Florida State University

Chester H. Pelt (1948-50, 1954) Director of Student Personnel, Social Science
B.A., Atlantic Christian College
M.A., Florida State University
Advanced Post Graduate Study, Florida State University

Mabel A. Spiers (1956)	Communications and Humanities
B.S., Wooster College	
M.A., Columbia University	
Advanced Post Graduate Study, Columbia University and Western Reserve University.	
Rollin R. Stevens (1955)	Natural Science and Mathematics
B.S., Utah State University	
M.S., Florida State University	
Josephine Story (1955)	Natural Science and Mathematics
B.S., M.S., Florida State University	
Earle C. Taylor (1955)	Communications and Humanities
A.B., Oglethorpe University	
M.A., Florida State University	
W. I. Throssell (1954)	Communications and Humanities
A.B., University of Washington	
M.A.E., D.E.D., University of Florida	
(To be appointed)	Social Science
(To be appointed)	Communications and Humanities
*(To be appointed)	Natural Science and Mathematics

*Indicates part-time.

General Information

HISTORY AND LOCATION

Chipola Junior College was founded in 1947 as a private educational institution. On September 1, 1948, the College became a part of the public education system of the State of Florida, with the support of three counties: Jackson, Washington, and Calhoun, and was approved by the State Board of Education for participation in the Foundation Program.

On July 1, 1949, K. G. Skaggs became administrative head of the College. A reorganization of curricula was immediately instituted, and plans were put underway for the inauguration of terminal and adult programs. The addition of these programs to the already existing university parallel program of study has now been accomplished. Also, the College has greatly expanded all phases of the curricula, and the faculty and student body have shown continued growth.

In 1953 the College was moved from its original location at the former Marianna Army Air Base to a new campus located on the northern city limits of Marianna. The campus is a beautifully wooded twenty-acre tract, a gift from the City of Marianna.

The College was opened on its new site, in temporary buildings, in 1953. College officials planned immediately for new facilities and a new physical plant. The first permanent structure, a combination administration, library and classroom building, was completed and occupied in the Spring of 1954. Four additional permanent buildings will be ready for occupancy at the beginning of the 1957-58 school year. New buildings include the Student Center with a cafeteria and snack bar, the Science Building, a new Administration-Classroom building, and the Gymnasium and Physical Education building. A new Library building is scheduled for completion during the 1957-58 school year.

THE JUNIOR COLLEGE

One of the most significant trends in American education of the past two decades has been the development and growth of the Junior College. Most junior colleges have retained their individuality as small colleges with all the advantages of instruction and school spirit that such colleges exhibit, and at the same time they have been able to serve the immediate interests of the localities in which they are established.

Many high school students are not ready upon graduation from their high schools to enter a large university or college and successfully carry the work demanded of them at such institutions. The transition from high school to college is a difficult one to make, and much personal adjustment is necessary.

To many students and their parents, the junior college provides the answer to this problem of transition. Proximity to home and home town environment, small classes, individual attention and interest on the part of the administration and faculty, the friendly spirit of small campus life, emphasis upon good teaching, and the feeling that the student is an integral part of the school are all factors that make the junior college especially inviting.

Not any less important is the fact that junior college offers low cost college education of high scholastic standard. Many boys and girls graduating from high school are eager to continue their education but find themselves thwarted from pursuing their ambition because of the high cost of living conditions and tuition costs of many four-year institutions. Serving the needs and interests of all the citizens in the communities it represents, the junior college has provided the opportunity longed for by many ambitious students and has opened the way for them, through its terminal education programs, to become more valuable workers and job-holders than they might have had the opportunity otherwise to become.

Finally, with its predominating Christian atmosphere and influence, and its roots deeply imbedded in the American way of life, the junior college takes particular pride in the emphasis given to the development of character, to the training of its students in their duties as good citizens and to the awakening of their responsibilities as leaders in their respective communities.

OBJECTIVES OF CHIPOLA JUNIOR COLLEGE

It will be the function of Chipola Junior College to encourage more high school graduates of the schools of Jackson, Calhoun and Washington counties and other communities of this area to continue their education beyond the high school course. In areas now served by junior colleges great advantages have accrued to the business houses, industries, agricultural services, and offices because of the increasing group of highly trained and educated personnel available for employment. This in turn provides greater opportunities for the young people and keeps them from seeking employment in other areas or states where their income and contribution to the community economy is lost. Thus, in its own way, the junior college contributes to the general economy and prosperity of the counties it serves. Chipola Junior College has as its aim and purpose to serve not only the three counties which contribute to its support, but through planned programs in the fields of industry and business, to serve the entire West Florida area and to do everything it can to foster opportunities for employment in and development of these fields of endeavor.

Specifically, Chipola Junior College has the following objectives:

1. To prepare students who expect to enter the professions for continuing their work in four-year colleges and universities. By satisfactorily completing here the prescribed university parallel course, a student may enroll as a junior in the college or university of his choice.
 2. To train students whose formal education will end with the junior college by prescribing terminal programs that will fit them for employment in industry and business.
 3. To provide courses for adult members of the community who wish to further their education or enrich their cultural life through courses offered by the college.
- The administration and faculty of Chipola Junior College are making a sincere effort to meet these objectives by:
1. An intelligent program of study in the field of liberal arts.
 2. Well-planned terminal and adult education programs.
 3. An adequate counseling and guidance program.
 4. A system of student government that trains for leadership and citizenship.
 5. A well-rounded program of student activities.
 6. A worth-while program of community activities.

CREDITS AND OFFICIAL STANDING

Chipola Junior College is a publically controlled school and is a part of the education system of Jackson, Calhoun and Washington counties and the State of Florida.

The college is an active member of the American Association of Junior Colleges, the Southern Association of Junior Colleges, the Florida Association of

Public Junior Colleges, and the Florida Association of Colleges and Universities. Credits earned at Chipola are recognized and accepted by both of Florida's state universities and other colleges and universities of Florida and nearby states. The only requirements for transfer without loss of credit to Florida's state universities are a grade of "C" or better in each subject and the maintenance of a satisfactory scholastic average after transfer. Other four-year colleges usually follow the same or a similar policy.

VETERAN'S EDUCATION

Chipola Junior College is approved for training veterans under the provisions of Public Law 550 (Korean G.I. Bill of Rights) and Public Law 894 (Vocational Rehabilitation Act). The college is also approved by the Veterans Administration for training under Public Law 634 (War Orphans Assistance Act).

Prospective veterans students or the eligible children of deceased veterans who plan to attend under any of the Veterans Administration programs should secure a valid certificate of eligibility and present same to the Registrar on or before the registration date. It is suggested that prospective students contact the nearest Veterans Administration office to make sure that all of the necessary are in order. Also, those desiring further information are urged to contact the Registrar regarding the procedure and selection of a vocational objective.

GUIDANCE PROGRAM

Under the direction of the Registrar every member of the faculty participates in the student guidance program in order that each student may have the benefit of an adult counselor in the solution of his or her problems. Counselors provide assistance in the wise selection of objectives and courses, in the best methods of study and use of the library, and in such personal and social problems as an individual student may have.

At the beginning of the semester all entering or first-year students are required to attend orientation programs, participate in small group meetings, and take certain tests. The President and other officers will be available during this time for personal conferences and students are urged throughout the year to feel free to consult not only their own counselor but any of the administrative staff.

A placement bureau for part-time and full-time employment of students has been established. Students who wish employment should consult the Registrar for instructions.

*Director of Counseling
L. L. L...*

SCHOLARSHIPS AND SELF-HELP

1. Gift Scholarships. Several gift scholarships administered by the college have been established by individuals, civic clubs, and business organizations of Northwest Florida. Gift scholarships established to date include:

- A. Marianna Kiwanis Club, \$100.00 per year to two students residing in Marianna, Greenwood or vicinity.
- B. Marianna Pilot Club, \$100.00 each per year to three women students.
- C. Chipley Hardware Company, \$100.00 each per year to two students residing in Washington County.
- D. Jackson Packing Company, \$100.00 per year to any student.
- E. Harshbarger Scholarship Fund. \$135.00 each per year to one man and one woman student residing in Jackson County.

All of these scholarships are awarded on the basis of financial need, character and scholarship. Applications should be addressed to the President, Chipola Junior College.

2. State Scholarships. Chipola Junior College is one of the approved Florida institutions for the state General Scholarships for the preparation of teachers. These scholarships, awarded by the State Department of Education on a competitive basis, are for \$400.00 per year. The recipient is obligated to teach one year in Florida's public schools for each year the scholarship is in effect. Otherwise, the recipient must repay the scholarship. Interested students should contact their high school principal or the County Superintendent of Public Instruction concerning competitive examinations for these scholarships.

3. Work Scholarships. A revolving fund for work scholarships has been established by the civic clubs, individuals, and business organizations listed below:

Jackson Packing Company	\$200.00
Marianna Business and Professional Women's Club	\$150.00
Harrison Chevrolet Company	\$300.00
Marianna Rotary Club	\$300.00
Mr. J. A. Ormond	\$150.00
John Burton Memorial Scholarship	\$100.00
Marianna Elks Club	\$100.00

The establishment of this revolving fund has made possible the awarding of work scholarships to worthy students. The recipient of a work scholarship repays funds advanced by working for the college at the prevailing wage rate. No specific number of work scholarships are awarded. The number of students participating depends upon the amount of financial assistance needed by the recipients. Work scholarships are awarded on the basis of financial need, scholarship, character and work skills. All applications should be addressed to the President.

4. Part-time Employment. The college maintains a work-plan for students who wish to earn part of their expenses while attending school. Payment for work will be made at the rate of fifty cents per hour. Working students may collect the amounts due them at regular intervals. Also, effort will be made to secure part-time employment for worthy students from Marianna business firms. Interested students are advised they will be able to earn only a part of their college expenses by means of part-time employment. All inquiries should be addressed to the President.

FACILITIES FOR ROOM AND BOARD

Restricted housing facilities for students for the 1957-58 academic year will be available.

Male students will be housed in dormitories at Chipola Circle and will be furnished transportation to and from the main campus for classes and meals.

No dormitory facilities are available for women students. Women students may secure rooms in approved private homes in Marianna. However, the college assumes no responsibility for students living off the campus.

The Cafeteria is located in the Student Center Building on the campus. Students living both on and off the campus may use this facility for meals.

Neither the dormitories nor the cafeteria will be open for the summer session.

SPORTS AND RECREATION

A distinct contribution to the recreational facilities of the college is the Student Center. In this building, open for all students, is located the student lounge, snack bar, and Student Government Association facilities. Also, in this building, dances, parties and receptions will be held.

Chipola Junior College participates in interscholastic basketball. Its teams in former years have provided successful seasons in this sport, and a good schedule of games with colleges in Florida and nearby states has been arranged. Students are urged to participate in this varsity sport, and it is the insistent wish of the administration that a high level of sportsmanship be maintained at all times.

The college also offers a program of intramural sports in which all students may participate. Both women and men are urged to participate in one or more intramural sports activities.

Physical education is required of all students as a part of the academic curriculum. Students with physical disabilities may be relieved of this requirement upon the recommendation of a practicing physician. Veterans and other students over twenty-five years of age may be excused from physical education upon written application to the Registrar.

STUDENT PUBLICATIONS AND ACTIVITIES

Through the cooperation of the administration and the faculty, two student

publications represent the school.

The Papoose, a monthly newspaper, is published by a student editorial staff with the assistance of a faculty advisory committee. A student annual, the Chijuco, is published each year by the students with the help and cooperation of a faculty committee.

Public speaking, debating, and dramatics are a part of the extra-curricular activity of students.

The Dramatic Club regularly presents programs both off and on the campus.

The Glee Club is one of the outstanding organizations on the campus, and presents many programs to the public as well as to the student body.

The Photography Club is an active organization open to all students interested in photography as a hobby or as a profession.

The Golden Arrow is a society for the recognition of students with high academic averages.

The Veterans Club is a service organization composed of Korean War Veterans.

ADMISSION

The following qualifications, requirements and conditions for admission of students to Chipola Junior College are in effect for students entering on or after June 11, 1956:

1. An applicant must be a graduate of an accredited high school or possess the equivalent of a high school education as established by the issuance of a certificate or diploma of high school equivalency by the Florida State Department of Education or similar agency in other states; and, in addition, must have attained examination scores which place the applicant in the upper eighty-five percentile rank among Florida high school seniors as measured by the American Council on Education Psychological Examination administered by the University of Florida.

2. An applicant who is a graduate of an accredited high school or who possesses the equivalent of a high school education as above set forth, but whose scores on the above mentioned examination place the applicant in the lower fifteen percentile rank among Florida high school seniors, or an applicant who has not taken said examination, shall be required to appear before the Admissions Committee of Chipola Junior College for a personal interview and take a psychological examination administered under the direction of the Admissions Committee. After reviewing the evidence obtained from such interview and examination, the Admissions Committee may grant or deny admission.

3. An applicant shall furnish a health certificate from a practicing physician showing satisfactory physical condition and freedom from communicable disease.

4. An applicant who has previously attended any other college or university shall be required to meet all of the qualifications, requirements and conditions as set forth above, and shall be required to furnish evidence of his or her eligibility to return to the college or university last attended.

5. No applicant shall be admitted as a student to Chipola Junior College who does not meet the above qualifications, requirements, and whose application has not been received and approved on or before the last date for registration for any semester or session as set forth in the official college calendar shown in this catalogue.

STUDENT AND SCHOLASTIC REGULATIONS

1. **Registration.** All students are required to register at the beginning of each semester or session for assignment to classes. New or entering students are required to report for pre-registration orientation, testing and counseling on the date announced in the calendar. Students completing registration after the date prescribed in the calendar will be charged a late registration fee of \$5.00.

2. **Attendance.** Regular attendance is required of all students. For emergency purposes only, one absence per semester hour of work will be allowed in each course. Absences in excess of this number must be answered in person to the President or the Registrar, and the student may be subject to the loss of

quality points or credit, or dismissal from the college. Absences from class on the day before or the day after a holiday count as double absences.

3. **Discipline.** The administration expects all students to conduct themselves as ladies or gentlemen at all times, both on and off the campus. Rules and regulations governing conduct have been set up by the Chipola Junior College Student Government Association and approved by the President and the faculty. Violation of these rules will subject the student to dismissal from the college. The decision of the President in all cases involving an infraction of disciplinary rules will be final.

4. **Grading System.** The following system of grading is used:

- A—Excellent—4 quality points per credit hour.
- B—Good—3 quality points per credit hour.
- C—Average—2 quality points per credit hour.
- D—Poor, but passing—1 quality point per credit hour.
- F—Failure—No quality points.
- I—Incomplete.
- W—Officially withdrawn.

To be eligible for graduation, a student must have at least twice as many quality points as he has semester hours of work attempted or pursued. This means that a student must maintain a scholastic average of "C" or better in order to graduate.

5. **Scholastic Suspension.** Students who fail more than fifty percent of the semester hours attempted or pursued during any semester or session are subject to scholastic suspension for one semester. All such cases will be referred to the faculty Administrative Council for final decision.

6. **Final Examinations and Tests.** Tests and quizzes, oral or written, may be given at any time at the discretion of the instructor. Regularly scheduled examinations will be given at the end of each semester or session. Special examinations or re-examinations will be given only with the approval of the President.

7. **Changing Class Schedules.** After a student has been duly registered, he may change a class or drop a course only with the permission of the Registrar. The student should consult the college calendar for the last date for making such changes.

8. **Requirements for Graduation.** To obtain the Associate in Arts Diploma from Chipola Junior College, a student must have maintained a scholastic average of "C" (2.00) or better and must have successfully completed a total of not less than 60 semester hours of college work, the last 20 semester hours being taken in residence at Chipola Junior College. Effective for students entering on or after June 10, 1957, the semester hours offered for graduation must include those listed elsewhere in this catalogue as one of the prescribed curricula, or the following:

English 100 or 101 and 102	8 Sem. Hrs.
Mathematics (any course)	3 8 Sem. Hrs.
Humanities 201-202	8 Sem. Hrs.
Natural Science (any two or more courses)	6 Sem. Hrs.
Physical Education (activity courses)	4 Sem. Hrs.

Six or more semester hours from among the following:

Economics 205-206; History 155, 156, 201, 202 or 110;
Geography 205-206; Political Science 211-212;
Sociology 110, 150 or 205; and

Social Science 111-112

Three or more semester hours from among the following:

English 205, Health 105, Philosophy 185 or 205,
Psychology 115 or 205, and Sociology

110 or 205

3 Sem. Hrs.

The remaining 22 semester hours may be selected by the student if he elects to meet the requirements listed above instead of following one of the prescribed curricula listed under Courses of Study in this catalogue. However, it is recommended that one of the prescribed curricula be followed.

The Physical Education requirement may be waived if the student has requested same due to physical disability, age, or military service.

A certificate may be issued to those students who complete all of the requirements for graduation except the maintenance of the "C" or 2.00 scholastic average.

9. Student Load.

A. The minimum load for full-time students is 12 semester hours per semester or 6 semester hours for the entire summer session.

B. The following regulations apply concerning the maximum student load:

1. The maximum load for an entering student is 17 semester hours per semester or 9 semester hours per summer session.
2. The maximum load for any student who failed to maintain a "C" average for the preceding semester or session is 15 semester hours or 7 semester hours per summer session.
3. No student will be allowed to pursue a load of over 18 semester hours per semester or 9 semester hour per summer session unless he or she maintained a scholastic average of "B" or above for the previous semester or session.
4. The maximum load in any case is 21 semester hours per semester or 10 semester hours per summer session.

10. Part-time and Special Students. Part-time students will be accepted for college work upon the approval of the President or Registrar. Students over 21 years of age who wish to take special courses at Chipola Junior College not for college credit may do so with the permission of the President or Registrar and after payment of the proper fees. However, students pursuing work for credit must meet college entrance requirements listed elsewhere in this catalogue.

EXPENSES

Expenses listed below apply to all except Adult Division students and those special students pursuing only a single course. Full information concerning these charges may be secured by contacting the Registrar.

All charges for fees and for room rent (if desired) are payable at the time of registration for each semester or session.

1. Matriculation Fee:

A. For full-time students:

1. Florida students residing in supporting counties: \$37.50 per semester; \$18.75 per summer session.
2. Other Florida students: \$47.50 per semester; \$23.75 per summer session.
3. Non-Florida students: \$62.50 per semester; \$31.75 per summer session.

B. For part-time students:

1. Florida students residing in supporting counties: \$3.25 per semester hours (per semester or summer session).
2. Other Florida students: \$4.25 per semester hour (per semester or summer session).
3. Non-Florida students: \$5.25 per semester hour (per semester or summer session).

2. **Student Activity Fee** (Applicable to all students):

\$10.00 per semester; \$5.00 per summer session.

3. **Library Fee** (Applicable to all students):

\$2.50 per semester; \$1.25 per summer session.

4. **Late Registration Fee** (Applicable only to students registering after the prescribed date): \$5.00.

5. **Laboratory Fees** (Applicable only to students enrolled in these courses:

- A. Biological Science 101, 102, 111, 112, 215, 216, 225, and 226, \$3.00 per course.
- B. Chemistry 201-202, \$3.00 per course.
- C. Photography 150, \$3.00 per course.

D. Physics 201-202, \$3.00 per course.

E. Business 101, 102 and 230, \$3.00 per course.

F. Physical Education 101, 102, 201 and 202, \$1.00 per course.

6. **Transcript Fee** (Applicable only to those students who request more than one transcript. The first transcript is furnished free of charge): \$1.00 per transcript.

7. **Graduation Fee** (Applicable only to those students completing requirements for graduation): \$7.50 (Includes cap and gown rental and diploma).

8. **Dormitory Rent** (For students living in the college dormitories): \$42.50 per semester; a breakage deposit (refundable) of \$5.00 is also required.

9. **Books and School Supplies** (Estimated cost per school year): \$40.00.

10. **Cafeteria Charges:**

Students may purchase meal tickets or pay for their meals each time they go to the cafeteria. The cost is approximately \$1.50 per day. Prices subject to change with the fluctuation in the costs of food.

RECAPITULATION OF EXPENSES FOR FULL-TIME FLORIDA STUDENTS WHO RESIDE IN SUPPORTING COUNTIES

(for a school year of two semesters)

1. For the day student who commutes each day from home:

Matriculation, Student Activity and Library Fees	\$100.00
Books, Supplies and Laboratory Fees (estimated)	\$45.00

TOTAL

\$145.00*

*This does not include any meals or transportation expenses. If the student desires to eat the noon meal at the college cafeteria, the cost per school year would be approximately \$90.00.

2. For the boarding student who lives on the campus five days per week and spends his weekends at home.

Matriculation, Student Activity and Library Fees	\$100.00
Books, Supplies and Laboratory Fees (estimated)	45.00
Room Rent	85.00
Meals (estimated)	270.00

TOTAL

\$500.00**

**This does not include any allowance for transportation, laundry or incidental expenses.

3. For full-time boarding student who lives on the campus the full seven days per week:

Matriculation, Student Activity and Library Fees	\$100.00
Books, Supplies and Laboratory Fees (estimated)	45.00
Room Rent	85.00
Meals (estimated)	405.00
Incidental Expenses, including Laundry (estimated)	65.00

TOTAL

\$700.00

Note: For other Florida students, add \$20.00 per year to the above totals; for non-Florida students, add \$50.00 per year to the above totals.

REFUND POLICY

1. The Student Activity Fee and Library Fee are non-refundable.
2. All Laboratory Fees are non-refundable.
3. The Graduation Fee will be refunded in the event a student fails to meet the requirements for graduation.
4. For the Matriculation Fee, the refund schedule is as follows:

A. For semester charges:

Attendance for five weeks or longer	None
Attendance between four and five weeks	20%
Attendance between three and four weeks	40%
Attendance between two and three weeks	60%
Attendance for two weeks or less	80%

- B. For summer session charges:*
- | | |
|--|------|
| Attendance for three weeks or longer | None |
| Attendance between two and three weeks | 50 % |
| Attendance between one and two weeks | 60 % |
| Attendance for one week or less | 75 % |
- *This schedule applies only to those students who enroll for the entire summer session. For a refund schedule for those students registering only for a single three week term of the summer session see the Registrar.

COURSES OF STUDY

COURSES OF STUDY LEADING TO ADVANCED DEGREES AT FOUR-YEAR COLLEGES AND UNIVERSITIES

General Information

Any student who plans to transfer to a four-year college or university after graduation from Chipola Junior College should consult the Registrar concerning an approved course of study that will fulfill the requirements of the school to which he expects to transfer. Also, the student may write to the Registrar of the school he expects to attend after graduation from Chipola for instructions concerning his course of study while attending Chipola.

The courses of study listed below are the suggested courses of study to follow. It is felt that they will fulfill the requirements for the first two years of work at most four-year colleges or universities.

1. THE GENERAL COLLEGE COURSE.

This curriculum should be followed by students who expect to transfer to four year colleges, but have not yet decided upon a definite objective. Also, this curriculum is designed to fulfill the general or university college requirements of most four-year colleges.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Hu 201-202	8
BioSc 111-112* or PhySc 111-112**	6	PhySc 111-112** or BioSc 111-112*	6
Mathematics***	3-4	En 205	3
Social Science****	6	Social Science****	6
PE 101-102	2	PE 201-202	2
Electives*****	6-3	Electives*****	6
	<hr/> 31-29		<hr/> 31

* BioSc 215-216, 225-226, or 205 may be substituted.

** Chemistry 201-202 may be substituted.

*** Any one course; student may elect Ma 115, 140 or 155.

**** Any six semester hours in History, Economics, Political Science, Geography, Sociology or Social Science (Survey); SocSc 111-112 is recommended for the Freshman year unless the student plans to major in some area of the social science field. Students planning transfer to Florida State University should take SocSc 111 during the Freshman year and either Hist 155-156 or 201-202 during the Sophomore year; students planning to transfer to the University Florida should take SocSc 111-112 during the Freshman year.

***** The Registrar or other faculty counselor should be consulted concerning elective subjects. In general, they should be in the area or field of student's major interest. Students planning to transfer to the University of Florida should include Phil 185.

2. PRE-AGRICULTURE COURSE.

This curriculum includes the first two years of work for students who plan to earn a degree in Agricultural Education, Agricultural Science, or Agricultural Engineering. It is designed primarily for students who expect to transfer to the University of Florida. Students who plan to transfer to Alabama Polytechnic Institute should consult the Registrar for a planned program.

FRESHMAN YER	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Hu 201-202	8
BioSc 215-216 or 225-226*	6	Chem 201-202***	8
Mathematics**	3-4	BioSc 225-226 or 215-216*	6
Phil 185****	3	PE 201-202	2
SocSc 111-112	6	Electives*****	6-9
PE 101-102	2		
Electives	3-4		<hr/> 30-33
			<hr/> 31-33

* Student may elect to take BioSc 111-112 and BioSc 215-216 or 225-226. However, 215-216 and 225-226 are recommended.

** Ma 115 meets the minimum requirement. However, Ma 155-156 (9 semester hours) should be taken if the student plans to enter Agricultural Engineering; also, either Ma 140 and 150 or 155-156 are recommended for all students. At least Ma 140 should be pursued as either a prerequisite or corequisite for Chemistry.

*** PhySc 111-112 should be pursued during the Freshman year if student's record and test scores indicate a weakness in Chemistry. In this case, some of the work listed for the Freshman year will have to be postponed until the Sophomore year.

**** Phil 185 is not needed if student takes six or more semester hours of Mathematics.

***** The Registrar or other faculty counselor should be consulted concerning elective subjects. Phys 201-202 and MeDr 121 should be included if student desires to enter Agricultural Engineering. Also, some subjects scheduled for the Freshman year might need to be postponed until the Sophomore year. If the student elects to take Physics during the Sophomore year, Chemistry should be pursued during the Freshman year. PhySc 111-112 may be necessary as a prerequisite for both Chemistry and Physics. If so, student would have to either take both Chemistry and Physics during the Sophomore year or postpone Physics until the Junior year.

3. PRE-BUSINESS ADMINISTRATION COURSE.

The program of study outlined below is recommended for those students planning to work toward a degree in Business Administration, Business Administration-Law combination, and Public Administration.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Hu 201-202	8
BioSc 111-112 or PhySc 111-112	6	PhySc 111-112 or BioSc 111-112	6
Ma 115, 140 or 155*	3-4	Acct 201-202	6
Social Science**	6	Ec 205-206**	6
PE 101-102	2	Ma 210-220*	6
Electives***	6-3	PE 201-202	2
	<hr/> 31-29		<hr/> 34

* Ma 115 will satisfy the minimum requirements if the student plans to transfer to Florida State University. However, the University of Florida requires Ma 210 and 220, and, in general, Ma 140 or 155 is needed as a prerequisite for these courses. Also, Ma 210 and 220 are recommended for several major areas at Florida State University. Ma 140 or 155 and Ma 210 and 220 are recommended for all students.

** Students planning to transfer to Florida State University need Soc Sc 111-112 and either Hist 155-156 or 201-202. These students should either take both SocSc 111-112 and History during the Freshman year, or take History during the Sophomore year instead of Ma 210-220. If History is pursued during the Freshman year, student would have no electives unless an overload were scheduled. The University of Florida requires only SocSc 111-112 during the Freshman year; also, the student may elect to take

PolSc 211-212 instead of SocSc 111-112. Ec 205-206 is a prerequisite for advanced courses in Economics; therefore, it is recommended for the Sophomore year only.

*** The Registrar or other faculty counselor should be consulted concerning electives. If the student plans to transfer the University of Florida, Phil 185 should be included. See above concerning students who plan to transfer to Florida State University. Electives should be pursued during the Sophomore year instead of Ma 210-220 if the student desires to enter Public Administration at Florida State University; PolSc 211-212 should be included.

4. PRE-EDUCATION COURSE.

This is the recommended curriculum for students planning to work toward a degree in Elementary or Secondary Education. Students planning to major in Industrial Arts Education, Health Education, or Physical Education should consult the Registrar concerning a planned program. Curricula for Agricultural Education and Home Economics Education are listed elsewhere in this section.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Hu 201-202	8
BioSc 111-112 or PhySc 111-112*	6	PhySc 111-112 or BioSc 111-112*	6
Ed 105**	3	Ed 205**	3
Psy 205***	3	Psy 206 or 207***	3
SocSc****	6	SocSc****	6
PE 101-102	2	PE 201-202	2
Electives *****	3-6	Electives *****	3-6
	31-34		31-34

* Chemistry should be pursued instead of PhySc if student plans to teach Science in the secondary school; in this case PhySc 111-112 should be pursued only if necessary as a prerequisite for Chemistry. Also, either BioSc 215-216 or 225-226, or both, should be pursued instead of BioSc 111-112 if the student expects to have Science as his major teaching field.

** Students planning to transfer to Troy State Teachers College should take other subjects in the Social Science area or electives instead of Ed 105 and 205; these subjects are not scheduled there until the junior year. For students who plan to transfer to Florida State University, Ed 105 should be scheduled for the first semester of the Freshman year, and Ed 205 should be scheduled for the second semester of the Sophomore year.

*** Psy 205 is required for all students who intend to teach; it should be scheduled for the second semester of the Freshman year. Psy 206 is required of Elementary Education majors at Florida State University; Psy 207 is required for Secondary Education majors. Neither Psy 206 nor 207 are scheduled for the first two years at Troy State Teachers College; students planning to transfer there should take other subjects in the Social Science area or electives instead of Psy 206 or 207.

**** Students planning to transfer to Florida State University need SocSc 111 and either Hist 155-156 or 201-202 plus SocSc 112 or some course in Political Science, Economics, Sociology, or Geography. Students planning to transfer to Troy State Teachers College should take SocSc 111-112, Soc 150, and Geog 205 or 205-206. Elective subjects should be in Social Science area if student plans to teach in that area in secondary school.

***** Students should consult the Registrar or other faculty counselor concerning electives. Phil 185 should be included if student plans to transfer to University of Florida. In general, electives should be in the field of the student's major interest. If the student plans to teach in secondary schools the elective should be in the expected teaching area.

5. PRE-ENGINEERING COURSE.

The program outlined below is designed primarily for students who plan

to transfer to the University of Florida and earn a degree in some field of Engineering. Footnotes give the necessary variations for students who plan to transfer to Alabama Polytechnic Institute. Students planning to transfer to any other college or university should consult the Registrar for a planned program.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Hu 201-202****	8
Ma 155-156*	9	Ma 255-256	8
Chem 201-202**	8	Phys 201-202**	10
Social Science***	6	MeDr 121-122*****	6
PE 101-102	2	PE 201-202	2
	33		34

* Students not qualified to take Ma 155 during the first semester of the Freshman year will be required to take Ma 115 as a prerequisite. Such students will take Ma 115 during the first semester, Ma 155 during the second semester, and Ma 156 during the summer session. They will then be ready for Ma 255-256 to be scheduled during the Sophomore year. If the student does not complete Ma 155-156 prior to the beginning of the Sophomore year, Ma 255-256 (Calculus) must be postponed until the Junior year.

** Students not qualified to take Chem 201-202 on entrance will be required to take PhySc 111-112 as a prerequisite. This will necessitate shifting Chem 201-202 to the Sophomore year and Phys 201-202 will have to be postponed until the Junior year.

*** SocSc 111-112 is recommended for students planning to transfer to the University of Florida; other subjects such as Political Science and Economics are acceptable. Students planning to transfer to Alabama Polytechnic Institute should schedule Ec 205 and either Hist 201 or 202.

**** Students planning to transfer to Alabama Polytechnic Institute should take Geog 205 and En 205 instead of Hu 201-202.

***** MeDr 121-122 may be taken during the Freshman year, but the Sophomore year is recommended. If it is taken during the Freshman year, Social Science should be pursued during the Sophomore year.

6. PRE-FORESTRY COURSE.

The curriculum outlined below is recommended for all students who expect to earn a degree in Forestry. It is designed primarily for those students who expect to transfer to the University of Florida.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Hu 201-202	8
Ma 155-156 or 140-150*	9-6	BioSc 215-216 or Chem 201-202**	6-8
Social Science***	6	MeDr 121	3
Chem 201-202 or BioSc 215-216**	8-6	Social Science***	3
PE 101-102	2	PE 201-202	2
Electives****	0-3	Electives****	8-10
	33-31		30-34

* Either Ma 155-156 or 140-150 will meet the minimum requirements; Ma 155-156 is recommended. However, the student may be required to take Ma 115 as a prerequisite mathematics course if he is not qualified to take either Ma 140 or 155 on entering college.

** Student should take Chem 201-202 one year and BioSc 215-216 the next, or vice versa. However, if he is not qualified to take Chemistry on entering college he will be required to take PhySc 111-112 as a prerequisite. This would necessitate taking both Chem 201-202 and BioSc 215-216 during the Sophomore year.

*** The student needs a minimum of six semester hours in the Social Science field, but nine semester hours are recommended. Economics

205-206 and Political Science 211 or 212 are recommended; SocSc 111-112 will meet the minimum requirement at the University of Florida.

**** BioSc 225-226 (Zoology) or BioSc 111-112 (General Biology) are recommended if the student elects to major in Wildlife Management; BioSc 225-226 during the Sophomore year is recommended for such majors. Physics is recommended but not required. Effective Speaking (En 205) is recommended for all students.

7. PRE-HOME ECONOMICS COURSE.

The course of study listed below is recommended for all students who plan to earn a degree in Home Economics or Home Economics Education.*

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	See* (Below).	
BioSc 111-112	6		
Chem 201-202**	8		
Ma 115 or 140***	3		
Psy 205	3		
Social Science****	3-6		
PE 101-102	2		
33-36			

* Since Chipola does not offer professional courses in Home Economics it is recommended that the student transfer to a college or university offering such courses after two or three semesters. If the student takes more than two semesters work at Chipola, Hu 201-202 and additional work in the Social Science area should be included.

** If the student is not eligible to take Chemistry on entering college, PhySc 111-112 should be taken as a prerequisite. This would call for scheduling Chem 201-202 during the Sophomore year.

*** Ma 115 meets the minimum requirements at Florida State University. However, Ma 140 is recommended for all students.

**** Student should take either Soc 150, or SocSc 111 and Soc 150 if planning to transfer to Florida State University. Other courses in the Social Science area including Hist 155-156 or 201-202 may be taken.

8. PRE-LAW COURSE.

This is the recommended course of study for all students who expect to earn a degree and enter any school of law.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 101-102	8	Hu 201-202	8
BioSc 111-112 or PhySc 111-112	6	PhySc 111-112 or Bio Sc 111-112	6
Ma 115 or 140	3	Ec 205-206	6
Phil 185	3	PolSc 211-212 or Hist 201-202	6
Hist 201-202 or PolSc 211-212	6	Span 201-202*	6
Span 101-102*	6	PE 201-202	2
PE 101-102	2		
34		34	

* Foreign language is required if the student elects to earn the B.A. or A.B. degree prior to entering law school; also some law schools require foreign language for entrance. If the student desires to earn the B.S. degree, and if foreign language is not required, elective subjects should be scheduled instead of Spanish. Elective subjects recommended include Acct 201-202, En 205, En 210, En 220, Hist 155-56, and Psy 205.

9. PRE-MEDICAL COURSE.

All students planning to study Medicine, Dentistry, Pharmacy or Veterinary Medicine should consult the Registrar concerning a planned program. The amount of work to be completed at Chipola and the time to be spent here prior to

transfer will vary with individual students and their plans. In general, these students should complete two or three semesters at Chipola; in some cases, four semesters.

10. PRE-MINISTERIAL COURSE.

Students planning to become ministers should consult the Registrar concerning a course of study to follow. In general, these students should follow the General College Course, and take elective subjects in History, Sociology, English, Philosophy, or Psychology. However, a program will vary considerably for individual students and their plans for the future.

11. MEDICAL OR LABORATORY TECHNICIAN COURSE.

Most four-year colleges and technical schools and hospitals offering degrees or certificates in Medical or Laboratory Technology require two years of college for admission to the professional phase of the curriculum. At present we recommend that the student who desires to earn a degree or certificate in this field spend from two to four semesters at Chipola, depending upon his or her specific plans. These students should consult the Registrar for a planned program to fit their needs.

12. NURSING COURSE.

Chipola Junior College now offers most of the courses required during the first two years for those students who desire to earn a degree in Nursing. Most of the general college work required for a degree in Nursing Education (for persons who have already completed the Registered Nurses' course) is offered. Also, the college offers work recommended for those students who desire some college training prior to entering a hospital school for the Registered Nurses' course. We recommend that the student spend from two to four semesters at Chipola, depending upon her specific objective in the field and plans for the future training. All students interested in Nursing should contact the Registrar for a course of study to follow while at Chipola.

TERMINAL COURSE OF STUDY

General Information

The courses of study listed below are designed for those students who do not plan to do college work beyond the junior college level. The administration of the college has discovered that there are a large number of students who, for various reasons, will not complete the requirements for a four-year or professional degree. However, it is felt that a student can definitely profit from two years of college education. The aim of the planned programs of study listed below is to help the student to become employable and to become a community leader in this geographical area.

Attention is called to the fact that these courses of study list many of the same subjects contained in the programs planned for those students who plan to earn four-year degrees. There are no separate classes for terminal students; also, there are no specific courses or subjects open to only terminal or university parallel students. The courses or subjects themselves are, in general, neither specifically for the terminal nor the university parallel student. The arrangement of courses or subjects in the curricula below is specifically for the terminal student.

1. THE GENERAL OR LIBERAL ARTS COURSE.

This course of study is designed for the terminal student who does not desire any particular technical or vocational training, and desires merely to improve his or her cultural development.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Hu 201-202	8
Natural Science*	6	Mathematics***	3
Social Science**	6	En 205	3
One course from among the following: He 105, Phil 185, Psy 115, and Soc 110	3	PE 201-202	2
PE 101-102	2	Electives	15-18
Electives	6-9		
31-34		31-34	

31-34

- * Any six or more semester hours in Biological Science, Physical Science, Chemistry or Physics.
- ** Any six or more semester hours in History, Economics, Geography, Political Science, Sociology, or Social Science (Survey).
- *** Any Mathematics course, depending upon the student's background and interest.

2. BUSINESS COURSE.

This curriculum is designed for those students who desire to enter clerical, secretarial, or general business occupations after completion of two years of college work.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Hu 201-202	8
Ma 115 and 118*	6	Bus 211-212 or Acct 201-202**	6
Bus 101-102***	4	Bus 251-252	6
Bus 111-112***	6	Bus 215***	3
Bus 121-122***	6	Bus 220, 225 & 230	8
PE 101-102	2	PE 201-202	2
	32		33

- * Ma 115 and 118 are recommended for most students. However, if the student has the necessary background, more advanced courses are recommended. Ma 140 (College Algebra) and Ma 210 (Mathematics of Finance) or Ma 220 (Elementary Statistics) are recommended for those students who have the necessary prerequisites.
- ** Student may elect to take Elementary Bookkeeping (Bus 211-212) or Accounting 201-202. In general, if the student has had one or more years of Bookkeeping in high school, Accounting is recommended.
- *** The courses in Typewriting and Shorthand to be pursued depend upon the student's previous training and interest. For example, those students who have had high school Typewriting and Shorthand would likely start with intermediate or advanced courses. The student who is already proficient in these courses should take more advanced courses in these areas or electives during the Freshman year. However, proficiency in Typewriting is considered essential for this curriculum; Shorthand is highly desirable for students; at least one course in each area should be scheduled regardless of previous training.
- **** Student may elect to take Ec 205-206 instead of Bus 121-122. However, Economics is a more advanced course, and should be scheduled during the Sophomore year. In this case, some subjects scheduled during the Sophomore year would have to be scheduled during the Freshman year.

3. ENGINEERING OR MATHEMATICS AID COURSE.

This course of study is designed for students who desire to obtain employment in industry or government service as Engineering or Mathematics Aids after two years of college.

FRESHMAN YEAR	Sem. Hrs.	SOPHOMORE YEAR	Sem. Hrs.
En 100 or 101 & 102	8	Phys 201-202	10
Mathematics*	7-10	Mathematics*	9-11
PhySc 111-112 or		MeDr 121-122	6
Chem 201-202**	6-8	En 205	3
SocSc 111-112***	6	PE 201-202	2
PE 101-102	2	Electives****	3-0
Electives****	3-0		
	32-34		33-32

- * Mathematics courses to be pursued during both the Freshman and the Sophomore years depend upon the student's secondary school background. For those who have the necessary prerequisites, Ma 155-156 (9 semester hours) plus Ma 200 (1 semester hour) during

the Freshman year are recommended. These students would then take Ma 255-256 (Calculus) and Ma 220 (Elementary Statistics) during the Sophomore year.

Some students not eligible to begin with Ma 155 will have to take Ma 115 (Fundamentals of Mathematics) during their first semester. For the second semester these students would take either Ma 140 (College Algebra) or Ma 155. If Calculus (Ma 255-256) is to be scheduled during the Sophomore year, Ma 156 (the second half of Basic Mathematics) will have to be taken during the summer session. Otherwise, the student would have to take Ma 140 during the second semester of the Freshman year; Ma 150 (Trigonometry) would be scheduled for the first semester of the Sophomore year; and Ma 220 for the second semester of the Sophomore year. Ma 210 (Mathematics of Finance) could be scheduled for the first semester of the Sophomore year.

All students pursuing this curriculum should schedule as many Mathematics courses as possible. The minimum number of courses acceptable is Fundamentals, College Algebra, Trigonometry, and Statistics (12 semester hours). The maximum would include Basic Mathematics, Slide Rule, Calculus, Statistics, and Mathematics of Finance (24 semester hours).

- ** PhySc 111-112 is recommended unless the student has special interest in Chemistry.
- *** Economics or Political Science may be substituted.
- **** The Registrar or other faculty counselor should be consulted concerning electives, if any. The student pursuing the maximum load Mathematics will have no electives unless an overload is scheduled.

DIVISIONS OF INSTRUCTION AND COURSE OFFERINGS

General Information

The following are the official catalogue course abbreviations used by Chipola College:

Acct (Accounting)	MeDr (Mechanical Drawing)
BioSc (Biological Science)	Mu (Music)
Bus (Business)	PE (Physical Education)
Chem (Chemistry)	Phil (Philosophy)
Ec (Economics)	Phot (Photography)
Ed (Education)	Phys (Physics)
En (English)	PhySc (Physical Science)
Geog (Geography)	PolSc (Political Science)
He (Health)	Psy (Psychology)
Hist (History)	Soc (Sociology)
Hu (Humanities)	SocSc (Social Science)
Ma (Mathematics)	Span (Spanish)

Catalogue numbers ending with the numeral (1) indicate that the course is ordinarily to be considered as the first part of a continuation course consisting of two semesters' work; the catalogue number of the second part of the course ends with the numeral (2). However, granting credit in these courses is not necessarily dependent upon completing the sequence.

Courses numbered 100 through 199 are primarily for Freshmen; courses numbered 200 through 299 are primarily for Sophomores. However, there are no restrictions concerning taking certain courses except the noted prerequisites. In general, courses requiring no prerequisites are open to all students regardless of the catalogue number.

The figures 1, 2, 3, or D, in parenthesis, following the descriptive title of the course indicate when the course is to be offered. (1) denotes offered during the Fall semester; (2) denotes Spring semester; (3) denotes Summer session; and (D) denotes offered on demand. The College reserves the right to withdraw any course for which demand seems insufficient. Also, the figures designating when

a course is to be offered are not to be construed as a guarantee on the part of the College.

The grouping of certain courses or subjects into divisions as shown in this catalogue is an arbitrary grouping by the College for administrative purposes. Divisions of instruction are divided into departments for catalogue listing, not for administrative purposes.

DIVISION OF BUSINESS

Accounting

Acct 201. Elementary Accounting. (1,3)

Accounting 201-202 is an introductory course designed to provide basic practice in business practice and accounting. The course includes the theory of modern accounts, and the procedure of recording and reporting business transactions. Prerequisite: Consent of the department; either Ma 115 or 140 will ordinarily be required. 3 semester hours credit.

Acct 202. Elementary Accounting. (2,3)

The second half of the course 201-202. Prerequisite: Acct. 201. 3 Semester hours credit.

Business

Bus 101. Elementary Typewriting. (1)

An introductory course in the touch system of typewriting. Five hours laboratory per week. 2 semester hours credit.

Bus 102. Advanced Typewriting. (2)

Letters, business papers, reports, and speed development. Prerequisite: Bus 101 or equivalent. Five hours laboratory per week. 2 semester hours credit.

Bus 111. Gregg Shorthand. (1)

An introductory course in the principles of Gregg's simplified shorthand, including dictation and transcription. Dictation, 60 words per minute. 3 semester hours credit.

Bus 112. Shorthand Dictation and Transcription. (2)

A continuation of Bus 111 with increased practice in dictation and transcription. Dictation at 120 words per minute; transcription at 40 words per minute. Prerequisite: Bus 111 or one year of high school shorthand. 3 semester hours credit.

Bus 121. Introduction to Business. (D)

A survey course designed to acquaint the student with American business as a dynamic process. The first semester covers such topics as the private enterprise system, forms of business ownership, financial institutions, and the factors of production. 3 semester hours credit.

Bus 122. Introduction to Business. (D)

A continuation of Bus 121. Emphasis is placed on retailing, wholesaling, jobbing and manufacturing as types of business enterprises to be found in our economy. Selling, advertising, transportation and other activities of business are investigated. 3 semester hours credit.

Bus 211. Elementary Bookkeeping. (D)

A course designed to give the student practical knowledge adequate for employment as a bookkeeper. The course is primarily for the terminal student and is not recommended for students planning to earn a degree in Business Administration. The first part of the course includes the theory of journals and bookkeeping ledgers, financial statements and adjustments. Prerequisite: Consent of the department; in general, either Ma 115 or 118 will be required as either a prerequisite or corequisite. 3 semester hours credit.

Bus 212. Elementary Bookkeeping. (D)

The second half of the course 211-212. Emphasis is placed on payroll methods, taxes, and evaluation accounts. A survey of methods in current use in the business community will be conducted. Prerequisite: Bus 211 or equivalent. 3 semester hours credit.

Bus 215. Advanced Shorthand Dictation and Transcription. (D) (4)

An advanced course with emphasis on proficiency and mailable transcripts. Minimum goals: dictation at 120 words per minute; transcription at 40 words

per minute. Prerequisite: Bus 112 and Bus 102, or equivalent. ~~Five hours laboratory per week.~~ 3 semester hours credit.

Bus 220. Office Management. (D)

A brief introductory course dealing with the problems involved in planning and directing the functions of business and professional offices. Prerequisites: Bus 102 or equivalent; Bus 112 is recommended as either a prerequisite or corequisite. 3 semester hours credit.

Bus 225. Business Correspondence. (2)

Practice in writing business letters and elementary report writing. Prerequisite: English 101. 3 semester hours credit.

Bus 230. Secretarial Machines. (1)

Practice in use of duplicating, voice recording, adding and modern computing machines. Prerequisite: Bus 102 or equivalent. Five hours laboratory per week. 2 semester hours credit.

Bus 251. Principles of Business Law. (1)

The definition of law and its administration; the law of contracts, negotiable instruments, principal and agent, employer and employee, bailments and carriers. 3 semester hours credit.

Bus 252. Principles of Business Law. (2)

The legal relations of the surety and guarantor, sales, mortgages, insurance, property, landlord and tenant, deeds of conveyance, partnership, corporations, and bankruptcy. Prerequisite: Bus 251. 3 semester hours credit.

DIVISION OF COMMUNICATIONS AND HUMANITIES

English

En 100. Communication Skills. (1)

This course is designed for those entering students whose test scores and secondary school records indicate a need for supplementary training in communication skills. The course content is the same as for En 101, but the class will meet five times per week, plus additional individual remedial assignments and tutoring. Upon successful completion of this course, student may enter En 102. 4 semester hours credit.

En 101. Communication Skills. (1, 2, 3)

A course concerned with improvement in the skills of reading, writing, speaking, and listening. Effort is made to analyze individual difficulties and to devise corrective practices, exercises and experiences leading to a more effective, confident, and enjoyable use of communication skills. The first semester integrates skills promotion with educational and vocational orientation. 4 semester hours credit.

En 102. Communication Skills. (2, 3)

A continuation of En 101. The second semester integrates skills promotion with orientation in literature. Prerequisite: En 100 or 101, or consent of the department. 4 semester hours credit.

En 105. Acting and Stagecraft. (1)

An introductory course which includes practical training in creating character and interpreting roles through play reading and class productions. Stagecraft training includes scenery, costuming, lighting, and the various areas of technical work. A brief historical survey of acting and stagecraft is also included. Prerequisite: Consent of department. 2 semester hours credit.

En 106. Acting and Stagecraft. (2)

This is a continuation of En 105 with emphasis on class productions. Prerequisite: En 105 or consent of department. 2 semester hours credit.

En 205. Effective Speaking. (1, 2, 3)

A fundamental course dealing with the preparation and presentation of speeches for business, social and professional occasions. Speech principles and problems will be dealt with in regard to the development and use of the speaking voice and pronunciation. Prerequisite: En 102. 3 semester hours credit.

En 210. Survey of English Literature. (1)

A survey of English literature from Beowulf to the modern. Included are readings of the principal authors, study of the historical background, and critical papers at stated intervals. 3 semester hours credit.

En 220. Survey of American Literature. (2,3)

An introductory course dealing with the chief American writers from the colonial period to the present. 3 semester hours credit.

En 230. Specialized Writing. (D) (1,2)

A Sophomore course designed to provide specialized opportunities. Assignments will be individualized to accommodate interests in advanced types of writing. Conference hours are arranged with the instructor. Prerequisite: En 102. 2 semester hours credit.

En 240. Medical and Scientific Vocabulary. (D)

A course designed to meet the medical and scientific vocabulary needs of pre-dental, veterinary, pharmacy, and nursing students; also, medical secretaries and medical or laboratory technicians. The course deals with the origin, meaning, and application of prefixes, suffixes, and the most common root words of medical and scientific vocabulary. Prerequisite: En 102. 3 semester hours credit.

Humanities

Hu 201. The Humanities. (1, 3)

The course Humanities 201-202 is designed to acquaint the student with the great and vital ideas as they are expressed in philosophy, literature, music and the fine arts. The dynamic presence of these ideas as they are found in modern life is brought out by lecture, class discussion, and analysis of the best that has been thought and written in the past. Hu 201 deals primarily with contemporary life. Designed to fulfill the Humanities requirement for Sophomores in the university or general college program. 4 semester hours credit.

Hu 202. The Humanities. (2, 3)

The second half of the course 201-202. This course deals primarily with our cultural heritage. 4 semester hours credit.

Music

Mu 105. Glee Club. (1)

Two or more hours of choral singing per week. Prerequisite: Consent of department. 1 semester hour credit.

Mu 106. Glee Club. (2)

Two or more hours of choral singing per week. Prerequisite: Consent of department. 1 semester hour credit.

Mu 205. Glee Club. (1)

Two or more hours of choral singing per week. Prerequisite: Consent of department. 1 semester hour credit.

Mu 206. Glee Club. (2)

Two or more hours of choral singing per week. Prerequisite: Consent of department. 1 semester hour credit.

Mu 210. Community Music. (1, 2)

Techniques, procedures, and materials used in building community and recreational music programs with special emphasis given to song leading, program building and administration. Prerequisite: Consent of department. Two hours lecture plus special laboratory assignments per week. 2 semester hours credit.

NOTE: Private lessons in voice and group singing on a noncredit basis may be arranged with the approval of the Registrar and the instructor.

Spanish

Span 101. Elementary Spanish. (1)

The essentials of Spanish, with emphasis on oral expression. Open to those students who enter college without any or with only one year of high school Spanish. 3 semester hours credit.

Span 102. Elementary Spanish. (2)

A continuation of Span 101 with emphasis on both oral and written expression. Prerequisite: Span 101 or equivalent. 3 semester hours credit.

Span 201. Intermediate Spanish. (1)

The course 201-202 includes the reading of selections from modern prose

authors; a review of grammatical principles; and further study of composition and conversation. Prerequisite: Span 102 or two years of high school Spanish. 3 semester hours credit.

Span 202. Intermediate Spanish. (2)

The second half of the course 201-202. Prerequisite: Span 201. 3 semester hours credit.

DIVISION OF NATURAL SCIENCE AND MATHEMATICS

Biological Science

BioSc 101. General Biology (3)

Biological Science 101-102 provides an introduction to the fundamentals of biology through a study of the structure, functions, and classifications of plants and animals. The courses 101 and 102 provide a background for more advanced courses and a knowledge useful to those students who do not plan to do further work in this field. The courses are arranged so that the student does not necessarily have to take them in sequence. 101 deals primarily with plant life; 102 deals primarily with animal life and heredity. Each course has two hours lecture and two hours laboratory per week. Each course carries 3 semester hours credit.

BioSc 102. General Biology. (3)

(See above)

Note: Effective the Fall semester, 1957-58, BioSc 101 and 102 will be discontinued; they will be replaced in the various curricula by BioSc 111-112 listed below.

BioSc 111. General Biology. (1, 2, 3)

Biological Science 111-112 is a two semester course covering the fundamental principles of living organisms, both plant and animal; and man's place in the biological world. Special emphasis is given to such topics as entomology, parasitology, and heredity. Open to all students except those who have previously received credit for Botany, Zoology, or Physiology. Two hours lecture and two hours laboratory per week. 3 semester hours credit.

BioSc 112. General Biology. (2, 3)

The second half of the course 111-112. Prerequisite: BioSc 111. Two hours lecture and two hours laboratory per week. 3 semester hours credit.

BioSc 205. Human Physiology. (1, 2, 3)

This course deals with the structure and function of human organs, the function of the endocrines, and the interrelationship of the organs. Prerequisite: BioSc 101-102 or 111-112, or consent of the department. 3 semester hours credit.

BioSc 215. General Botany. (1)

The course 215-216 is an introduction to botany dealing with the development, structure and function of plants. This course precedes all advanced courses in botany. Credit will be given for 215 without taking 216, but it is recommended that the student take both halves of the course. Two hours lecture and two hours laboratory or field work per week. 3 semester hours credit.

BioSc 216. General Botany. (2)

The second half of the course 215-216. Prerequisite: BioSc 215 or consent of department. Two hours lecture and two hours laboratory or field work per week. 3 semester hours credit.

BioSc 225. General Zoology. (1)

The classification, ecology, anatomy and physiology of invertebrate animals. No prerequisite, but either BioSc 101-102 or 111-112 is recommended for all students who do not have a good secondary school background in biological science. Two hours lecture and two hours laboratory per week. 3 semester hours credit.

BioSc 226. General Zoology. (2)

The comparative anatomy and physiology of representative vertebrate animals. Fish, frogs, reptiles, birds, and cats are representative animals studied. Prerequisite: BioSc 225 or consent of department. Two hours lecture and two hours laboratory per week. 3 semester hours credit.

Chemistry

Chem 201. General Chemistry. (1)

Chemistry 201-202 is a general course designed to meet the requirements of

both the science major and the pre-engineering student. Credit will be granted for the complete sequence only. The course includes the fundamental principles of chemistry; and non-metallic elements and their compounds and uses. Prerequisite: Consent of the department. In general, a course in high school chemistry or PhySc 111-112 will be required. Ma 140 or Ma 155 are recommended corequisites. Three hours lecture and three hours laboratory per week. 4 semester hours credit.

Chem 202. General Chemistry. (2)

The second half of the course 201-202. Prerequisite: Chem 201. Three hours lecture and three hours laboratory per week. 4 semester hours credit.

Health

He 105. Personal Health Problems. (1, 2)

This is a brief course designed to prepare the student for solving his or her personal health problems through an understanding of health rules and personal health habits. Emphasis is given to the principles of maintaining and improving individual health and organizing these factors for effective daily living. 3 semester hours credit.

He 150. Community Health Problems. (1, 2)

This is a general survey of community health problems including consideration of the causes, prevention, and control of disease. 2 semester hours credit.

Mathematics

Ma 115. Fundamentals of Mathematics. (1, 2, 3)

This course is designed for those students who do not plan to take more than one year of college mathematics. It fulfills the minimum general college mathematics requirement. The course covers such topics as charts and graphs, ratio and proportion, percentage, linear and quadratic equations, trigonometry, and an introduction to logic and modern mathematics. Not open to students who have satisfactorily completed any other college mathematics course. 3 semester hours credit.

Ma 118. Business Mathematics. (1, 2)

This course deals with mathematics used in business by the average person. Topics include short cuts in arithmetic, percentage, simple and compound interest, bank discount, inventory, budgets, taxes, installment buying, stocks and bonds, and check writing. This course is designed primarily for terminal students and is not recommended for university parallel students to satisfy the general education mathematics requirement. Also, it is not recommended for students who expect to earn a degree in business administration. 3 semester hours credit.

Ma 140. College Algebra. (1, 2)

This is the foundation course in algebra, and it is the prerequisite for more advanced college mathematics courses. Scope of the course includes quadratic equations, progressions, binomial theorem, theory of equations, partial fractions, and determinants. Prerequisite: One year of high school algebra or Ma 115. 3 semester hours credit.

Ma 150. Plane Trigonometry. (D)

This course deals with the solution of triangles, trigonometric relations and functions of any angle, logarithms, and complex numbers. Prerequisite: Ma 140 or consent of department. 3 semester hours credit.

Ma 155. Basic Mathematics. (1,2)

Ma 155-156 is an integrated course concerning College Algebra, Trigonometry, and Analytical Geometry. The material covered is unified by the concepts of function and the correspondence between geometrical and numerical relations. Prerequisite: Consent of department; in general, an adequate rating on a mathematics achievement test or Ma 115 will be required. 4 semester hours credit.

Ma 156. Basic Mathematics. (2, 3)

The second half of the course 155-156. Prerequisite: Ma 155 or equivalent. 5 semester hours credit.

Ma 200. Slide Rule. (1)

Instruction and practice in the use of the slide rule. Recommended for all

pre-engineering students and mathematics or science majors. 1 semester hour credit.

Ma 210. Mathematics of Finance. (1)

Application of elementary algebra to commercial problems; simple interest, discount, compound interest, annuities, amortization, depreciation, insurance, and valuation of bonds. Prerequisite: Ma 115; either Ma 140 or Ma 155 is recommended. 3 semester hours credit.

Ma 220. Elementary Statistics. (2)

An introduction to elementary statistical principles. Emphasis is placed on techniques and interpretation of data. Prerequisite: Ma 115; either Ma 140 or Ma 155 is recommended. 3 semester hours credit.

Ma 255. Calculus. (1)

A study of the differentiation and integration of algebraic and transcendental functions of one variable, methods of integration, the definite integral, and the mean value theorem. Prerequisite: Ma 156 or equivalent. 4 semester hours credit.

Ma 256. Calculus. (2)

This course includes integration as a process of summation applied to area, volume, work and pressure; integration by partial fractions and reduction formulas, differentiation, and multiple integrals. Prerequisite: Ma 255. 4 semester hours credit.

Mechanical Drawing

MeDr 121 Engineering Drawing. (1)

This is a basic introductory course designed to teach the student how to make and read engineering drawings. One hour lecture and five hours laboratory per week. Prerequisite: High school plane geometry or equivalent plus consent of department; Ma 155 should be either a prerequisite or a corequisite. 3 semester hours credit.

MeDr 122. Descriptive Geometry. (2)

The elementary principles of projection and the development of surfaces. One hour lecture and five hours laboratory per week. Prerequisite: MeDr 121. 3 semester hours credit.

Photography

Phot. 150. Elementary Photography. (D)

This course is designed to provide a basic understanding of composition and photographic technique. Skills to be learned include how to handle a camera, select subjects, develop film, print pictures and make enlargements. Actual application of the principles involved is included. Two hours lecture and two hours laboratory per week. 3 semester hours credit.

Physical Science

PhySc 111. Survey of Physical Science. (1, 2, 3)

Physical Science 111-112 are courses designed primarily for non-science majors. The aim of these courses is to give the student an elementary knowledge and appreciation of his physical environment. 111 is devoted primarily to physics and meteorology. Subject matter is handled by lecture class discussion and demonstration. Credit will be allowed for 111 without taking 112, but same is strongly recommended. Open to all students except that no credit will be allowed if course is taken after Physics 201 or 202. 3 semester hours credit.

PhySc 112. Survey of Physical Science. (1, 2, 3)

This course deals primarily with an elementary study of chemistry, geology, and astronomy. Open to all students except that no credit will be allowed if taken after Chemistry 201 or 202. 3 semester hours credit.

Physics

Phys 201. General Physics. (1)

The course Physics 201-202 is designed to meet the requirements for both science majors and pre-engineering students. The scope of the course is the

theory of mechanics, heat sound, electricity, and light; and practical laboratory application. 201 deals with mechanics, heat and sound. Prerequisite: Ma 156 or consent of department. Ma 255-256 or consent of the department is a corequisite. Three hours lecture and four hours laboratory per week. 5 semester hours credit.

Phys 202. General Physics. (2)

The second half of the course 201-202. The course deals with electricity, magnetism, and light. Prerequisite: Physics 201 or consent of department. Three hours lecture and four hours laboratory per week. 5 semester hours credit.

DIVISION OF PHYSICAL EDUCATION

Required Physical Education

PE 101. Physical Training and Development. (1)

Separate classes for men and women. Physical Education 101-102 includes physical training, instruction in the fundamental skills, instruction in individual games and team games. Two hours laboratory per week. 1 semester hour credit.

PE 102. Physical Training and Development. (2)

Separate classes for men and women. See Physical Education 101 for description. Two hours laboratory per week. 1 semester hour credit.

PE 201. Physical Training and Development. (1)

Separate classes for men and women. Physical Education 201-202 are a continuation of 101-102, and stress a carry-over value. Two hours laboratory per week. 1 semester hour credit.

PE 202. Physical Training and Development. (2)

Separate classes for men and women. Two hours laboratory per week. 1 semester hour credit.

Professional Physical Education

PE 155. Folk and Social Dancing. (D)

Basic skills in folk, square, and social dancing. One hour lecture and four hours laboratory per week. 2 semester hours credit.

PE 201. Basketball. (1)

Skills, rules, coaching methods, and team play in baseball. One hour lecture and four hours laboratory per week. 2 semester hours credit.

PE 215. Baseball. (D)

Skill, rules, coaching methods, and team play in baseball. One hour lecture and four hours laboratory per week. 2 semester hours credit.

PE 225 Principles of Physical Education. (D)

The principles underlying theory and practice in physical education. 3 semester hours credit.

PE 230. Community Recreation. (2)

A practical study of the materials and methods for recreational leadership in schools and communities. 3 semester hours credit.

DIVISION OF THE SOCIAL SCIENCES

Economics

Ec 205. Principles of Economics. (1, 3)

An introductory course beginning with a discussion of the nature, scope and method of economics, economic concepts, and economic institutions. The course deals primarily with the theories or principles of production, consumption, determination of prices, and distribution of income. Credit will be given without taking Ec 206, but same is strongly recommended. 3 semester hours credit.

Ec 206. Principles of Economics. (2)

This, the second half of the course, 205-206, deals primarily with the economic problems of everyday life. Emphasis is given to money and banking, interna-

tional trade and finance, financial problems of government, labor-management relationship, business cycles and fluctuations in national income, economic security, agricultural problems, and the leading alternatives to capitalism. Prerequisite: Ec 205 or consent of the department. 3 semester hours credit.

Education

Ed 105. Orientation to Education. (1)

This course is designed to orient the student to the teaching profession. The course is expected to develop an understanding of teaching opportunities, certificate requirements, and personal-professional qualifications for teaching. 3 semester hours credit.

Ed 205. Social Basis for Education. (2)

This course is designed to develop an understanding of the relationship of social patterns of home, school and community living in individual growth and development in a democratic society. Prerequisite: Psychology 205. ~~Corequisite: Psychology 207.~~ 3 semester hours credit.

Geography

Geog 205. World Geography. (1)

The course 205-206 is a study of the relationship between human activities and natural environment. A regional-cultural approach is used and effort is made to correlate the course content with the other social sciences. ~~205 deals primarily with the Americas and Europe.~~ Credit will be granted without taking 206 but the sequence is recommended. 3 semester hours credit.

Geo 206. World Geography. (2)

The second half of the course 205-206, ~~dealing primarily with Asia, Africa, and the Pacific areas.~~ 205 is not a prerequisite, but the sequence is recommended. 3 semester hours credit.

History

Hist 105-106-205-206. Current Affairs. (1, 2)

A study of the events of the world today based on current periodicals, radio and television. Emphasis is placed on the development of informal judgements about public affairs by the student. Open to all students for a maximum of four semesters. 1 semester hour credit per course.

Hist 110. Ancient and Medieval World History. (1)

A survey of world history from the earliest times to the age of discovery and exploration. Stress is placed upon the major contributions as they relate to modern civilization. The course is intended to give the student the necessary background for further study in the Social Sciences and the Humanities. 3 semester hours credit.

Hist 155. Modern World History. (1, 3)

Survey of world history from the age of discovery and exploration through 1815. Stress is placed upon the major movements and institutions in order to give the student background for further study in the Social Sciences and the Humanities, and to provide an understanding of contemporary civilization and its foundations. 3 semester hours credit.

Hist 156. Modern World History. (2)

A survey of world history from 1815 to the present with emphasis on world powers, the World War I and World War II, and post war periods. 3 semester hours credit.

Hist 201. American History to 1865. (1, 3)

A general survey of the development of the United States from the period of discovery and exploration through the Civil War. 3 semester hours credit.

Hist 202. American History Since 1865 (2, 3)

A survey course on the development of the United States from the Reconstruction period to the present. History 201 is not a prerequisite, but is recommended. 3 semester hours credit.

Philosophy

Phil 150. Introduction to Philosophy. (D)

A course designed to acquaint the student with the nature, method and end of philosophy. By studying the more important philosophers in the ancient, medieval, and modern schools of philosophy, the science is traced from its origin in pre-Socratic thought through the formative period of Plato and Aristotle down to the age of scholasticism and thence to modern times. In studying the work of the more important philosophers, emphasis is given to their solutions of the basic philosophic problems of their periods and the relationship to contemporary problems. 3 semester hours credit.

Phil 185. Practical Logic. (1, 2)

Reflective thinking with special attention to the detection of fallacies, semantic difficulties and propaganda techniques. The course is designed to develop the ability to think with greater accuracy and to evaluate the thinking of others; both the inductive and the deductive aspects of logic are included. 3 semester hours credit.

Phil 205. Elementary Ethics. (2)

This course deals with the origin and development of morals. Emphasis is given to an analysis of values and moral concepts, and the formation of moral concepts, and the formation of a moral philosophy which will serve as the basis for meeting present day problems. 3 semester hours credit.

Political Science

PolSc 211. American Federal Government. (1, 2)

This course is a study of our Federal Government designed to give the student an understanding of its organization, principles and actual workings. The relationship of the individual to government is emphasized. Credit will be given without taking Political Science 212 but same is recommended. 3 semester hours credit.

PolSc 212. State and Local Government. (1, 2)

This is a study of the form or organization, the functions, and the operations of state and local governments in the United States. Particular attention is given to state, county and city government in Florida. This course is designed to be as practical as possible and includes actual participation of county and city officials. Political Science 211 is not a prerequisite, but is recommended. 3 semester hours credit.

Psychology

Psy 115. Psychology of Personal Adjustment. (1, 2, 3)

This is an elementary course in Psychology designed to aid the individual in his personal adjustment through introspection. The course is designed primarily for the student who does not plan to do further work in the field of psychology. Also, it is not a prerequisite course for any advanced course in psychology. Not Open to any student who has taken previously any course in psychology. 3 semester hours credit.

Psy 205. General Psychology. (1, 2)

This course is designed to give the student an adequate foundation in the field of psychology; to provide an understanding of human behavior and to enable the student to adapt himself to his physical and social environment. This is the prerequisite course for all advanced courses in psychology. Not open to first semester Freshmen. 3 semester hours credit.

Psy 206. Child Psychology. (1)

The application of psychology to an objective study of the pre-adolescent child. The physical, psychological, and social development of the child, and the relationship of the child's environment to his development is studied. Special problems of child training in the family and of social adjustment at school are discussed. Prerequisite: Psychology 205. 3 semester hours credit.

Psy 207. Educational Psychology. (2)

The application of psychology to the problems of education. This is a study of the individual during the school years from the standpoint of physical growth and mental growth with special attention to the relationship of the school and the individual's concept of learning, attitude, personality, and mental health.

Prerequisite: Psychology 205. Semester hours credit.

Psy 208. Adolescent Psychology. (D)

The application of psychology to an objective study of the adolescent. The course includes a detailed study of the physical, psychological, and social development of the adolescent, and the relationship of environment to the individual's adjustment. Also special problems and adjustment mechanisms are studied. Prerequisite: Psychology 205. 3 semester hours credit.

Social Science

SocSc 111 Survey of the Social Sciences. (1, 2, 3)

The primary objective of the integrated social science course 111-112 is to give students a clear concept of our society and its major problems. The greater portion of the course deals with the various social institutions. It is intended that this course will enable the student to gain some insight into the stubborn character of major social issues and to nourish and motivate their own critical thinking rather than to supply them with a tailor-made philosophy. 3 semester hours credit.

SocSc 112. Survey of the Social Sciences. (1, 2, 3)

The second half of the course 111-112. See above description. 3 semester hours credit.

Sociology

Soc 110. Preparation for Marriage (1, 2, 3)

A historical and comparative study of courtship, mate selection, engagement, marriage and child rearing with the view of contributing toward successful marriage and parenthood. Open to all students. 3 semester hours credit.

Soc 150. Introductory Sociology. (1, 2)

This is a general study of institutional development, social determinants, social processes, and cultural growth. The aim of the course is to help the student understand how our present society evolved, how it functions, and the trend of its future development. Considerable time is devoted to the study of the social problems of today and of the application of the sociological principles involved. The course is designed to serve both as an introduction to further courses in the field and as a practical course for terminal students. 3 semester hours credit.

Soc 205. Marriage and the Family. (2)

A study of the origin and development of the family; the role of marriage and the family in contemporary civilization; the family life cycle; and successful marriage and parenthood. Prerequisite: Soc 110 or 150, or consent of the department. 3 semester hours credit.

ADULT DIVISION

The Adult Division offers non-college level work. For full details the prospective student should contact Mr. W. C. Burdeshaw, Director.

REQUEST FOR ADMISSION PAPERS

Any student who desires to apply for admission should use the form shown below, or a personal letter, to request the necessary admission papers. An official application blank and other papers will be forwarded by return mail.

For any information not covered in the catalog, correspondence and personal conferences are cordially welcomed. Such correspondence should be addressed to The Registrar, Chipola Junior College, Marianna, Florida.

The Registrar
Chipola Junior College
Marianna, Florida

Dear Sir:

Please send the necessary admission papers to:

Name _____
(First) (Middle) (Last)

I was graduated from _____ High School in 19____. I (have)
(have not) previously attended another college or university.

I expect to enroll for the _____ Semester or Session, 19____.

Date _____ Signed _____

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