

# INDEX

## A

Abuse ..... 55  
Academic Center for Excellence (ACE). 11  
Academic Honor Code ..... 53  
    Consequences ..... 54  
    Violations ..... 53  
Academic Plans ..... 68, 76  
Academic Progress ..... 36  
Access to Campus Facilities ..... 47  
Accident ..... 47  
Accreditation & Affiliations ..... 16  
Activity Approval ..... 65  
Administration ..... 133, 134  
Admissions ..... 18  
    Associate in Arts ..... 20  
    Associate in Science ..... 20  
    Baccalaureate Degree Programs ..... 20  
    Special Categories ..... 23  
    Workforce Development Certificate  
    Programs ..... 21, 85  
Advanced Placement/Credit by Exam  
    (CLEP) ..... 26  
Advising ..... 43  
Alabama and Georgia Tuition ..... 29  
Alert Status ..... 36  
Application Procedure ..... 19  
Armed Forces Education Experience ... 22  
Arson ..... 55  
Assault and/or Battery ..... 55  
Associate in Arts ..... 20, 72  
    AA Curricula ..... 72  
    Academic Plans..... 76  
Associate in Science ..... 20, 68, 78  
    AS Curricula ..... 72  
Athletics ..... 12  
Attendance ..... 34  
Audit ..... 25, 34  
Automotive Service Technology ..... 86

## B

Baccalaureate Degree Programs . 20, 68, 69  
BS in Education ..... 20, 39, 70  
    Biology Education..... 71  
    Elementary Education..... 70  
    English Education..... 70  
    Exceptional Student Education..... 70  
    Middle School Math Education ..... 71  
    Middle School Science Education ... 71  
    Secondary Math Education ..... 71  
BS in Business Administration .... 39, 69  
    Accounting Concentration ..... 69  
    Engineering Concentration ..... 69

    Information Systems Concentration 69  
    Management Concentration ..... 69  
Bachelor of Science in Nursing .... 20, 70  
Bad Checks ..... 55  
Bicycles ..... 60  
Bookstore ..... 46  
Brain Bowl Team ..... 10  
BSC 2093 Screening Exam ..... 26  
Bulletin Boards ..... 66  
Business Administration (AS) ..... 78

## C

Cafeteria ..... 45  
Campus Organizations ..... 42  
Campus Safety ..... 48  
Campus Security ..... 47  
Canvas ..... 44  
Career Pathways ..... 47  
Career Resource Center ..... 44  
Cell Phone/Electronic Device Usage ... 55  
Certificate Programs ..... 68, 81, 85  
Certified Nursing Assistant ..... 87  
CGS 1100 Screening Exam ..... 26  
Child Care Center Management ..... 81  
Children on Campus ..... 50  
Chipola College Foundation ..... 32  
Civics Literacy ..... 21  
Civil Engineering Technology ..... 78  
Civil Rights Compliance ..... 18  
Classification of Credit Students ..... 25  
Classroom Safety ..... 49  
CLEP ..... 26  
Code of Conduct ..... 52  
Communications Requirement ..... 74  
Complicity ..... 55  
Complying with Reasonable Requests .. 55  
Computer Engineering Technology..... 78  
Computer Information Technology. 81, 89  
Computer Use ..... 58  
Conduct: Off-Campus Activities ..... 66  
Confidentiality of Student Records ..... 52  
Contacts for Resolving Student Problems ... 50  
Contracting or Representing in the  
    Name of the College ..... 55  
Copyright Policies ..... 45  
    Policy for Materials Developed ..... 45  
    Procurement of Copyrights &  
    Patents & Receipt of Royalties ... 45  
Correctional Officer ..... 88  
Cosmetology ..... 86  
Cost of Attendance ..... 28, 33  
Course Descriptions ..... 94  
Course Directory ..... 92, 94

Course Equivalencies ..... 92  
    Exceptions ..... 93  
Course Prefix ..... 92, 93  
Credit Hour ..... 24  
Crime Awareness and  
    Prevention Programs ..... 48  
Crime Statistics ..... 48  
Criminal Justice Technology ..... 78  
Correctional Officer Cross-Over to Law  
    Enforcement ..... 89  
Curriculum Guides ..... 77

## D

Damage or Destruction of Property .... 55  
Dean's List ..... 36  
Defamation, Threats, and Extortion .... 55  
Degree Programs ..... 69  
    Associate in Arts Degree ..... 72  
    Associate in Science Degree ..... 78  
    Baccalaureate Programs ..... 69  
Dental Hygiene ..... 79  
Digital Forensics ..... 82  
Disabilities ..... 46  
Disciplinary Procedures ..... 60  
    Administration of Discipline ..... 61  
    Disciplinary Options ..... 61  
    Reporting of Violations ..... 60  
    Sanctions (Punishment) ..... 62  
    Student Disciplinary Committee ..... 61  
Discipline ..... 54  
Dishonesty ..... 55  
Disorderly Conduct ..... 55  
Disruption ..... 55  
Distance Learning ..... 25  
Distribution of Literature ..... 56  
District Board of Trustees ..... 132  
Diversity Courses ..... 75  
Dress Standards ..... 56  
Driver's License Attendance Law ..... 34  
Drop/Add a Course ..... 24  
Drug Free Campus ..... 48  
Dual Enrollment ..... 85

## E

Early Admission ..... 23  
Early Childhood Education ..... 79  
Electronic Device Usage ..... 56  
Email Accounts ..... 18  
Emergency Medical Technician ..... 83  
Engineering Technology..... 79  
Enrollment Policies ..... 24  
Equity ..... 18

|                                       |    |
|---------------------------------------|----|
| Establishing a New Organization ..... | 66 |
| Excess Hours .....                    | 32 |
| Experiential Learning .....           | 22 |
| Explosives .....                      | 58 |
| Extortion .....                       | 55 |

## F

|   |         |
|---|---------|
| F, I, W, and X Grades .....   | 35      |
| Facilities .....  | 15, 66  |
| Faculty and Staff .....   | 14, 134 |
| Faculty Emeriti .....   | 137     |
| Falsification of Records .....  | 56      |
| Fees .....  | 27      |
| FERPA .....   | 40      |
| Financial Aid .....   | 30      |
| Class Attendance .....  | 32      |
| College Scholarships .....  | 31      |
| Federal Pell Grant (Pell) .....   | 31      |
| Federal Suppl Ed Opportunity Grant<br>(SEOG) .....                                | 31      |
| Federal Work-Study (FWS) .....  | 31      |
| Florida Student Assistance Grant .....  | 31      |
| Florida Student Assistance Grant –<br>Certificate Education (FSAG) ....           | 31      |
| Florida First Generation Matching<br>Grant (FGMG) .....                           | 31      |
| Florida Bright Futures Scholarship ....   | 31      |
| Honorably Discharged Graduate<br>Assistance Program (HDGAP) .                     | 31      |
| Scholarship for Children/Spouses of Deceased<br>or Disabled Veterans (CDDV) ..... | 31      |
| State Scholarships .....  | 31      |
| Veterans Administration Benefits .....  | 32      |
| Financial Aid Refund and Repayment<br>Policy .....                                | 30      |
| Fine and Performing Arts .....  | 11      |
| Fines .....   | 30      |
| Fire Fighter .....  | 90      |
| Firearms .....  | 58      |
| Fireworks .....   | 58      |
| Florida Residency Requirements .....  | 28      |
| Freedoms .....  | 52      |
| Freshman .....  | 25      |
| Full-Time Student .....   | 25      |

## G

|                                     |        |
|-------------------------------------|--------|
| Gambling .....                      | 56     |
| GEE .....                           | 27     |
| General Education Requirement ..... | 73, 75 |
| Georgia Tuition Differential .....  | 29     |
| Gordon Rule Requirement .....       | 27     |
| Grade Forgiveness .....             | 34     |
| Grade Grievance Procedure .....     | 63     |
| Grade Point Average (GPA) .....     | 35     |
| Required GPA .....                  | 35     |

|   |    |
|---|----|
| Grading System .....                                | 35 |
| Graduate Exit Exam (GEE) .....                      | 27 |
| Graduate with Distinction .....                     | 85 |
| Graduation Requirements .....                       | 39 |
| Associate in Arts Degree .....                      | 39 |
| Associate in Science Degree .....                   | 40 |
| Bachelor of Science Degrees .....                   | 39 |
| Certificate of Completion .....                     | 40 |
| Workforce Development Certificate<br>Programs ..... | 40 |
| Grievance Procedures .....                          | 63 |
| Grade Grievance Procedure .....                     | 63 |

## H

|   |    |
|---|----|
| Harassment .....                                      | 56 |
| Hazing .....  | 57 |
| Health Education Systems Incorporated<br>(HESI) ..... | 26 |
| Health Insurance .....                                | 47 |
| Health Science Programs .....                         | 83 |
| Help Desk Support Technician .....                    | 81 |
| Hepatitis B .....                                     | 19 |
| HESI .....  | 26 |
| High School Credits .....                             | 21 |
| Honor Code .....                                      | 53 |
| Honors Program .....                                  | 24 |
| Humanities Requirement .....                          | 74 |

## I

|  |        |
|--|--------|
| ID Cards .....                           | 49, 64 |
| Identification of Students .....         | 57     |
| Illegal Drugs and Narcotics .....        | 57     |
| Illness .....                            | 47     |
| Incomplete Grades .....                  | 35     |
| Industrial Management Technology.....    | 79     |
| International or Diversity Courses ..... | 75     |
| International Students .....             | 23     |
| IT Support Specialist .....              | 81     |

## J

|              |    |
|--------------|----|
| Junior ..... | 25 |
|--------------|----|

## L

|   |    |
|---|----|
| Law Enforcement Cross-Over to<br>Correctional Officer ..... | 89 |
| Law Enforcement Equivalency of Training                     | 89 |
| Law Enforcement Officer .....                               | 88 |
| Leaflets and Bulletin Boards .....                          | 66 |
| Library .....   | 45 |
| Limited Programs .....                                      | 85 |
| Load .....  | 24 |

## M

|  |        |
|--|--------|
| Mathematics Requirement .....                                  | 74     |
| Maximum Attempts .....   | 34     |
| Medical Services .....   | 47     |
| Meningococcal Meningitis .....                                 | 19     |
| Meta-Major Academic Pathway .....                              | 47     |
| Methods of Payment .....                                       | 28     |
| Mission .....  | 16     |
| Misuse of Computer and Computer<br>Information Resources ..... | 58     |
| Misuse of Emergency Equipment .....                            | 58     |
| Modern Language Requirement .....                              | 21, 75 |
| Mopeds .....   | 60     |
| Mu Alpha Theta .....   | 42     |

## N

|  |            |
|--|------------|
| Natural Sciences Requirement .....     | 73         |
| Network/Cyber Security .....           | 82         |
| Network Server Administration .....    | 82         |
| Network Support Technician .....       | 82         |
| Networking Systems Technology (AS)..   | 79         |
| Network Systems Tech Certificates..... | 82         |
| Digital Forensics .....                | 82         |
| Network/Cyber Security.....            | 82         |
| Network Support Technician .....       | 82         |
| Network Server Administration.....     | 82         |
| New Organizations .....                | 66         |
| Non-Teaching Staff .....               | 136        |
| Nursing .....                          | 70, 80, 87 |
| Certified Nursing Assistant .....      | 87         |
| Nursing (RN).....                      | 80         |
| RN to BSN Program .....                | 70         |

## O

|                             |            |
|-----------------------------|------------|
| Off-Campus Activities ..... | 66         |
| Online Registration .....   | 43         |
| Open Door Policy .....      | 19         |
| Organizations .....         | 42, 65, 66 |
| Orientation .....           | 21         |

## P

|   |        |
|---|--------|
| Paramedic .....   | 84     |
| Parking .....   | 58     |
| Payment .....   | 28     |
| Personnel .....   | 132    |
| Pets .....  | 58     |
| Phi Beta Lambda .....   | 10, 42 |
| Phi Theta Kappa .....   | 10, 42 |
| Placement Testing .....   | 25     |
| Possession of Weapons, Firearms,<br>Fireworks, Explosives ..... | 58     |
| Posters .....   | 66     |

|                            |    |
|----------------------------|----|
| Probation                  |    |
| Violation                  | 60 |
| Professional Presentations | 14 |
| Programs of Study          | 68 |
| Public Laws                | 58 |
| Public Service Programs    | 88 |

## Q

|                                 |    |
|---------------------------------|----|
| Quality Point Deficiency System |    |
| Alert                           | 36 |
| Suspension                      | 36 |
| Warning                         | 36 |
| Quality Points                  | 35 |

## R

|                               |    |
|-------------------------------|----|
| Re-Admission                  | 24 |
| Recognition of Student Groups | 59 |
| Refund Policy                 | 29 |
| Registration                  | 24 |
| Residence Hall Regulations    | 59 |
| Resignation                   | 34 |
| Resolving Student Problems    | 50 |
| Roller Skating                | 60 |

## S

|  |     |
|--|-----|
| Safety & Security                        | 47  |
| Access to Campus Facilities              | 47  |
| Campus Safety                            | 48  |
| Campus Security                          | 47  |
| Campus Sex Crimes Prevention Act         |     |
| Notice                                   | 48  |
| Classroom Safety                         | 49  |
| Crime Awareness and Prevention           |     |
| Programs                                 | 48  |
| Crime Statistics                         | 48  |
| Sale of Literature or Goods              | 56  |
| Satisfactory Academic Progress           | 37  |
| Scholarships                             | 31  |
| Self Directed Study                      | 25  |
| Senior                                   | 25  |
| Sex Crimes Prevention Act                | 48  |
| Sexual Harassment                        | 59  |
| Skateboarding                            | 60  |
| Smoking                                  | 60  |
| Social Science Requirement               | 73  |
| Sophomore                                | 25  |
| Special Needs                            | 46  |
| Special Student Status                   | 68  |
| Sports, Fitness, & Recreation Management | 80  |
| Staff                                    | 136 |
| Standards of Academic Progress           | 36  |
| State Employee Fee Waiver                | 28  |
| Statewide Course Numbering System        | 92  |

|                                  |        |
|----------------------------------|--------|
| Student Activities               | 42     |
| Activity Approval                | 65     |
| Grade Requirement                | 65     |
| Policies                         | 64     |
| Student ID Cards                 | 64     |
| Student Ambassadors              | 43     |
| Student Bill of Rights           | 72     |
| Student Center                   | 45     |
| Student Code of Conduct          | 52     |
| Student Disciplinary Committee   | 61     |
| Hearings                         | 62     |
| Sanctions (Punishment)           | 62     |
| Student Email Accounts           | 18     |
| Student Governance               | 52     |
| Student Government Association   | 43, 65 |
| Student Grievance Procedures     | 63     |
| Grade Grievance Procedure        | 63     |
| Student Groups                   | 59     |
| Student ID Cards                 | 49, 64 |
| Student Organizations            | 65     |
| Student Records (FERPA)          | 52     |
| Student Responsibilities         | 52     |
| Student Rights                   | 52     |
| Student Services                 | 42     |
| Student Support Services Program | 47     |
| Students with Special Needs      | 46     |
| Supplies                         | 28     |
| Suspension Status                | 36     |

## T

|                                       |    |
|---------------------------------------|----|
| TABE Testing Requirements             | 26 |
| Take Stock in Children                | 47 |
| Technology                            | 15 |
| Testing                               | 25 |
| Textbooks and Supplies                | 28 |
| Theatre & Entertainment Technology    | 80 |
| Theft, Unauthorized Possession and/or |    |
| Sale of Property                      | 60 |
| Threats                               | 55 |
| Transcripts                           | 40 |
| Transferability Code                  | 93 |
| Transfer Credit                       | 21 |
| Armed Forces Education Experience     | 22 |
| Experiential Learning                 | 22 |
| Workforce Development Certificate     |    |
| Programs                              | 22 |
| Workforce Development Programs        | 22 |
| Transient Students                    | 23 |
| TRiO Society Programs                 | 47 |
| Tuition Differential                  | 29 |

## U

|                                |    |
|--------------------------------|----|
| Unauthorized Use of Facilities | 60 |
| Use of College Facilities      | 66 |

|                 |    |
|-----------------|----|
| Use of Posters  | 66 |
| Use of Vehicles | 60 |

## V

|                                  |    |
|----------------------------------|----|
| Vehicles                         | 60 |
| Veterans Administration Benefits | 32 |
| Vocational Preparation Course    | 90 |
| Voter Registration               | 43 |

## W

|                                   |    |
|-----------------------------------|----|
| Warning Status                    | 36 |
| Weapons                           | 58 |
| Welding Technology                | 87 |
| Withdrawal                        | 34 |
| Workforce Development Certificate |    |
| Programs                          | 85 |
| Work/Lab-Based Training           | 85 |
| Work-Study Program                | 31 |

