Chipola College has implemented a software package that will monitor printing per student user account.

The software, called Print-Limit, will debit each student’s network account according to the number of pages printed and whether the pages are printed in black-and-white vs. color.

Printed pages are assessed as follows:
- Black-and-White: $0.05 per page/side
- Color: $0.75 per page/side

**PRINTING CREDIT**

Each student’s account is given a $15 printing credit each semester. Unused printing credit is not carried forward into a new semester. The balance returns to $15 at the beginning of each semester.

Pages that are not printed from a canceled print job are refunded back into the student’s Print-Limit account.

We encourage each student to be selective about what is printed and to utilize the Print Preview feature and the Print Selection option available in Internet Explorer, Word, Excel, and other software programs.
ACCOUNT BALANCE
Upon logging into the Student network, students should see a Print-Limit informational window on the Desktop. That window will display the dollar balance remaining for that student's account, similar to this example.

![Account Balance](image)

$15.00

That amount will adjust as pages are printed.

RESTRICTIONS
Printing requests are restricted to 30 pages or less. Print requests of more than 30 pages must be broken into multiple print requests in order to be processed.

MORE PAGE CREDIT
Students who use the majority or all of their Print-Limit allotment may purchase more "page" credit in the Business Office in the Student Services Building, Room 165.

New "page" credit is sold in $5 increments only. Upon payment, the student may then take the receipt to Information Systems in Room 122, where the account is updated.

HELP
For assistance with your Print-Limit account, please contact our Help Desk at Ext. 4357 (HELP).