Practicum Activity Log: Sixty practicum clinical hours with an approved preceptor is to be completed in this semester. A list of areas that Chipola College has an affiliate agreement is contained on the content page of the class. The first week of class, a student must obtain a practicum preceptor (not where they work) and provide this information to the instructor of the practicum class. A letter will need to be sent to, signed by the preceptor, and received by the instructor before the practicum hours may be started by the student. Hours are to be completed by the date noted on the course calendar. Failure to complete all hours will result in an incomplete for the semester. Failure to complete the hours in the next semester will result in a failing grade for the course. The activity log must be utilized by the student to log hours and must be signed by the preceptor. When hours are completed, the preceptor must fill out and sign the preceptor evaluation form. Both forms, the signed and completed activity log and the preceptor evaluation form, must be received by the date noted on the calendar. Late forms will receive a deduction of 5 points per day in terms of grade. Fifty percent of the grade for the class is based on this activity.

Teaching Project: The student is expected to formulate and conduct a teaching project based on a need that the student notes at the area in which the student is performing practicum hours. The project is to include the following information: identification of the need, how the student recognizes that this is a need, teaching objectives, the method the student taught or educated the identified population regarding the need, and how the student evaluated the population to determine if the objectives were met for the teaching project. The student is expected to discuss this activity with the preceptor for their input before conducting the project. The teaching project is to be typed and follow APA formatting. Points will be deducted for grammatical errors, etc. The teaching plan must be completed and placed in the dropbox by the date noted on the course calendar. Late forms will receive a deduction of 5 points per day in terms of grade. Twenty-five percent of the grade for the class is based on this activity. (Students may claim up to four hours on their practicum log for time spent putting together the teaching project.)

Grading Rubric for teaching project:

On time: 5 pts (-5 pts per day for paper that is late)
Grammar, etc.: 20 pts
APA format: 20 pts
Content: 45 pts
Length: 10 pts (Must be at least 1 typed page without cover page or reference page)

The grade received by the preceptor will be averaged with the grade received by the instructor for the final grade in this area. Failure to submit the evaluation grade from the preceptor will result in a grade of “0” averaged in for this portion. Students must submit the signed form to the instructor by the date noted on the calendar.
Example of a teaching project: Practicum at Obstetrical Facility. Need: Noncompliance with diet. How need is recognized: elevated blood sugars in pregnant women. Teaching objectives: 1. Describe the importance of following a prescribed calorie diet in a pregnant woman. 2. Provide information regarding the food pyramid. 3. Demonstrate different ways to prepare meals in a healthier manner. (You must have at least 5 teaching objectives.) Methodology of class: Handouts were provided that list caloric intake of pregnant women based on weight, height, etc. Labels on food containers were passed around in the class to provide information regarding the importance of reading food labels. Evaluation: A pre-test and post-test was giving before and after the class to evaluate the level of learning of the participants.

Nursing Philosophy: At the beginning of this program the student was given an assignment to develop their nursing philosophy. Go back and review, revise, revisit, and change anything the student determines has transformed over time (yes, something should have changed) with this nursing philosophy. If possible submit the old philosophy with the new philosophy at the end of the old paper. If you are unable to submit the old nursing philosophy, please email the instructor. Once again this philosophy must be typed, APA formatting, etc. Points will be deducted for grammatical errors, etc. The philosophy must be completed and placed in the dropbox by the date noted on the course calendar. Late forms will receive a deduction of 5 points per day in terms of grade. Twenty-five percent of the grade for the class is based on this activity.

Grading rubric for philosophy paper:
- On time: 5 pts (-5 pts per day for paper that is late)
- Grammar, etc.: 20 pts
- APA format: 20 pts
- Content: 45 pts
- Length: 10 pts (New philosophy must be at least 2 typed pages, not including a cover page.)

Additional Information: The student may fax, hand deliver, or scan and email signed forms, etc. to the instructor. However, it is the student's responsibility to insure that the forms have been received by the instructor. Forms received late or not received will result in a loss of points or a grade of “0”. Fax number: 850-718-2495. Email address: lipfordk@chipola.edu