

MAN 4504 Operations Decision Making

Syllabus Supplement

Spring 2009

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Course Requirements:

Your grade will be determined by how much you learn in this course, as demonstrated on the assignments/papers, quizzes, and exams. You are expected to do any or all of the following as necessary, in order to insure that you have mastered the course objectives:

- Read and study assigned material from the text;
- Complete practice exercises, assignments, and papers and submit in a timely manner;
- Pursue independent study using resource materials available in the library (books, periodicals, videos), the Tech Center lab, and any other pertinent source;
- Demonstrate your mastery of the required skills on quizzes and exams.

Grading:

- All coursework must be completed during the term. Incomplete grades will be given **ONLY IN EXTREME EMERGENCIES WITH APPROVAL FROM THE DEAN.**
- Grading components:
 - **QUIZZES:** Quizzes must be in class on the scheduled day for each quiz. If you miss a quiz day, the score will be a zero (0). Individual makeup quizzes will not be given. You may drop your lowest quiz grade.
 - **ASSIGNMENTS: Late assignments will NOT BE ACCEPTED. Assignments are due at the beginning of each class.** Assignments must be submitted at the beginning of class, in the Assignments folder by the due date. If you do not submit an assignment on time, you will receive a zero (0) for that assignment.
 - **EXAMS:** Exams will be taken in the classroom on the dates specified by your instructor. If you miss an exam, the score will be a zero (0). Individual makeup exams will not be given. The Final Exam may be used to replace ONE missed exam.
 - Do not attempt to get assistance on exams from any other individual; or to complete assignments or gain answers for quiz questions dishonestly.

Your grade will be computed as follows:

Quiz average (40%)	120 pts
Assignments (20%)	60 pts
Exam average (40%)	<u>125 pts</u>
Total possible points	305 pts.

Grading scale: <u>Total points:</u>	<u>Grade assigned:</u>
283.7 – 305.0	A (93 – 100%)
253.2 – 283.6	B (83 – 92%)
213.5 – 253.1	C (70 – 82%)
183.0 – 213.4	D (60 – 69 %)
0 – 182.9	F (0 – 59%)

Copyright Notice:

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Withdrawals: Students may attempt a course up to 3 times; withdrawals count as attempts. On the 3rd attempt, a student may not withdraw, but must receive a grade.

It is the **student's** responsibility to complete the appropriate form to withdraw from a class or resign from all classes and to obtain the necessary signatures and submit the form to the Registrar's Office prior to the deadline.

The below schedule is subject to change, I will however notify you of all changes at least one week prior to change effect.

Schedule

MAN 4504
Spring 2009

Week	Class Day	Topic / Text	Assignments Due	Quizzes Due
1	8-Jan	Orientation		
2	15-Jan	Chapter 1 - Introduction to Operations Management Chapter 2 - Competitiveness, Strategy, and Productivity	Assignment 1	
3	22-Jan	Chapter 3 - Forecasting Chapter 4 - Product and Service Design	Assignment 2	Quiz 1
4	29-Jan	Chapter 5 - Strategic Capacity Planning For Products and Services Chapter 6 - Process Selection and Facilities Layout	Assignment 3	Quiz 2
5	5-Feb	Chapter 7 - Design of Work Systems	Assignment 4	Quiz 3
6	12-Feb	Chapter 8 - Location Planning and Analysis	Assignment 5	Quiz 4
7	19-Feb	Exam I (Chapters 1 – 8)		
8	26-Feb	Chapter 9 - Management of Quality Chapter 10 - Quality Control	Assignment 6	
9	5-Mar	Chapter 11 - Supply Chain Management Chapter 12 - Inventory Management	Assignment 7	Quiz 5
10	12-Mar	Chapter 13 - Aggregate Planning	Assignment 8	Quiz 6
11	19-Mar	Chapter 14 - MRP and ERP	Assignment 9	Quiz 7
12	26-Mar	Chapter 15 - Lean Operations	Assignment 10	Quiz 8
13	2-Apr	SPRING BREAK	SPRING BREAK	SPRING BREAK
14	9-Apr	Exam II (Chapters 9 – 15)		
15	16-Apr	Chapter 16 - Scheduling	Assignment 11	Quiz 9
16	23-Apr	Chapter 17 - Project Management Chapter 18 - Management of Waiting Lines	Assignment 12	Quiz 10
17	30-Apr	Final Exam (Chapters 1 – 18)		