June 25-28
Diagnostic Essay
Diagnostic Grammar and Mechanics Exam
Orientation and course introduction
*Here’s How*—Chapter One: Learn to Recognize Verbs
*Here’s How*—Chapter Two: Know Subjects
Test over Chapters One and Two

*Here’s How*—Chapter Ten: Build Better Paragraphs, pp. 160-184

July 2-3  (Note: The college will be closed on July 4-5.)
Writing Assignment
Chapter Three: Understanding Tense

July 9-12
Review Chapter Three
Writing Assignment
Test on Chapter Three

*Here’s How*—Chapter Four: Use Nouns and Pronouns Correctly
Writing Assignment
Test on Chapter Four

*Here’s How*—Chapter Five: Make Subjects and Verbs Agree

July 16-19
Complete *Here’s How*—Chapter Five: Make Subjects and Verbs Agree
Writing Assignment
Test on Chapter Five

*Here’s How*—Chapter Six: Distinguish Between Adjectives and Adverbs
Writing Assignment
Test on Chapter Six

*Here’s How*—Chapter Seven: Employ Simple Sentences to Good Advantage

July 23-26
Finish *Here’s How*—Chapter Seven: Employ Simple Sentences
Punctuation, pp. 214-219
Test on Chapter Seven and Punctuation

*Here’s How*—Chapter Eight: Create Compound Sentences
Writing Assignment
Spelling, pp. 202-213
July 23-26 (continued)
    *Here’s How*—Chapter Nine: Develop Complex Sentences

July 30-Aug. 2
    Test on Complex Sentences
    Writing Assignment – Essay
    Commonly Misspelled Words, pp. 210-211

*Here’s How*—Chapter Eleven: Here’s How to Improve Theme Writing
    pp. 192-200
    Test-In-class paper

*Exit Exam (Objective Part) Aug. 1*

*Exit Exam (Essay) Aug. 2*

Aug. 6-7
    Re-take (Objective Part) Aug. 6
    Re-take (Essay) Aug. 7
    Make-up Date Aug. 7

*The exit exams (both parts combined) count as the final exam.*