July 2006

Florida Department of Education
Outcomes - Standards

Program Title: CORRECTIONAL OFFICER

CIP Number 0743010200
Standard Length - 532 hours - Certificate

INTENDED OUTCOMES:
After successfully completing this program, the student will be able to:

01.0 Comprehend the various correctional codes of ethics.
02.0 Know the history and evolution of laws.
03.0 Describe the criminal justice system and the Florida CJSTC.
04.0 Describe corrections rules, rights, and responsibilities.
05.0 Describe basic law and legal procedures.
06.0 Describe and demonstrate correctional operations.
07.0 Identify investigation knowledge and skills.
08.0 Assess a physical threat and select the appropriate response to various behaviors exhibited by subjects based on the Recommended Response to Resistance Matrix.
09.0 Maintain control of a situation and ensure officer safety by demonstrating officer presence, communicating, and using appropriate defensive tactics techniques.
10.0 Comprehend the importance of physical fitness, proper nutrition, stretching before exercising, lifestyle management, cardiovascular assessment, and weight training.
11.0 Identify at least five (5) component parts of a firearm and their function.
12.0 Assume a stance appropriate for firing a handgun (revolver or Semiautomatic pistol) and a long gun (shotgun or rifle).
13.0 Incorporate the eight (8) fundamentals of marksmanship to fire a handgun and a long gun, evidenced by demonstration.
14.0 Demonstrate proficiency in firing a handgun during daylight and night.
15.0 Demonstrate cleaning a handgun and a long gun.
16.0 Demonstrate discretionary shooting with a handgun.
17.0 Apply basic first aid knowledge and techniques to emergencies.
18.0 Demonstrate emergency preparedness techniques.
19.0 Demonstrate communications skills.
20.0 Describe and demonstrate interpersonal skills.
21.0 Enhance training in special topics.

STUDENT PERFORMANCE STANDARDS

Program Title: Correctional Officer

01.0 COMPREHEND THE VARIOUS CORRECTIONAL CODES OF ETHICS--The student will be able to:
01.01 Define ethics and professionalism.
01.02 Define gratuity.
01.03 Comprehend acts that are considered unethical.
01.04 Explain the importance of ethical conduct in corrections.
01.05 Identify portions of the American Correctional Association Code of Ethics.
01.07 Comprehend the laws relating to the crime of bribery as provided in Chapter 838, F.S.
01.08 Comprehend the laws relating to the crime of perjury as provided in Chapter 837, F.S.

02.0 KNOW THE HISTORY AND EVOLUTION OF LAWS--The student will be able to:
02.01 Know the importance of the Code of Hammurabi and historical link between sin, law, and morality.
02.02 Know the forms of social control within a society.
02.03 Know the different types of laws and the origin of American laws.
02.04 Know the basic provisions of, and comprehend the officer’s responsibility to defend and comply with, the U.S. Constitution.

03.0 DESCRIBE THE CRIMINAL JUSTICE SYSTEM AND THE FLORIDA CJSTC--The student will be able to:
03.01 Comprehend significant historical development in corrections and how changes in society have affected today’s correctional system.
03.02 Define and identify the major components and general organization of the criminal justice system.
03.03 Describe the philosophies of corrections.
03.04 Describe probation, parole, and community control.
03.05 Identify the statutory authority, goals, responsibilities, and structures of the CJSTC.

04.0 DESCRIBE CORRECTIONS RULES, RIGHTS, AND RESPONSIBILITIES--The student will be able to:
04.01 Comprehend the relationship of statutes to rules, know where rules and regulations can be found, and know the rules that have been adopted to apply to corrections statewide.
04.02 Describe inmate rights and responsibilities and identify privileged communication.
04.03 Describe correctional officer rights and responsibilities.

05.0 DESCRIBE BASIC LAW AND LEGAL PROCEDURES--The student will be able to:
05.01 Know the classifications and definitions of offenses in Florida and the purpose of classifying offenses.
05.02 Know the concept of elements of a crime.
05.03 Comprehend the concept of intent as relates to elements of a crime.
05.04 Comprehend the concept of parties to a crime.
05.05 Define legal terms associated with civil and criminal liability.
05.06 Identify and describe situations that are likely to result in liability suits and various options an officer could use to defend against them.
05.07 Know the definitions of subpoena and subpoena duces tecum and comprehend how subpoenas can be used in criminal investigations and proceedings.
05.08 Know the Florida court system structure and how the courts relate to criminal justice.
05.09 Comprehend the rules of the court and basic court trial procedures.
05.10 Comprehend the responsibilities of an officer with regard to court proceedings, the proper appearance of an officer, and the appropriate behavior and techniques that an officer should employ when testifying in court.
05.11 Demonstrate courtroom demeanor and techniques through testifying in a moot court setting.
05.12 Know the basic concept of legal defense.
05.13 Comprehend the concept of burden of proof as it refers to criminal and civil cases.
05.14 Know the definitions for legal terms related to the various tasks performed on the job.
05.15 Explain the concept of probable cause.
05.16 Comprehend Florida laws of arrest and their impact on law enforcement.
05.17 Explain legal aspects of search and seizure. Comprehend the scope and purpose of search and seizure authority and items that can legally be seized relative to the various types of searches.
05.18 Know the elements of criminal mischief.
05.19 Demonstrate knowledge of procedures for involuntary admissions of persons under the Florida Mental Health Act, Chapter 394, F.S.
05.20 Comprehend the Baker Act, Chapter 397, F.S., and the responsibilities of correctional officers.
05.21 Comprehend the actions that may be considered obstruction of justice as provided in Chapter 843, F.S.
05.22 Know the definition, elements, intent, and penalty for the crime of extortion according to Section 836.95, F.S.
05.23 Know the definitions, terminology, and penalties associated with arson in accordance with Chapter 806, F.S.
05.24 Know the definitions and differences among the various types of assault and battery and comprehend when battery is excusable.
05.25 List and define the common sex crimes and the laws that relate to them. Comprehend the elements of sexual battery. List factors that influence participation in sexual deviance, treatment models, and signs of sexual deviance.
05.26 Comprehend the elements for the various forms of homicide. Know the different types of murder and manslaughter. Comprehend the elements of the various types of murder cases.
05.27 Know the definition of theft. Know the elements of Chapter 812, F.S., as they relate to dealing in stolen property and the different ways in which stolen property is trafficked.
05.28 Comprehend the laws relating to trespassing and burglary per Chapter 810, F.S. Explain the difference between burglary and robbery.
05.29 Identify the elements of robbery.

06.0 **DESCRIBE AND DEMONSTRATE CORRECTIONAL OPERATIONS**--The student will be able to:
06.01 Know the definitions, purposes, and important considerations regarding organization and chain of command.
06.02 Know why inspections are necessary and who conducts inspections of facilities, equipment, and supplies.
06.03 Comprehend appropriate inspection techniques and apply them in practical exercise situations.
06.04 Know various types of vehicle equipment and comprehend their importance to safe operations.
06.05 Apply proper vehicle inspection techniques.
06.06 Know the factors influencing institutional safety and comprehend ways of preventing hazardous situations.
06.07 Comprehend the elements of a complete and successful environmental health program within a correctional facility and the officer’s role in the program.
06.08 Define health care and comprehend the rights of an inmate to health care; the importance, objectives, and functions of a comprehensive health care system; and the officer’s role in health care services.
06.09 Comprehend the rights of inmates with regard to the food service program, the importance and functions of the program, the officer’s role, and special considerations of a successful food service program.
06.10 Comprehend the duties and responsibilities of control center personnel.
06.11 Comprehend the special needs of the inmate in the intake process and procedures for assuring a complete and proper admissions program.

06.12 Comprehend the options for disposition of inmate personal property and the procedures for maintaining accountability for inmate personal property and money.

06.13 Know the definitions of classification in the correctional setting and comprehend the purpose and important considerations for properly classifying each inmate.

06.14 Know the importance of obtaining clear fingerprints and the criteria for acceptable fingerprint cards.

06.15 Demonstrate the procedures for correctly fingerprinting an individual.

06.16 Comprehend the different types of transfers and the procedures for transferring an inmate from one correctional facility to another.

06.17 Comprehend the different means by which an inmate can be released from a correctional facility and the proper procedures to follow in accomplishing the release.

06.18 Define bond and comprehend the advantages and disadvantages of the bond system, rights of the accused with regard to bond, eligibility for bond, and procedures for release under cash and security bonds.

06.19 Define contraband; comprehend the types of contraband including drugs and weapons; the importance of contraband control; and the officer’s role in control and disposal of contraband.

06.20 Define discipline and punishment and comprehend the various aspects of discipline within a correctional facility to ensure compliance with established requirements.

06.21 Define the different types of confinement and comprehend the legal and procedural aspects of confinement, as well as the conditions to be maintained in the confinement unit.

06.22 Comprehend the needs of inmates for which an officer should make referrals, the departments/agencies available, and the procedures for making referrals.

06.23 Know why searches are necessary and what items of contraband are searched for.

06.24 Know the various types of person searches, the methods used, and the proper demeanor and attitude to display when conducting a search.

06.25 Comprehend appropriate person, cell, and area search techniques and apply them in practical exercise situations.

06.26 Recognize that a fundamental duty of an officer is to maintain a safe and secure facility and comprehend how all correctional operations affect the climate of the facility and the officer’s safety within the facility.

06.27 Identify visual perception/discrimination and observation techniques.

06.28 Know the purpose of patrol and comprehend signs of potential problems that may be observed on patrol. Comprehend specific objectives of preventive patrol, proper patrol techniques, and the responsibilities of an officer in preparing for patrol and in making required daily inspections by foot or vehicle.

06.29 Identify patrol hazards.

06.30 Comprehend the importance of perception and observation, factors that affect each, and techniques for developing/improving these skills.

06.31 Demonstrate perception and observation skills given simulated situations.
06.32 Know what types of tools are considered hazardous and comprehend the procedures for control of tools and other sensitive items within a correctional facility.

06.33 Know the elements of a key control system and comprehend the need for key control and the proper inventory, issue, and handling of keys.

06.34 Know the importance of the physical accountability of inmates, comprehend the principles of counting inmates.

06.35 Demonstrate proper procedures required in conducting formal and informal inmate counts.

06.36 Know what types of security equipment are used in correctional facilities and comprehend the methods for operation, and guidelines for maintenance, of security equipment.

07.0 IDENTIFY INVESTIGATION KNOWLEDGE AND SKILLS--The student will be able to:

07.01 Know the elements of preliminary and follow-up investigations.

07.02 Know the elements of a crime scene search and comprehend the various methods used in crime scene searches.

07.03 Comprehend the basic rules of evidence and how these rules relate to evidence collection, preservation, marking, transporting, and submission.

07.04 Comprehend how the basic concepts of evidence relate to criminal proceedings.

07.05 Describe chain of custody and comprehend methods used to protect the chain.

07.06 Apply the correct methods of handling evidence when given various situations.

08.0 ASSESS A PHYSICAL THREAT AND SELECT THE APPROPRIATE RESPONSE TO VARIOUS BEHAVIORS EXHIBITED BY SUBJECTS BASED ON THE RECOMMENDED RESPONSE TO RESISTANCE MATRIX--The student will be able to:

08.01 Identify the legal sources that address use of force issues.

08.02 Identify the appropriate level(s) of officer response based on a subject’s demonstrated level of resistance.

08.03 Identify the various officer and subject factors that may influence the escalation and de-escalation of force.

08.04 Identify the injury potential to the officer from a subject that is engaged in each level of resistance.

08.05 Identify the injury potential to the subject given each level of officer response.

08.06 Identify the recommended striking areas on a resistant subject.

08.07 Identify ability, opportunity and intent as it relates to response to resistance.

08.08 Evaluate the constantly changing potential for harm presented by both subject(s) and the surroundings.

08.09 Identify the components of the reaction time principle.

08.10 Identify deadly force and its use per 776.06, F. S.

08.11 Given statements regarding defensive tactics, identify the one that is most accurate.

09.0 MAINTAIN CONTROL OF A SITUATION AND ENSURE OFFICER SAFETY BY DEMONSTRATING OFFICER PRESENCE, COMMUNICATING, AND USING APPROPRIATE DEFENSIVE TACTICS TECHNIQUES--The student will be able to:

09.01 Identify the danger zone and minimum reactionary gap distance between officer and subject.

09.02 Demonstrate the slide step approach method to a subject.

09.03 Demonstrate an interview stance with a subject.
09.04 Demonstrate the ready stance and offensive ready stance with an aggressive subject.
09.05 Demonstrate how to evade an approaching threat from an attacking subject.
09.06 Demonstrate applicable verbal direction during a subject encounter.
09.07 Demonstrate the hand clearing and touch techniques with a subject.
09.08 Demonstrate a rear fall, regain balance to a kneeling or standing position, assume an offensive ready position and give loud, clear and concise verbal commands when pushed from the front or tripped.
09.09 Demonstrate a side fall, regain balance to a kneeling or standing position and assume an offensive ready position when pushed from behind or tripped.
09.10 Demonstrate a forward roll while falling, regain balance to a kneeling or standing position, assume an offensive ready position and give loud, clear and concise verbal commands when pushed from behind or tripped.
09.11 Identify the proper working mechanisms and nomenclature of handcuffs and the handcuff key.
09.12 Properly holster handcuffs in handcuff case.
09.13 Apply handcuffs to a standing, kneeling and prone subject using proper technique.
09.14 Remove the handcuffs from a standing, kneeling and prone subject using proper technique.
09.15 Apply waist chains to a subject to be transported.
09.16 Remove waist chains, black box and handcuffs from a subject.
09.17 Apply leg irons to a subject to be transported.
09.18 Remove leg irons from a subject.
09.19 Apply leg restraints to a resisting handcuffed subject.
09.20 Conduct a frisk of a subject’s outer clothing and waistline area.
09.21 Conduct a predetermined, pattern search of a handcuffed subject.
09.22 Safely control and secure any hazardous material or contraband found during a search of a handcuffed subject.
09.23 Perform an institutional search of a clothed and unclothed subject.
09.24 Maintain visual contact and communicate with the subject while searching the subject's articles of clothing.
09.25 Safely approach, communicate with and demonstrate the escort position on a subject demonstrating passive physical resistance or greater.
09.26 Demonstrate a bent wrist transporter, hammer lock transporter, finger lock transporter, shoulder lock transporter and a straight arm bar takedown on a subject resisting the escort position.
09.27 Demonstrate a “three point pin” on a resisting subject in the escort position on the ground.
09.28 Communicate with the resisting subject in the escort position until compliance is gained.
09.29 Demonstrate a bent wrist take down, an outside and an inside wrist takedown, a hip roll takedown, a leg sweep, a hammer lock takedown and a shoulder lock takedown on a resisting subject.
09.30 Demonstrate a take down of a resisting subject that has a handcuff on one wrist and a handcuff key.
09.31 Demonstrate the pressure point under the jaw technique, in the hollow behind the ear technique, and in the hollow behind the collarbone technique on a subject demonstrating passive physical resistance or greater.
09.32 Demonstrate a redirection technique on an advancing subject.
09.33 Demonstrate a high forearm block, a mid forearm block, and a low block on an attacking subject.
09.34 Demonstrate the following on an attacking subject: vertical punch, hammer fist strike, forearm strike, palm heel strike, backhand strike, front elbow strike, rear elbow strike, knee strike, front kick, and angle kick.

09.35 Demonstrate the following on a subject demonstrating active physical resistance or greater: shin scrape, head butt, foot stomp, groin strike, and knuckle strike.

09.36 Demonstrate how to escape from: a front extended choke, a front body hold (under the arms), a front body hold (over the arms), a rear body hold (under the arms), a rear body hold (over arms), a headlock, a rear chokehold, a football tackle, and a full nelson.

09.37 Demonstrate leg defense techniques when knocked to the ground.

09.38 Execute a proper fall and transition to a defensive ground control position when knocked to the ground.

09.39 Demonstrate a back-out escape from a side headlock.

09.40 Demonstrate how to escape while on the ground in a supine position with a subject straddling their torso.

09.41 Demonstrate how to break down a resistant subject on his hands and knees on the ground.

09.42 Demonstrate placing, securing and removing an aggressive, handcuffed subject from a police vehicle.

09.43 Identify the parts of the baton.

09.44 Demonstrate proper baton draws with the strong hand and the weak hand to an offensive ready position and return the baton to holder.

09.45 Demonstrate a front jab and a rear jab to a subject showing active physical resistance or greater.

09.46 Demonstrate a proper forehand strike, a backhand strike, and a proper two-handed strike with a baton to a subject demonstrating active physical resistance or greater.

09.47 Demonstrate defense against a front baton grab, a rear baton grab, a one-handed baton grab, and a two-handed baton grab.

09.48 Demonstrate a defense against an overhead strike, a straight thrust arm bar takedown and a side slash arm bar takedown on an attacking subject using an edged weapon.

09.49 Demonstrate the cradle retention technique against a facing subject holding onto the handgun muzzle.

09.50 Demonstrate defending against a front and a rear holster grab.

09.51 While kneeling, demonstrate the hook and roll defense against being disarmed.

09.52 Demonstrate front and rear disarming techniques against a subject pointing a gun.

09.53 Identify types of chemical agents and five different deployment systems.

09.54 Identify the anatomical part of the body where chemical agents have the most effect and the effects of a direct chemical discharge into the eyes.

09.55 Identify how to remain calm and evacuate yourself from the contaminated area.

09.56 Identify how to strobe and forcefully blink the eyes and how to continue breathing and clear sinuses.

09.57 Expose face and skin to air, water, or other available decontaminants.

09.58 Identify the correct responses to signs of the onset of Sudden Death Syndrome after use of a chemical agent.

09.59 Use defensive tactics techniques as necessary to defend or protect yourself or others against chemical agents.
10.0 **COMPREHEND THE IMPORTANCE OF PHYSICAL FITNESS, PROPER NUTRITION, STRETCHING BEFORE EXERCISING, LIFESTYLE MANAGEMENT, CARDIOVASCULAR ASSESSMENT, AND WEIGHT TRAINING**—The student will be able to:

10.01 Comprehend the concepts of fitness vs. wellness.
10.02 Understand the goals and benefits of maintaining a personal physical fitness program.
10.03 Comprehend the importance of carbohydrates, proteins, fats, vitamins, minerals, and water in a daily dietary intake.
10.04 Comprehend the different forms of training routines.
10.05 Demonstrate how to calculate the workout heart rate (WHR).
10.06 Comprehend the different forms of cholesterol.
10.07 Comprehend the causes of hypertension.
10.08 Comprehend the difference between weight training and cardiovascular training.
10.09 Demonstrate physical conditioning and low-impact aerobics.

11.0 **IDENTIFY AT LEAST FIVE (5) COMPONENT PARTS OF A FIREARM AND THEIR FUNCTION**—The student will be able to:

11.01 Identify strong/dominant hand and weak/nondominant hand.
11.02 Identify the most important element of firearms training.
11.03 Identify the most common cause of most firearms accidents.
11.04 Identify a safe direction to point a firearm.
11.05 Identify the general rule of safety that should be applied to all firearms.
11.06 Identify what safety rules to follow on the range.
11.07 Identify the requirements in the Florida Statutes for storing a firearm.
11.08 Identify the legal sources that address use of force issues.
11.09 Identify a revolver, semiautomatic pistol, shotgun and rifle/carbine parts with correct nomenclature.
11.10 Identify function of a revolver, semiautomatic pistol, shotgun and rifle/carbine parts.
11.11 Identify the steps to follow to hand a revolver and semiautomatic pistol to another person.
11.12 Identify ammunition parts and nomenclature.
11.13 Identify ammunition by appearance and caliber or gauge.
11.14 Identify an ammunition scrape, indentation (dent), corrosion and puncture.
11.15 Define ammunition duty life and shelf life.
11.16 Identify proper storage and handling procedures for ammunition.
11.17 Ensure proper storage and/or handling of ammunition.
11.18 Examine ammunition and locate any abnormalities or defects.
11.19 Given statements about firearms, identify the one that is most accurate.

12.0 **ASSUME A STANCE APPROPRIATE FOR FIRING A HANDGUN (REVOLVER OR SEMIAUTOMATIC PISTOL) AND A LONG GUN (SHOTGUN OR RIFLE)**—The student will be able to:

12.01 Identify the Isosceles, Weaver and Modified Weaver shooting stances to use when shooting a handgun.
12.02 Acquire a proper handgun grip.
12.03 Obtain sight alignment and sight picture.
12.04 Identify how to control breathing when shooting a handgun.
12.05 Pull/squeeze the trigger to discharge handgun, release pressure on the trigger to re-engage, and follow through after the cartridge is fired.
12.06 Identify the importance of maintaining concentration when shooting a handgun.
12.07 Identify ready stance and low ready stance when shooting a handgun.
12.08 Assume a proper shooting stance when shooting a handgun.
12.09 Shoulder a shotgun and acquire a proper shotgun grip.
12.10 Obtain sight alignment and sight picture using a rifle-sighted and a bead-sighted shotgun.
12.11 Identify how to control breathing when shooting a shotgun.
12.12 Pull/squeeze the trigger to discharge shotgun, release pressure on the shotgun trigger to re-engage, and follow through after the shotgun shell is fired.
12.13 Identify the importance of maintaining concentration when shooting a shotgun.
12.14 Identify low ready, standing, kneeling, prone and barricade position when shooting a semiautomatic rifle/carbine.
12.15 Assume a proper shotgun shooting stance.
12.16 Shoulder the semiautomatic rifle/carbine and obtain proper grip.
12.17 Obtain the spot weld when shooting a semiautomatic rifle/carbine.
12.18 Obtain proper semiautomatic rifle/carbine sight alignment and sight picture.
12.19 Identify how to control breathing when shooting a semiautomatic rifle/carbine.
12.20 Pull/squeeze the trigger to discharge the semiautomatic rifle/carbine, release pressure on the semiautomatic rifle/carbine trigger to re-engage, and follow through after the semiautomatic rifle/carbine cartridge is fired.
12.21 Identify the importance of maintaining concentration when shooting a semiautomatic rifle/carbine.
12.22 Identify the objective, tactical considerations and types of cover and concealment.
12.23 Use cover properly.
12.24 Identify appropriate shooting stances from behind cover.

13.0 INCORPORATE THE EIGHT (8) FUNDAMENTALS OF MARKSMANSHIP TO FIRE A HANDGUN AND A LONG GUN, EVIDENCED BY DEMONSTRATION--The student will be able to:
13.01 Disengage the handgun holster retention device(s), acquire a proper handgun grip, remove the handgun from holster and point the handgun muzzle toward the threat.
13.02 Maintain a proper handgun grip.
13.03 Move the handgun alongside the holster, lift the handgun upward and seat the handgun in the holster.
13.04 Use touch pressure to locate holster retention device(s), align components of retention device(s) and secure/snap the retention device(s) together until locked.
13.05 Use the thumb of the shooting hand on the rear of the slide to prevent cocking the firearm.
13.06 Point the revolver muzzle in a safe direction, disengage the revolver cylinder release latch, and push/pull the revolver cylinder out of frame alignment.
13.07 Insert ammunition into the revolver cylinder by hand and using a speedloader and close the loaded revolver cylinder.
13.08 Extract the spent revolver cartridge casings.
13.09 Visually inspect the revolver cylinder chambers to ensure that all spent cartridge casings have been extracted.
13.10 Load the ammunition magazine.
13.11 Acquire a proper semiautomatic pistol grip.
13.12 Point the semiautomatic pistol muzzle in a safe direction and open the slide.
13.13 Lock the semiautomatic pistol slide in the "open" position and insert a loaded magazine into the semiautomatic pistol magazine well.
13.14 Chamber a cartridge into the semiautomatic pistol using the slide stop/release and by pulling the slide to the rear.
13.15 Engage the safety on the semiautomatic pistol, if applicable.
13.16 Remove the magazine from the semiautomatic pistol and lock the semiautomatic pistol slide in the "open" position to eject the cartridge from the semiautomatic pistol chamber.
13.17 With the slide in the "open" position, check the semiautomatic pistol to ensure it is free of ammunition.
13.18 Hold the shotgun by the stock.
13.19 Point the barrel in a safe direction and move the safety to the "on" or "safe" position.
13.20 Move the shotgun forend/slide forward, away from the receiver, insert the shotgun shells into the magazine tube, and chamber a shotgun shell.
13.21 Hold the loaded shotgun by the pistol grip and engage the shotgun action/slide release.
13.22 Remove any chambered shotgun shell through the ejection port.
13.23 Remove the shotgun shell(s) from the magazine tube using the pinch technique.
13.24 Visually and manually inspect the shotgun chamber and magazine tube to ensure that no shell is remaining.
13.25 Load the semiautomatic rifle/carbine magazine.
13.26 Maintain a proper semiautomatic rifle/carbine grip, point the semiautomatic rifle/carbine muzzle in a safe direction, and engage the semiautomatic rifle/carbine safety.
13.27 Insert a loaded magazine into the semiautomatic rifle/carbine magazine well and chamber a cartridge into the semiautomatic rifle/carbine.
13.28 Point the semiautomatic rifle/carbine muzzle in the safest direction given the immediate environment.
13.29 Engage the semiautomatic rifle/carbine safety and remove the semiautomatic rifle/carbine magazine.
13.30 Extract the cartridge from the semiautomatic rifle/carbine chamber and lock the semiautomatic rifle/carbine action in the “open” position.
13.31 Inspect the semiautomatic rifle/carbine for any cartridges.
13.32 Identify the types of revolver malfunctions.
13.33 Determine the revolver malfunction.
13.34 Correct the revolver malfunction using the proper technique, to include removing finger from revolver trigger and pointing the revolver barrel in a safe direction.
13.35 Identify a squib load in a revolver and its cause.
13.36 Identify the sound a revolver makes due to a squib load, by description only.
13.37 Switch to a secondary weapon. This will be cleared by the instructor, only.
13.38 Identify a failure to fire and the causes.
13.39 Correct a failure to fire.
13.40 Identify a misfire and identify the cause(s).
13.41 Correct the misfire.
13.42 Identify and correct when a casing is caught under the extractor.
13.43 Identify the cause(s) and correct a frozen/locked revolver cylinder.
13.44 Identify proper techniques to clear a semiautomatic pistol with a malfunction, to include taking finger off of semiautomatic pistol trigger and keeping the semiautomatic pistol muzzle pointed in a safe direction.
13.45 Identify Phase 1 Clearance (Tap, Rack, and Ready) of a semiautomatic pistol.
13.46 Identify Phase 2 Clearance of a semiautomatic pistol.
13.47 Identify a failure to feed and the causes(s) in a semiautomatic pistol.
13.48 Correct a failure to feed in a semiautomatic pistol.
13.49 Identify a failure to eject and the cause(s) in a semiautomatic pistol.
13.50 Correct the failure to eject in a semiautomatic pistol with a stovepipe.
13.51 Identify a failure to fire and the cause(s) in a semiautomatic pistol.
13.52 Correct a failure to fire in a semiautomatic pistol.
13.53 Identify a double feed and the cause(s) in a semiautomatic pistol.
13.54 Correct a double feed in a semiautomatic pistol.
13.55 Identify a failure to extract and the cause(s) in a semiautomatic pistol.
13.56 Correct a failure to extract in a semiautomatic pistol.
13.57 Identify a squib load and the cause(s) in a semiautomatic pistol.
13.58 Identify the sound that a semiautomatic pistol makes due to a squib load, by description only.
13.59 Transition to a secondary means of defense. This will be corrected by the instructor only.
13.60 Correct the shotgun malfunction using the proper technique(s) to include taking finger off of shotgun trigger and keeping shotgun muzzle pointed in a safe direction.
13.61 Identify when a shotgun shell fails to feed from the magazine and the cause(s).
13.62 Identify the correction for a shotgun shell failing to feed from the magazine.
13.63 Identify when the shotgun forend/slide fails to fully close and the cause(s).
13.64 Correct a shotgun forend/slide that fails to fully close.
13.65 Identify a failure to feed in a loaded shotgun and the cause(s).
13.66 Correct a failure to feed in a loaded shotgun.
13.67 Identify a double feed in a loaded shotgun and the cause(s).
13.68 Correct a double feed in a loaded shotgun.
13.69 Identify a stacked feed in a loaded shotgun and the cause(s).
13.70 Correct a stacked feed in a loaded shotgun.
13.71 Identify a failure to fire in a loaded shotgun and the cause(s).
13.72 Correct the shotgun failure to fire.
13.73 Identify a failure to extract in a loaded shotgun and the cause(s).
13.74 Correct a failure to extract in a loaded shotgun.
13.75 Identify the shotgun will not open and the cause(s).
13.76 Correct a shotgun that will not open.
13.77 Identify a failure to eject a shotgun shell and the cause(s).
13.78 Correct a failure to eject a shotgun shell.
13.79 Identify a stovepipe in a loaded shotgun and the cause(s).
13.80 Correct a stovepipe in a loaded shotgun.
13.81 Identify the types of malfunctions that may occur with a semiautomatic rifle/carbine.
13.82 Correct the malfunction in a loaded semiautomatic rifle/carbine using the proper technique(s) to include taking finger off of semiautomatic rifle/carbine trigger.
13.83 Engage semiautomatic rifle/carbine safety, if applicable, and point semiautomatic rifle/carbine in a safe direction.
13.84 Identify Phases 1 and 2 Clearance Method of a loaded semiautomatic rifle/carbine.
13.85 Identify and correct a failure to fire in a loaded semiautomatic rifle/carbine.
13.86 Identify and correct a failure to feed in a loaded semiautomatic rifle/carbine.
13.87 Identify and correct a failure to extract in a loaded semiautomatic rifle/carbine.
13.88 Identify and correct a failure to eject in a loaded semiautomatic rifle/carbine.
13.89 Identify a squib load and the cause(s) in a semiautomatic rifle/carbine.
13.90 Transition to a secondary means of defense. *This will be explained by the instructor.*

14.0 **DEMONSTRATE PROFICIENCY IN FIRING A HANDGUN DURING DAYLIGHT AND NIGHT**--
The student will be able to:
  14.01 Identify AYOOB and Modified Weaver techniques.
  14.02 Identify the main function of using a flashlight.
  14.03 Assume appropriate shooting stances with a handgun and a shotgun or semiautomatic rifle/carbine from behind cover.
  14.04 Shoot a handgun while using a flashlight.

15.0 **DEMONSTRATE CLEANING A HANDGUN AND A LONG GUN**--The student will be able to:
  15.01 Identify the proper supplies/tools to use when cleaning a revolver, a semiautomatic pistol, a shotgun and a semi-automatic rifle/carbine.
  15.02 Select a safe, properly ventilated location to conduct firearm cleaning.
  15.03 Field strip a revolver, a semiautomatic pistol, a shotgun and a semi-automatic rifle/carbine based on make and model of weapon.
  15.04 Clean a revolver, a semiautomatic pistol, a shotgun and a semi-automatic rifle/carbine.
  15.05 Lightly lubricate a revolver, a semiautomatic pistol, a shotgun and a semi-automatic rifle/carbine.
  15.06 Reassemble a revolver, a semiautomatic pistol, a shotgun and a semi-automatic rifle/carbine dependent upon the make and model of the weapon.
  15.07 Function-check a revolver, a semiautomatic pistol, a shotgun and a semiautomatic rifle/carbine.
  15.08 Return a revolver, a semiautomatic pistol, a shotgun and a semi-automatic rifle/carbine to safe storage and/or securely re-holster or encase the weapon.
  15.09 Appropriately dispose of all debris and contaminated/used cleaning supplies.

16.0 **DEMONSTRATE DISCRETIONARY SHOOTING WITH A HANDGUN**--
The student will be able to:
  16.01 Using the fingers of the non-dominant hand locate the holster retention device(s), unsnap/pull away the holster retention device(s), disengage the holster retention device(s) acquire a proper grip on the loaded handgun.
  16.02 Load and unload a revolver and a semiautomatic pistol using one hand.
  16.03 Scan surroundings for possible threats.
  16.04 Identify and focus attention on a threat.
  16.05 Move to cover and/or concealment.
  16.06 Shoot a firearm from behind cover.
  16.07 Fire the State handgun qualification course of fire in daylight and ambient light.
  16.08 Fire the State familiarization course for either the shotgun or the semiautomatic rifle/carbine.
  16.09 Fire the State shotgun qualification course of fire in daylight and ambient light. *(OPTIONAL)*
16.10 Fire the State semiautomatic rifle/carbine qualification course of fire in daylight and ambient light. **(OPTIONAL)**

17.0 **APPLY BASIC FIRST AID KNOWLEDGE AND TECHNIQUES TO EMERGENCIES**—The student will be able to:

17.01 Identify the Emergency Medical Services (EMS) system and how the roles and responsibilities of the criminal justice first aid provider differ from other out-of-hospital care providers.

17.02 Identify how to uphold responsibilities for medical treatment in accordance with CJSTC standards, including legal and ethical issues regarding criminal justice first aid providers.

17.03 Define duty to act for criminal justice first aid providers and the criminal justice first aid provider standards or scope of care.

17.04 Identify purpose of Good Samaritan Act.

17.05 Identify issues of abandonment, negligence, battery, and their implications.

17.06 Define consent and identify the difference between expressed and implied consent and the role of consent with minors and mentally ill patients.

17.07 Identify a “Do Not Resuscitate” (DNR) Order and discuss the implications for criminal justice first aid provider in patient refusal of care or a DNR Order.

17.08 Identify role of criminal justice first aid provider in recognition of organ donor notification.

17.09 Discuss the Health Information Privacy Protection Act (HIPPA) and the importance, necessity, and legality of patient confidentiality under HIPPA.

17.10 Identify actions a criminal justice first aid provider should take to assist in preservation of a crime scene.

17.11 Identify patient as main concern and family members and bystanders as secondary concern.

17.12 Identify communication skills used to interact with patients with special considerations such as visually impaired, hearing impaired, elderly, developmentally disabled, chronically ill, and patients who speak a foreign language.

17.13 Identify special considerations in the treatment of infants and children.

17.14 Identify the importance of communicating clearly when approaching a family confronted with death and dying and identify possible reactions that a family may exhibit.

17.15 Identify signs and symptoms of stress, possible steps the officer may take to help reduce/relieve stress, and possible long-term emotional reactions that an officer may experience when facing death and dying.

17.16 Define blood borne pathogens and identify ways an officer is exposed to blood borne pathogens and infectious diseases when applying first aid.

17.17 Identify the importance of body substance isolation (BSI) and define personal protective equipment (PPE).

17.18 Identify emergencies that require specialized PPE and demonstrate how to put on, properly remove, and discard disposable gloves.

17.19 Identify appropriate hand washing techniques and how to complete disinfection/cleaning.

17.20 Identify warning labels, symbols, or color-coding for handling and disposing of biomedical waste.

17.21 Identify personal behaviors that may help reduce risk of contracting a blood borne disease and identify responsibility to report and document occupational exposure.
17.22 Identify how hepatitis A, B and C infects a person; the basic symptoms of hepatitis A, B and C; and how to prevent contracting hepatitis A, B and C.

17.23 Identify how Human Immunodeficiency Virus (HIV) infects a person, basic symptoms of HIV and how to prevent contracting HIV.

17.24 Identify how tuberculosis is transmitted, the basic symptoms of tuberculosis, the difference between tuberculosis infection and tuberculosis disease, groups of people that are at higher risk to get tuberculosis disease, and personal behaviors that may help reduce the risk of contracting tuberculosis.

17.25 Identify general symptoms of most food-borne illnesses.

17.26 Identify most common sexually transmitted diseases.

17.27 Identify functions of the systems of the body.

17.28 Identify components of scene size-up and how to visually assess scene upon arrival to determine if scene is safe to enter.

17.29 Identify common or potential dangers or hazards found at scene and how to maintain your awareness of situations.

17.30 Identify how to determine difference between a trauma patient and medical patient.

17.31 Identify how to locate patient(s) requiring treatment and the need for additional or specialized help/assistance.

17.32 Identify rationale for, and how to, verbally report to responding units or communications center as to scene safety, nature and extent of injuries, and number of patients.

17.33 Identify components of an initial assessment.

17.34 Demonstrate how to assess for patient mental status and identify differences between assessing mental status in the adult, child, and infant patient.

17.35 Identify methods used for assessing if patient is breathing and how to differentiate between patient with adequate and inadequate breathing.

17.36 Identify normal breathing rates for adult, child, and infant and methods used to obtain breathing rate.

17.37 Identify terms that describe quality of breathing.

17.38 Identify techniques for assessing the patient's pulse and identify pulse points for conscious and unconscious adult, child, and infant.

17.39 Identify normal pulse rates for adult, child, and infant.

17.40 Identify terms that describe quality of pulse.

17.41 Demonstrate how to ventilate a patient that is not breathing.

17.42 Demonstrate how to perform cardio pulmonary resuscitation (CPR) on a patient that has no heartbeat.

17.43 Identify techniques for determining skin temperature and skin qualities that could indicate circulation abnormalities.

17.44 Identify four levels of patient responsiveness (AVPU).

17.45 Identify components of a physical assessment and special medical considerations or identifications you may encounter during patient assessment.

17.46 Identify when and how to manually stabilize patient's head and neck.

17.47 Identify how to question a patient to obtain SAMPLE history and the difference between a sign and a symptom in obtaining patient history.

17.48 Identify value of questioning patient and family to obtain patient history.

17.49 Identify need for on-going assessment while awaiting additional EMS resources and components of an on going patient assessment.

17.50 Demonstrate how to conduct initial assessment.

17.51 Identify importance of effective verbal communication of patient information to update EMS.
17.52 Identify need to check all equipment to ensure adequate working condition and supply for next emergency medical response.
17.53 Identify appropriate disinfecting procedures to clean equipment.
17.54 Define a multiple casualty incident and the role of the officer first on the scene of a multiple causality incident or disaster area.
17.55 Define triage and identify steps of triage for a multiple casualty incident or disaster area.
17.56 Identify parts and function of circulatory system.
17.57 Identify types of bleeding.
17.58 Identify the types of closed soft tissue injuries and demonstrate the treatment for closed soft tissue injuries.
17.59 Define bruising and swelling
17.60 Identify types of open soft tissue injuries and demonstrate the treatment for open soft tissue injuries in a patient with external bleeding.
17.61 Identify appropriate BSI precautions while demonstrating how to stop bleeding.
17.62 Identify difference between dressing and bandage.
17.63 Define dressing and bandage.
17.64 Define shock and identify signs, symptoms, causes and treatment of shock.
17.65 Define closed chest injury, factors that affect the severity of the wound in a patient with a chest injury and demonstrate treatment for a closed chest injury.
17.66 Define open chest injury and demonstrate treatment for an open chest injury.
17.67 Define impaled object and demonstrate treatment for an impaled object.
17.68 Demonstrate treatment to control bleeding and need to clean and dress the wound, if appropriate, in a patient with a human or animal bite.
17.69 Identify type of bite and possible need to call specialized unit for a patient with a human or animal bite.
17.70 Demonstrate treatment for a gunshot wound.
17.71 Identify when to apply direct pressure while treating a patient for a head, face, or scalp wound.
17.72 Demonstrate how to dress a head, face and scalp wound.
17.73 Demonstrate treatment to control bleeding in a patient with a nose-bleed.
17.74 Identify types of eye injuries.
17.75 Identify treatment for various types of eye injuries.
17.76 Identify important structures of the neck.
17.77 Demonstrate how to treat and dress a large open neck wound.
17.78 Identify seriousness of a burn as it relates to degree, location, and extent of burn.
17.79 Identify relationship between airway management and patients with inhalation burns and treatment for patient with inhalation burn injuries.
17.80 Identify treatment for thermal, chemical and electrical burns.
17.81 Identify complications associated with electrical injuries.
17.82 Define evisceration and identify treatment for an evisceration.
17.83 Identify treatment for a genital wound.
17.84 Identify classifications and mechanisms of broken bone injuries.
17.85 Identify treatment for a broken bone.
17.86 Identify treatment for a dislocation, sprain, and strain when treating a patient with an extremity injury.
17.87 Demonstrate proper techniques for splinting a lower and upper extremity.
17.88 Identify treatment for an amputation.
Identify the anatomical structures: uterus, birth canal, placenta, umbilical cord, and amniotic sac.

Define "labor" and "crowning".

Identify the steps in the pre-delivery preparation of the mother for childbirth.

Identify the indications of an imminent delivery and the steps to assist in the delivery.

Identify post delivery care of the mother.

Identify treatment for a patient who is suffering from complications of pregnancy.

Define diabetes and identify types, signs, symptoms and treatment of diabetic emergencies.

Define seizure and identify causes and treatment.

Identify signs, symptoms and treatment for cold related injuries.

Identify signs, symptoms and treatment of heat related injuries.

Identify signs, symptoms and treatment of abdominal pain or distress.

Identify modes, signs, symptoms and need for specialized assistance in caring for a patient with poisoning.

Identify signs, symptoms and treatment for insect bites or stings.

Identify signs, symptoms and treatment for snakebites.

Identify the signs, symptoms and treatment of marine life stings.

Identify signs, symptoms and treatment for an allergic reaction.

Identify signs, symptoms and treatment for a patient in a medical emergency.

Identify under what circumstances a criminal justice first aid provider moves a patient.

Identify indications and purpose of placing a patient in a recovery position.

Demonstrate an emergency clothes drag, an emergency blanket drag, an emergency shoulder drag/carry, a two person extremity lift and carry, and a log roll using two or three officers.

Demonstrate how to apply manual stabilization to head, neck, and cervical spine.

Identify your role in assisting EMS during an emergency involving an entrapped patient.

Given statements regarding first aid for criminal justice officers, identify one that is most accurate.

DEMONSTRATE EMERGENCY PREPAREDNESS TECHNIQUES--The student will be able to:

Know the definition of a riot and common indicators of facility tension.

Comprehend types of force that can be used in riotous situations.

Demonstrate riot control procedures.

Comprehend how to handle unusual occurrences in a correctional facility.

Comprehend various guidelines to follow in the event an officer is taken hostage within a correctional facility.

Comprehend standard procedures for officers to follow in emergency situations within a correctional facility, to include knowledge of what equipment may be required in each type of emergency.

Comprehend the basic concepts of fire behavior, the use of fire extinguishers, and fire rescue techniques that may be used by correctional officers.

Define hazardous materials as substances (solids, liquids, or gases) that when released are capable of causing harm to people, the environment, and property.
18.09 Identify the differences between hazardous materials emergencies and other emergencies.
18.10 Identify the responsibilities associated with a hazardous materials response.
18.11 Identify the DOT classes of hazardous materials using the DOT ERG, and the primary hazards associated with each class.
18.12 Identify typical locations in the institution where hazardous materials are stored, transported, used, or disposed of.
18.13 Identify that hazardous materials may be found in various types of containers.
18.14 Identify typical facility and transportation markings and other sources of information that indicate the presence of hazardous materials.
18.15 Identify how to read and understand information found on Materials Safety Data Sheets (MSDS).
18.16 Identify the procedures to follow in the event of a hazardous materials incident of any type.
18.17 Identify that an officer can obtain additional assistance during a hazardous materials/waste spill situation by contacting the Chemical Transportation Emergency Center (CHEMTREC).
18.18 Identify the capabilities and limitations of the use of human senses at a hazardous materials incident.
18.19 Identify the three methods for determining the appropriate guide number for a specific hazardous material in the DOT ERG.
18.20 Identify the way hazardous materials are harmful to people, the environment, and property at hazardous materials incidents.
18.21 Identify the general routes of entry for human exposure to hazardous materials.
18.22 Identify the basic precautions to be taken to protect oneself and others in a hazardous materials incident.
18.23 Identify precautions necessary when providing emergency medical care to hazardous materials incident victims.
18.24 Identify typical ignition sources and precautions at flammable liquid or gas incidents.
18.25 Identify the techniques used to isolate and deny entry to unauthorized persons during evacuation and hazardous conditions.
18.26 Demonstrate, given a hazardous materials incident scenario, the role of an officer at the awareness level.
18.27 Identify those situations where hazardous materials are present, given scenarios involving a state/county correctional facility and/or transportation situation with and without hazardous materials present.
18.28 Given a simulated state/county correctional facility and transportation hazardous materials incident, identify the actions to be taken to protect themselves and others and to control access to the scene, using the DOT ERG.

19.0 DEMONSTRATE COMMUNICATION SKILLS—The student will be able to:
19.01 Identify cultural attributes and demonstrate an awareness of their impact on communication.
19.02 Identify privileged communication and to whom this term relates in criminal justice.
19.03 Demonstrate nonverbal communication techniques.
19.04 Know common interview and interrogation terms, the purposes of interview and interrogation, and requirements for establishing witness competency and credibility.
19.05 Comprehend interviewer responsibilities, the interview process, factors and techniques affecting the success of an interview, types of witnesses, signs of deception, and the nature of admissions and confessions.
19.06 Know the duties and role of partners using the radio communications system. Comprehend communications privacy, general rules, and microphone techniques.
19.07 Know the basic concepts of the FCIC system and comprehend the usefulness of this system to the entry level officer. Comprehend the link between the FCIC system and the NCIC system.
19.08 Apply communications rules and techniques in a practical exercise involving operation of a mobile system and a base station.
19.09 Know the basic principles of reporting procedures and comprehend the importance of uniform procedures.
19.10 Know incidences where statements are generally required and the sources for obtaining the information.
19.11 Comprehend the kinds of information that should be obtained and the procedures for taking statements.
19.12 Know the definition of note taking and the uses of notes. Comprehend the kind of information to be collected and the procedures to follow in taking notes.
19.13 Demonstrate the ability to take accurate, complete and factual notes in practical situations.
19.14 Know the definition and basic uses of a report. Identify the types of reports and the basic requisites of reports.
19.15 Apply report writing techniques in practical exercises.

20.0 **DESCRIBE AND DEMONSTRATE INTERPERSONAL SKILLS**--The student will be able to:
20.01 Know the definition of courtesy and comprehend the concept of courtesy as it relates to officers performing their daily activities.
20.02 Define basic human behavior in terms of a hierarchy of needs. Comprehend how human needs affect the behavior of the population at-large and the behavior of the individual officer.
20.03 Know the importance of public support to the agency and state and local laws dealing with the rights of the press. Know techniques used to increase public awareness.
20.04 Comprehend the concept of interpersonal communication and know the techniques that will aid in effective interpersonal relationships. Demonstrate effective human relations skills through the use of role-play situations.
20.05 Critique human relations skills of self and others.
20.06 Describe similarities and differences among different ethnic and cultural groups.
20.07 Define ethnicity, race, and culture and explain how culture influences us on a day to day basis.
20.08 Recognize statements that cause resentment in others of diverse cultures.
20.09 Identify at least three factors that contribute to cross-cultural conflict.
20.10 Demonstrate direct and non-direct interviewing and counseling techniques.
20.11 Comprehend the special characteristics and problems of juvenile inmates and comprehend the purposes of juvenile corrections, the importance of the officer’s role, the qualities officers must possess, the differences between adult and juvenile inmates and the special needs of juvenile inmates.
20.12 Define the meaning of common substance abuse terms, reasons for substance abuse, factors contributing to addiction, and common problems related to substance abuse.
20.13 Identify commonly abused substances, ways substances are taken, characteristics of addiction, and signs of substance abuse or withdrawal.
20.14 Differentiate normal behaviors from abnormal behaviors.

20.15 Know various types of physical conditions that can cause special problems in the correctional setting. Comprehend the types of problems that may be encountered and actions a correctional officer should take.

20.16 Identify signs and symptoms of mental disorders and related terminology and procedures to follow when communicating with persons with mental disorders.

20.17 Know the definition of mental retardation and the basic procedures to follow when dealing with a mentally retarded individual.

20.18 Comprehend the types of crises commonly encountered by correctional officers, various aspects of crisis theory, and ways in which officers can help in crisis intervention.

20.19 Know the meaning of common terms related to stress, its warning signs, and the impact of high officer stress on the department.

20.20 Comprehend the stages of stress reactions; immediate and long term stress responses; the most common work-related stresses; and stress reduction methods for the officer.

20.21 Analyze his/her own causes of stress and evaluate his/her personal level of stress.

20.22 Know common facts and misconceptions about suicide and identify support resources available within the community. Comprehend factors and signs of being at risk for adults and juveniles; how to assess risk, how to evaluate the degree of potential suicide risk in situational examples, and how to intervene safely in a suicide attempt.

20.23 Comprehend the factors and deprivations of imprisonment, factors of adjustment to imprisonment, defense mechanisms for adjustment, and slang terms for coping within a prison setting.

20.24 Comprehend the specifics of the inmate code, characteristics of various groups within inmate societies, and methods of control within these societies.

20.25 Know characteristics of various types of criminals and comprehend factors that lead an individual toward a career as a criminal.

20.26 Know the types of crimes that occur in correctional settings and methods to help control these crimes.

20.27 Know pertinent statistics relative to female inmates and comprehend characteristics, special needs, and legal considerations specific to female inmates.

20.28 Know the definitions of different types of both male and female homosexuality and comprehend how homosexuality affects the security, physical and mental health of inmates, and what responsibilities an officer has to protect and advise inmates.

20.29 Know the definition and general rules, the basic responsibilities and objectives, and effective techniques of supervising inmates.

20.30 Apply supervisory techniques in role-play situations.

20.31 Comprehend considerations for recognition of manipulation and deception of officers by inmates and ways to avoid being deceived and manipulated by inmates.

21.0 ENHANCED TRAINING IN SPECIAL TOPICS--The student will be able to:

21.01 Demonstrate increased knowledge and/or skill development in topics identified by the school.