COURSE TITLE: Automotive Heating and Air Conditioning Technician  
COURSE NUMBER: AER 0172V

COURSE DESCRIPTION (with prerequisites):  
This course prepares the student to diagnose, service, and repair automotive heating and air conditioning systems. Automatic temperature control systems are introduced, and refrigerant recovery procedures are taught. Components include lecture/discussion, online testing and assignments, written assignments, and hands-on experience.  
150 clock hours

NAME(S) OF INSTRUCTORS:  

EFFECTIVE ACADEMIC YEAR:  
2014-15

REQUIRED TEXTBOOKS AND INSTRUCTIONAL SUPPLIES:  
Guide to the Automotive Certification Examination - James G. Hughes (Recommended)  
Lab Manual: Degem Systems (Provided)  
Automotive Tutorials and Modules (Provided)

GRADING POLICY:  
The standing of a student in each course is expressed by one of the following letters and corresponding grading system:  
A – 90 – 100  
B – 80 – 89  
C – 70 – 79  
D – 60 – 69  
F – 59 or less  
The Chipola Catalog provides policies and procedures regarding the grading system. A student’s Grade Point Average is derived from the grading system/quality point scale.
ATTENDANCE AND WITHDRAWAL POLICIES:
Chipola College expects regular attendance of all students. Students who are absent from classes for any reason other than official college activities must satisfy the instructor concerned that the absence was due to illness or other clearly unavoidable reasons. Otherwise, the student may suffer grade loss at the discretion of the instructor. Chipola policy allows each instructor to specify in the Instructor First Day Handout whether or not an absence is excusable and what affect the absence or tardy may have on the grade.

A student is allowed to repeat a course a maximum of three (3) times. On the third attempt a student (1) must bear the full cost of instruction (unless waived by Student Services), (2) cannot withdraw, and (3) must receive a grade.

MAKE-UP POLICY:
Chipola allows each instructor to specify in the Instructor First Day Handout the makeup policy.

ACADEMIC HONOR CODE POLICY:
Students are expected to uphold the Academic Honor Code. Chipola College’s Honor Code is based on the premise that each student has the responsibility to (1) uphold the highest standards of academic honesty in his/her own work; (2) refuse to tolerate academic dishonesty in the college community; and (3) foster a high sense of honor and social responsibility on the part of students. Further information regarding the Academic Honor Code may be found in the Chipola Catalog, Student Governance section.

STUDENTS WITH DISABILITIES POLICY:
Chipola College is committed to making all programs and facilities accessible to anyone with a disability. Chipola’s goal is for students to obtain maximum benefit from their educational experience and to effectively transition into the college environment. Students with disabilities are requested to voluntarily contact the Office of Students with Disabilities to complete the intake process and determine their eligibility for reasonable accommodations.

LIBRARY AND ON-LINE REFERENCE MATERIALS:
The library is a comprehensive learning resource center providing information in print, electronic, and multimedia format to support the educational objectives of the College. On-line catalogs, e-books and electronic databases can be accessed by using the LINCCWeb icon on the Chipola Library website at www.chipola.edu/library. If you have questions about database usage consult the “How to Use the Chipola Databases” on the Library website or call the Library at 850/718-2274 during regular hours. Library hours are posted each semester at the building entrance and on the Library website. See your Instructor First Day Handout for individual instructor recommendations and resources.
TECHNOLOGY RESOURCES:
The college’s learning management system is Canvas. Classes become available on Canvas on the first day of the semester. It is the student’s responsibility to log onto the Canvas system the first day of class to establish the first day of attendance and to check announcements. All official class communication must be through Canvas. For further information, contact your instructor or the Director of eLearning. The Canvas support hotline is available online in live chat and on the phone, toll-free, at 855-308-2812 for any issues in accessing or utilizing Canvas. The Information Technology Center, located in the library, is equipped with computer workstations. Lab hours are posted each semester at the building entrance and on the Library website.

TUTORING RESOURCES:
Chipola College has contracted Smarthinking, a Pearson Company, for online tutoring services, accessible especially from 5 p.m. to 8 a.m. It can be accessed through Canvas. Additionally, the Academic Center for Excellence (ACE) Lab, located in Building L, offers free tutoring from 8 a.m. to 5 p.m. and is equipped with computer workstations. Lab hours are posted each semester at the room entrance.

ELECTRONIC DEVICE USAGE:
All electronic devices such as cell phones, beepers, pagers, and related devices are to be silenced prior to entering classrooms and/or laboratories to avoid disruption. Should it become necessary for a student to leave his/her “device” on to send or receive an emergency call and/or text message, the student must inform the instructor prior to class. If the student finds it necessary to send and/or receive an emergency call and/or text message during class/lab time, he/she is instructed to take all books and belongings and step outside the classroom to deal with the situation. To minimize classroom disruption and the distraction to classmates, the student will not be permitted to reenter the classroom during that class period. Any time a test is being administered, all such devices must be turned off and put away. If a device is seen or heard during an exam, a score of zero will be given for that exam. Initial and repeated infractions may result in disciplinary action.

DISCIPLINE SPECIFIC COMPETENCIES / LEARNING OUTCOMES:
Automotive Technology focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the automotive industry: See chart below.

<table>
<thead>
<tr>
<th>COURSE-LEVEL STUDENT LEARNING OUTCOMES FOR AER 0172V</th>
<th>PROGRAM-LEVEL LEARNING OUTCOMES: Automotive Service Technology</th>
<th>ASSESSMENT METHODS FOR STUDENT LEARNING OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>The student will be able to:</td>
<td>AUT Outcome 1: Demonstrate mastery of</td>
<td>T, Q, F, SP, SD,</td>
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<tr>
<td>1.Demonstrate knowledge of air</td>
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conditioning system theory and operation by written and hands-on assessment.

2. Identify the location and function of all major components of an air conditioning and heating system, including the compressor, condenser, filter drier, evaporator, service valves, high and low pressure cutoff devices, all high and low pressure lines, and all heater core connections to the cooling system.

3. Perform an air conditioning performance test; perform refrigerant recovery and reclamation, use a recovery system; identify refrigerant types; perform an evacuation, a recharge, and a leak test.

4. Demonstrate knowledge of the differences between the R-12 and R-134A systems, and the special handling procedures associated with recovery and use of R-134A refrigerant by written and hands-on assessment.

5. Diagnose system problems with a manifold gauge set, charging stations, and temperature gauge; diagnose system problems via electronic and dye leak detection.

6. Remove and replace compressors, evaporators, and condensers.

7. Perform diagnostic checks on an automatic temperature control system.

8. Disassemble, inspect, and reassemble clutch assembly.

AUT Outcome 2: Demonstrate safety skills appropriate for employees in an Automotive Service work setting.

AUT Outcome 3: Apply critical thinking and diagnostic skills as appropriate for Automotive Service Technicians.

AUT Outcome 4: Exhibit interpersonal and ethical skills as appropriate for Automotive Service Technicians.

AUT Outcome 5: Exhibit leadership, organizational, and professional skills appropriate for Automotive Service Technicians.

AUT Outcome 6: Students exhibit employability and/or entrepreneurship skills as appropriate for employees in an Automotive Service work setting.

**Assessment Codes**

<table>
<thead>
<tr>
<th>T = Tests</th>
<th>Proj. = Projects</th>
<th>BO = Behavioral Observation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre/Post = Pre- and Post-Tests</td>
<td>Exp. = Experiments</td>
<td>Clin. = Clinicals</td>
</tr>
<tr>
<td>OT = Objective Tests</td>
<td>Cap. = Capstone Project</td>
<td>CS = Case Study</td>
</tr>
<tr>
<td>UT = Unit Tests</td>
<td>Cap. Course = Capstone Course</td>
<td>CP = Case Plan</td>
</tr>
<tr>
<td>Q = Quizzes</td>
<td>Prac. = Practicum</td>
<td>Port. = Portfolio</td>
</tr>
<tr>
<td>F = Final Examination</td>
<td>Intern. = Internship</td>
<td>Obs. = Teacher Observation</td>
</tr>
<tr>
<td>CF = Cumulative Final</td>
<td>Intern. = Internship</td>
<td>Sk. Check = Skills Check-off</td>
</tr>
<tr>
<td>EX = Departmental Exam</td>
<td>HP = Homework</td>
<td>Curriculum Frameworks</td>
</tr>
<tr>
<td>SE = Nat’l or State Standardized Exam</td>
<td>PS = Problem Solving</td>
<td>JP = Judged</td>
</tr>
<tr>
<td></td>
<td>DB = Discussion Board</td>
<td>Performance/Exhibition</td>
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</table>
MEANS OF ACCOMPLISHING STUDENT LEARNING OUTCOMES:
The course is competency-based and self-paced using handouts, videotapes, textbooks, computer-assisted instruction and instructor demonstrations.
1. Attending classes, completing book and computer assignments along with laboratory work.
2. Completing reading and homework assignments.
4. Reading current publications from the automotive industry.

Student must demonstrate an understanding theory of operating principles prior to stating lab sheets. Have the instructor or lab assistant sign and verify your lab sheets after completing each lab assignment. Turn in your lab sheets to the instructor or lab assistant for grading and recording.

You will be assigned a specific lab station work area. The equipment you will use is rugged and reliable. However, with abuse or misuse, it will malfunction and become inoperable. Be careful and have the instructor/instructional aide demonstrate the use of the equipment before using it for the first time. Read all instructions carefully and ask questions prior to use. Keep your lab bench work area clean and orderly while performing assignments. Return all equipment/lab components to the proper storage area before departing at the end of the day. Lab and shop will be clean and secured at the end of each project or day whichever comes first. If a lab assignment will take more than one day notify the instructor and secure all parts and project at the end of the day.

EXAMINATIONS:
The course examinations consist of written knowledge examinations and performance evaluations. A knowledge examination is given upon completion of each assignment on the course outline. If you take an exam and score less than 70%, you are allowed to retake the exam on the next class day. First, restudy your textbook, quizzes, lab experiments, etc. and make another attempt. If you have taken the exam three or more times to pass, your grade can never be more than 60. Performance evaluation must be mastered before proceeding to the next assignment. Student will be able to repeat performance evaluations till complete mastery is achieved. Students are encouraged to take the nationally and industry recognized Automotive Service Excellence (ASE) exam upon completion of each automotive area.

ASSIGNMENT AND/OR COURSE OUTLINE
See your Instructor First Day Handout for individual instructor assignment schedule.