



CHIPOLA COLLEGE

COURSE SYLLABUS

Chipola's website: www.chipola.edu

COURSE TITLE:

Nursing Practicum

COURSE NUMBER:

NUR 4955

COURSE DESCRIPTION (with prerequisites):

This capstone course will highlight all the professional endeavors of the student's past and present academic and work achievements. Students will complete a practicum experience through the selection of a community agency of interest with a focus on a select patient population. Current ethical, legal, and health care issues will be addressed that are pertinent to the practicing professional and will be summarized as the student formulates guidelines to deal with selected issues. Political action, community service, and professional image will be promoted as activities that contribute to the professional growth of the nurse and the profession of nursing. 3 semester hour's credit.

Students must be enrolled in their last semester in the RN to BSN program in order to be eligible to take this course. Students may not take more than 12 semester hours including practicum during their last semester.

NAME(S) OF INSTRUCTORS:

Dr. Chastity Duke RN, MSN, Ed.D
850-718-2334 (Office)
dukec@chipola.edu

EFFECTIVE ACADEMIC YEAR:

2015-2016

REQUIRED TEXTBOOKS AND INSTRUCTIONAL SUPPLIES:

No Textbook required except previously purchased APA manual, sixth edition

GRADING POLICY:

The standing of a student in each course is expressed by one of the following letters and corresponding grading system:

A – 90 – 100

B – 80 – 89

C – 75 – 79

D – 60 – 74

F – 59 or less

The Chipola Catalog provides policies and procedures regarding the grading system. A student's Grade Point Average is derived from the grading system/quality point scale.

ATTENDANCE AND WITHDRAWAL POLICIES:

Chipola College expects regular attendance of all students. Students who are absent from classes for any reason other than official college activities must satisfy the instructor concerned that the absence was due to illness or other clearly unavoidable reasons. Otherwise, the student may suffer grade loss at the discretion of the instructor. Chipola policy allows each instructor to specify in the Instructor First Day Handout whether or not an absence is excusable and what affect the absence or tardy may have on the grade.

A student is allowed to repeat a course a maximum of three (3) times. **On the third attempt a student (1) must bear the full cost of instruction (unless waived by Student Services), (2) cannot withdraw, and (3) must receive a grade.**

MAKE-UP POLICY:

Chipola allows each instructor to specify in the Instructor First Day Handout the makeup policy.

ACADEMIC HONOR CODE POLICY:

Students are expected to uphold the Academic Honor Code. Chipola College's Honor Code is based on the premise that each student has the responsibility to (1) uphold the highest standards of academic honesty in his/her own work; (2) refuse to tolerate academic dishonesty in the college community; and (3) foster a high sense of honor and social responsibility on the part of students. Further information regarding the Academic Honor Code may be found in the Chipola Catalog, Student Governance section.

STUDENTS WITH DISABILITIES POLICY:

Chipola College is committed to making all programs and facilities accessible to anyone with a disability. Chipola's goal is for students to obtain maximum benefit from their educational experience and to effectively transition into the college environment. Students with disabilities are requested to voluntarily contact the Office of Students with Disabilities to complete the intake process and determine their eligibility for reasonable accommodations.

LIBRARY AND ON-LINE REFERENCE MATERIALS:

The library is a comprehensive learning resource center providing information in print, electronic, and multimedia format to support the educational objectives of the College. On-line catalogs, e-books and electronic databases can be accessed by using the *LINCCWeb* icon on the Chipola Library website at www.chipola.edu/library. If you have questions about database usage consult the "How to Use the Chipola Databases" on the Library website or call the Library at 850/718-2274 during regular hours. Library hours are posted each semester at the building entrance and on the Library website. See your Instructor First Day Handout for individual instructor recommendations and resources.

TECHNOLOGY RESOURCES:

The college's learning management system is **Canvas**. Classes become available on Canvas on the first day of the semester. It is the student's responsibility to log onto the Canvas system the first day of class to establish the first day of attendance and to check announcements. All official class communication must be through Canvas. For further information, contact your instructor or the Director of eLearning. The Canvas support hotline is available online in live chat and on the phone, toll-free, at 855-308-2812 for any issues in accessing or utilizing Canvas. The **Information Technology Center**, located in the library, is equipped with computer workstations. Lab hours are posted each semester at the building entrance and on the Library website.

FREE TUTORING RESOURCES:

The Academic Center for Excellence (**ACE**) Lab, located in Building L, offers free tutoring from 8 a.m. to 5 p.m. and is equipped with computer workstations. ACE lab hours are posted each semester at the room entrance and on the website. Additionally, Chipola College has contracted **Smarthinking**, a Pearson Company, for online tutoring services, accessible especially from 5 p.m. to 8 a.m. and weekends. Smarthinking can be accessed through Canvas.

ELECTRONIC DEVICE USAGE STATEMENT:

Classrooms should be free of all unnecessary distractions from the task of learning. Therefore, as a general rule, students should silence and avoid use of all electronic devices (laptops, phones, tablets, etc.) not being used for coursework. Consult first-day handouts for any specific policies related to the use of electronic devices in the classroom, as they may vary depending upon the nature of the course or the guidelines of the instructor. Faculty reserve the right to regulate the use of electronic devices and their accessories in class.

DISCIPLINE SPECIFIC COMPETENCIES / LEARNING OUTCOMES:

- N1. Apply current leadership and management concepts, skills, and decision making in the provision of high quality nursing care in a variety of settings.
- N2. Critically evaluate evidence-based findings from various sources, determine relevance and application to improve patient outcomes.
- N3. Evaluate needs within various practice settings and formulate teaching plans based on any identified needs to improve health care delivery.
- N4. Serve as a change agent and client advocate in the practice of professional nursing with individuals, families, groups, and communities.
- N5. Utilize effective communication techniques in professional relationships; promote teambuilding and effective client care.
- N6. Identify; deliver culturally sensitive care to diverse populations served within various practice settings.

LINKING COURSE-LEVEL STUDENT LEARNING OUTCOMES WITH DISCIPLINE-SPECIFIC COMPETENCIES, ASSESSMENT METHODS, AND ARTIFACTS			
COURSE-LEVEL STUDENT LEARNING OUTCOMES FOR NUR 4955		ASSESSMENT METHODS FOR STUDENT LEARNING OUTCOMES	
<u>BSN PROGRAM</u>		W, Cap. Proj., Port., Prac.,	
<ul style="list-style-type: none"> • Complete a professional profile that has evolved throughout the program of studies and is supported with a composite of nursing, liberal arts, and science knowledge. (N1-N6, See Above) • Integrate critical thinking in the analysis of ethical/legal concerns that may be encountered in the practice of nursing. (N1-N6, See Above) • Organize the concepts of accountability and responsibility, critical thinking, communication, science and liberal arts knowledge, and therapeutic nursing intervention in relation to the concepts of nurse, client, health, and environment. (N1-N6, See Above) • Develop a code of behavior for accountability and responsibility to the profession of nursing by an activity that promotes the professional image of nursing. (N1-N6, See Above) • Provide compassionate and culturally sensitive care guided by a scientific base of knowledge. (N1-N6, See Above) 			
**Assessment Codes			
T = Tests	RPT = Report/Presentation	Proj. = Projects	BO = Behavioral Observation
Pre/Post = Pre- and Post-Tests	SP = Skills Performance	Exp. = Experiments	Clin. = Clinicals
OT = Objective Tests	SD = Skills Demonstration	Cap. Proj. = Capstone Project	CS = Case Study
UT = Unit Tests	W = Writing Assignments	Cap. Course = Capstone Course	CP = Case Plan
Q = Quizzes	E = Essays	Prac. = Practicum	Port. = Portfolio
F = Final Examination	DE = Documented Essays	Intern. = Internship	Obs. = Teacher Observation
CF = Cumulative Final	RP = Research papers	H = Homework	Sk. Check = Skills Check-off Curriculum Frameworks
EX = Departmental Exam	J = Jury	PS = Problem Solving	JP = Judged Performance/Exhibition
SE = Nat'l or State Standardized Exam	R = Recital	DB = Discussion Board	

MEANS OF ACCOMPLISHING STUDENT LEARNING OUTCOMES:

Course Evaluation:

Practicum Activity [60 hours] – Clinical Log 50% (Proctored Component)
Teaching Project 20% (Proctored Component)

Teaching Project Power Point	15%
Discussion Boards	15%

Proctored Activities

There is not a proctored exam for this course. At this point the student should be familiar with proctored assignments. The course defined proctored activities for this semester are the clinical logs and teaching project. The sixty practicum hours and the teaching project demonstration must be performed in the presence of the preceptor. If these assignments are not performed in the presence of the preceptor, the student will receive an "F" for the course.

ASSIGNMENT AND/OR COURSE OUTLINE

Required Forms during NUR4955 (must be uploaded to the appropriate assignments' sections)

Please refer to modules section of Canvas for actual due dates of assignments.

- Academic Honor Code and Student Acknowledgement Form and introductory discussion board (2 forms and discussion board). On-line netiquette guidelines located under home page.
- Copy of current nursing license, PPD, driver's license, and CPR uploaded to assignments and APA video discussion board
- Preceptor Approval Request Form & Orientation Checklist (2 forms)
- Nursing Journal discussion board
- Nursing Philosophy
- Nursing philosophy discussion board
- Teaching project discussion board
- Teaching Project Paper and power-point, as well as, Preceptor's grade for teaching project (1 paper, 1 power-point, and 1 grading rubric form)
- Clinical log, Preceptor's evaluation of Student, preceptor's evaluation of practicum experience, Student's evaluation of practicum experience, and Student's evaluation of practicum preceptor (5 forms)
- Original documents (contract, orientation checklist, clinical log, preceptor's evaluation of teaching project, preceptor's evaluation of practicum student experience, student's evaluation of practicum experience, and student's evaluation of practicum preceptor) 7 forms at least. These documents must be received by this date. A common mistake is to wait until the date they are due to mail and this will result in an incomplete if grades are due. In order for the documents to be received on time, mail as soon as uploaded. Original documents must be mailed and students are encouraged to make copies of all original documents for personal records. Documents may be delivered in person or mailed, but not faxed.

Documents are to be mailed to:

Dr. Chastity Duke
 Chipola College
 Health Sciences
 3094 Indian Circle
 Marianna, Fl. 32446

The student is to scan the required document, and upload just this document to the appropriate assignments' sections. Do not scan multiple items at the same time or a loss of points will be received. For example, just scan the CPR card and not the CPR card and the driver's license on the same document. Five points will be deducted from your final course grade for doing so.

See your Instructor First Day Handout for individual instructor assignment schedule.