COURSE TITLE: Capstone  COURSE NUMBER: NUR 2950

COURSE DESCRIPTION (with prerequisites):
This course is designed to assist the student in the transition from the role of student to that of graduate nurse enabling effective practice at entry level. It is also designed to assist the graduate nurse to anticipate the challenges of a rapidly changing work environment. Information will be provided to give the student nurse an overall view of the nursing profession. Included in the information will be such issues as dealing effectively with legal, ethical, political, and on-the-job issues as well as social and economic factors that impact the nursing profession. Topics involving, the role of professional organizations and licensure requirements will be covered as well. Tools for developing leadership-management roles, delegating appropriately, and thinking critically and creatively will be presented. Plans to enhance the workplace communication, time management and self-care tactics are among other career advancement tools provided. Information related to effective resume writing interview tips, compilation of professional portfolio and employee benefits is also provided.

Prerequisites:
NUR 2440C/L, NUR 2142, Humanities.

Corequisites: NUR 2243C/L

All courses without the NUR prefix may be taken prior to entering the program. NUR courses must be taken in the semester that they are scheduled per the academic advising guide and admission schedule. Microbiology with Lab must be completed by the end of the semester listed on the academic advising guide. Humanities must be completed by the end of the semester listed on the academic advising guide. Students may not progress to the following semester unless all courses in the present semester have been completed with a “C” or higher. 2 semester hour credit.

NAME(S) OF INSTRUCTORS:
Amy Sampson RN, MSN
Office Bldg Q 213
850-718-2243

EFFECTIVE ACADEMIC YEAR:
2017-2018

REQUIRED TEXTBOOKS AND INSTRUCTIONAL MATERIALS:
No textbooks are required for this course
**GRADING POLICY:**
The standing of a student in each course is expressed by one of the following letters and corresponding grading system:

- A – 90 – 100
- B – 80 – 89
- C – 70 – 75
- D – 60 – 74
- F – 59 or less

**Evaluation Methods:**
- Professional Portfolio 20%
- Resume and Cover Letter 10%
- Nursing Philosophy 5%
- CEU Requirements 20%
  (Medical Errors, Florida Rules & Law, Bioterrorism)
- Evolve Assignments 15%
  (Adaptive Quizzing & Practice Exams)
- Proctored Exams 30%
  (HESI Exit I, HESI Exit II, Regulatory Training Exam)

**PLEASE NOTE THAT AN UNROUNDED GRADE OF 75% OR ABOVE WILL BE REQUIRED TO CONTINUE PROGRESSION IN THE NURSING PROGRAM.**

The Chipola Catalog provides policies and procedures regarding the grading system. A student’s Grade Point Average is derived from the grading system/quality point scale.

**ATTENDANCE AND WITHDRAWAL POLICIES:**
Chipola College expects regular attendance of all students, and all instructors record attendance daily. Students who are absent from classes for any reason other than official college activities must satisfy the instructor concerned that the absence was due to illness or other clearly unavoidable reasons. Otherwise, the student may suffer grade loss at the discretion of the instructor. Chipola policy allows each instructor to specify in the Instructor First Day Handout whether or not an absence is excusable and what affect the absence or tardy may have on the grade.

A student is allowed to repeat a course a maximum of three (3) times. On the third attempt a student (1) must bear the full cost of instruction (unless waived by Student Services), (2) cannot withdraw, and (3) must receive a grade.

**MAKE-UP POLICY:**
Chipola allows each instructor to specify in the Instructor First Day Handout the makeup policy.

**ACADEMIC HONOR CODE POLICY:**
Students are expected to uphold the Academic Honor Code. Chipola College’s Honor Code is based on the premise that each student has the responsibility to (1) uphold the highest standards of academic honesty in his/her own work; (2) refuse to tolerate academic dishonesty in the college community; and (3) foster a high sense of honor and social responsibility on the part of students. Further information regarding the Academic Honor Code may be found in the Chipola Catalog, Student Governance section.

**STUDENTS WITH DISABILITIES POLICY:**
Chipola College is committed to making all programs and facilities accessible to anyone with a disability. Chipola’s goal is for students to obtain maximum benefit from their educational experience and to effectively transition into the college environment. Students with disabilities are requested to voluntarily contact the Office of Students with Disabilities to complete the intake process and determine their eligibility for reasonable accommodations.

**NOTICE OF EQUAL ACCESS/EQUAL OPPORTUNITY AND NONDISCRIMINATION:**
Chipola College does not discriminate against any persons, employees, students, applicants or others affiliated with the college with regard to race, color, religion, ethnicity, national origin, age, veteran’s status, disability, gender, genetic information, marital status, pregnancy or any other protected class under applicable federal and state laws, in any college program, activity or employment.

Karan Davis, Associate Vice President of Human Resources, Equity Officer and Title IX Coordinator, 3094 Indian Circle, Marianna, FL 32446, Building A, Room 183A, 850-718-2205, davisk@chipola.edu.

**LIBRARY AND ON-LINE REFERENCE MATERIALS:**
The library is a comprehensive learning resource center providing information in print, electronic, and multimedia format to support the educational objectives of the College. On-line catalogs, e-books and electronic databases can be accessed by using the LINCCWeb icon on the Chipola Library website at [www.chipola.edu/library](http://www.chipola.edu/library). If you have questions about database usage consult the “How to Use the Chipola Databases” on the Library website or call the Library at 850/718-2274 during regular hours. Library hours are posted each semester at the building entrance and on the Library website. See your Instructor First Day Handout for individual instructor recommendations and resources.

**TECHNOLOGY RESOURCES:**
The college’s learning management system is Canvas. Classes become available on Canvas on the first day of the semester. It is the student’s responsibility to log onto the Canvas system the first day of class to establish the first day of attendance and to check announcements. All official class communication must be through Canvas. For further information, contact your instructor or the Director of eLearning. The Canvas support hotline is available online in live chat and on the phone, toll-free, at 855-308-2812 for any issues in accessing or utilizing Canvas. The Technology Center, located
in the library, is equipped with computer workstations. Lab hours are posted each semester at the building entrance and on the Library website.

**FREE TUTORING RESOURCES:**
The Academic Center for Excellence (ACE) Lab, located in Building L, offers free tutoring from 8 a.m. to 5 p.m. and is equipped with computer workstations. ACE lab hours are posted each semester at the room entrance and on the website. Additionally, Chipola College has contracted Smarthinking, a Pearson Company, for online tutoring services, accessible especially from 5 p.m. to 8 a.m. and weekends. Smarthinking can be accessed through Canvas.

**ELECTRONIC DEVICE USAGE STATEMENT:**
Classrooms should be free of all unnecessary distractions from the task of learning. Therefore, as a general rule, students should silence and avoid use of all electronic devices (laptops, phones, tablets, etc.) not being used for coursework. Consult first-day handouts for any specific policies related to the use of electronic devices in the classroom, as they may vary depending upon the nature of the course or the guidelines of the instructor. Faculty reserve the right to regulate the use of electronic devices and their accessories in class.

**DISCIPLINE SPECIFIC COMPETENCIES / LEARNING OUTCOMES:**
Professional standards that guide the student learning outcomes include the following sources: Healthy People 2020, National Patient Safety Goals, and ACEN standards.

N1. Demonstrate knowledge of common, well-defined health needs with predictable outcomes and prioritize and perform therapeutic interventions using current nursing care standards.
N2. Apply foundational knowledge of the nursing process on providing advanced nursing care for clients throughout the life span.
N3. Apply therapeutic communication techniques in providing advanced nursing care for clients throughout the life span.
N4. Utilize critical thinking skills in providing collaborative care for clients with selected health alterations.
N5. Identify culturally diverse populations and formulate and care to reflect diversity throughout the life span.
N6. Demonstrate use of relevant technology for client care and documentation.
N7. Synthesize the use of safe, legal, ethical and professional practices to meet the needs of individuals throughout the life span.

**Professional Standards**
Healthy People 2020
ACEN Standards

**LINKING COURSE-LEVEL STUDENT LEARNING OUTCOMES WITH DISCIPLINE-SPECIFIC COMPETENCIES, ASSESSMENT METHODS, AND**
### COURSE-LEVEL STUDENT LEARNING OUTCOMES FOR NUR 2950

<table>
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<tr>
<th><strong>DISCIPLINE-SPECIFIC GENERAL EDUCATION COMPETENCIES</strong></th>
<th><strong>ASSESSMENT METHODS FOR COURSE LEVEL STUDENT LEARNING OUTCOMES</strong></th>
<th><strong>LEARNING ARTIFACTS FOR AA PROGRAM ASSESSMENT</strong></th>
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<td>N1-N7 for All</td>
<td>T, Q, CF, CS, W, Proj., DB</td>
<td>Portfolio for All</td>
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- 1. Recognize significant history related to modern nursing.
- 2. Identify at least three (3) legal, ethical and/or workplace issues relevant to nursing.
- 3. Differentiate between positive and negative communication styles.
- 4. Identify Key content to include in Professional Portfolio, resume/CV.
- 5. Identify the differences between the roles of RN and LPN.
- 6. Identify at least four (4) time management skills useful to nurses.
- 7. Identify a minimum of three (3) self-care techniques to be employed in school or the workplace.

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**Assessment Codes**

- **T** = Tests
- **Pre/Post** = Pre- and Post-Tests
- **OT** = Objective Tests
- **UT** = Unit Tests
- **Q** = Quizzes
- **F** = Final Examination
- **CF** = Cumulative Final
- **EX** = Departmental Exam
- **SE** = Nat’l or State Standardized Exam
- **RPT** = Report/Presentation
- **SP** = Skills Performance
- **SD** = Skills Demonstration
- **W** = Writing Assignments
- **E** = Essays
- **DE** = Documented Essays
- **RP** = Research papers
- **J** = Jury
- **R** = Recital
- **Proj.** = Projects
- **Exp.** = Experiments
- **Cap. Proj.** = Capstone Project
- **Cap. Course** = Capstone Course
- **Prac.** = Practicum
- **Intern.** = Internship
- **H** = Homework
- **PS** = Problem Solving
- **DB** = Discussion Board
- **BO** = Behavioral Observation
- **Clin.** = Clinicals
- **CS** = Case Study
- **CP** = Case Plan
- **Port.** = Portfolio
- **Obs.** = Teacher Observation
- **Sk. Check** = Skills Check-off
- **Curriculum Frameworks**
- **JP** = Judged
- **Performance/Exhibition**

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**MEANS OF ACCOMPLISHING STUDENT LEARNING OUTCOMES:**

Written assignments, selected readings, online lecture and exams, discussions, portfolio, and Computerized continuing education, HESI Exit exams..
PROCTORED EXAM COMPONENT REQUIREMENT:
Online courses at Chipola College require that 30% of course exams/components be proctored. Three options available to students for completing required proctored exams/components:
1) Online proctoring service
2) Off-campus testing at an approved proctor location
3) Testing in the Chipola College Testing Center

**For this course, the student will be required to sit for HESI Exit exams. Both HESI Exit Exams will be completed on campus in computer lab or testing center for students with accommodations. Students will also be required to take a regulatory training for nurses exams. Students will be required to utilize Respondus Lock Down Browser or schedule to test at testing center.

ASSIGNMENT AND/OR COURSE OUTLINE
Topics to be covered in this course:
- Nursing Malpractice
- Biohazard and Bioterrorism in Healthcare
- Nursing Service and Health Care Delivery
- Continuing Education Requirements in Nursing
- Critical Thinking
- Comprehensive Nursing Knowledge
- Delegation of Nursing Care
- Challenges of Nursing Management
- Interview Skills and Attire
- The New Graduate
  - Licensure / NCLEX -RN
  - Computer Education
  - Continuing Education
  - Employment Considerations: Opportunities & Resumes

See your Instructor First Day Handout for individual instructor assignment schedule.