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2024-2025 Verification Worksheet
Independent Student

A. Dependent Student's Information

Form with fields for Last Name, First Name, M.I., Last 4 of SSN#, Street Address, City, State, Zip Code, Home/Cell Phone Number, Date of Birth, Chipola ID#, and Email Address.

B. Number of people in the household and in college

Table with 3 columns: Your Full Name, Age, Will you enroll at least half-time

List your spouse, if married.

Table with 5 columns: Full Name, Age, Relationship to Student, Will this person be enrolled at least half-time in college?, If enrolled at least half-time, what college will they attend?

List other people in the household in the following categories:

- Children that you or your spouse will provide more than half of the financial support for from 07/01/2024 - 06/30/2025
Other people that live with you and currently receiving more than half of their financial support from you through 06/30/2025

Table with 5 columns: Full Name, Age, Relationship, College, Will be Enrolled at Least Half Time. Includes example row: Missy Jones (example), 18, Sister, Central University, Yes.

C. Student and Spouse Tax and Income Information

Did you (and your spouse, if married) file 2022 taxes?

Form with checkboxes for YES, I/we did file a 2022 tax return and NO, I/we did NOT file a 2022 tax return.

**Student 2022 Income Tax Information**

If we request your 2022 Tax Transcripts you may follow one of the steps below to request them:

- Request by phone @ 1-800-908-9946 or 1-844-545-5640
- Request your tax return transcripts on-line @ [www.irs.gov/transcripts](http://www.irs.gov/transcripts)
- Print your own tax transcripts on-line at @ [www.irs.gov/transcripts](http://www.irs.gov/transcripts) – by making an account and following the online instructions.

**Student 2022 Income Information for Nontax Filers**

If you (and/or your spouse) did not, and will not, file 2022 taxes, you must:

**Provide documentation from the IRS dated on or after 10/01/2022 that indicates a 2022 IRS Income tax return was not filed with the IRS.**

To obtain a Verification of Non-filing document from the IRS, your parent may complete one of the following steps:

- Request by phone @ 1-800-908-9946 or 1-844-545-5640
- Request your tax return transcripts on-line @ [www.irs.gov/transcript](http://www.irs.gov/transcript) -
- Complete the IRS Form 4506-T, check box 7 on the form and mail or fax to the number on page 2 of the form.
- Print your own tax return transcripts on-line @ [www.irs.gov/transcript](http://www.irs.gov/transcript) – by making an account, and following the online instructions.

**Check the box below that applies to you (and/or your spouse’s 2022 income):**

- Either I or my spouse received untaxable income, such as disability benefits, social security benefits, welfare payments, etc. (Note: The student and/or spouse will provide income and non-filing documentation).
- I was not (nor was my spouse) employed and did not have any income from work in 2022. (Note: The student and/or your spouse is required to obtain a non-filing documentation from the IRS by following steps above).
- I (and/or my spouse) was employed in 2022 but did not file a tax return.
- List the names of your employers and amounts earned.
  - Copies of your 2022 W-2 forms must be provided.

Name of Person Income Provided For	Employer’s Name	2022 Amount Earned (W2’s)	Was an IRS Form Provided?

If more space is needed, provide a separate page with the student’s name and ID number.

**\*\*\*\* PLEASE NOTE: IF YOU AND YOUR SPOUSE FILED SEPARATE RETURNS IN 2022 WE WILL NEED TAX TRANSCRIPTS FOR YOU AND YOUR SPOUSE.**

**D. On the chart below list all untaxed income received in 2022 for student and spouse.  
REPORT AMOUNTS FOR 2022**

\$	Payments to tax-deferred pension and savings plan (paid directly or withheld from earnings) including, but not limited amounts report on the W-2 forms in Boxes 12a – 12d, codes D, E, F, G, H and S. <b>Do not include amounts reported with code DD.</b>
\$	IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS form 1040 schedule 1 – total of Line 16 + 20.
\$	Child support <b>received</b> for any of your children in the year of 2022.
\$	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payment and cash value of benefits). <b>Do not include the value of basic military allowances for housing,</b>
\$	Veteran’s non-educational benefits such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and or V/A Educational Work-Study allowances.
\$	Any other untaxed income or benefits not reported elsewhere such as worker’s compensation, disability. Also include the untaxed portion of health savings accounts from the IRS 1040 Schedule 1 Line 13. Do NOT include any of the following: extended foster care benefits, student aid, earned income credits, additional tax credits, welfare payments, untaxed Social Security Benefits, Supplemental Social Security Income, Workforce Innovation and Opportunity Act Educational Benefits, on base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (i.e. cafeteria plans) foreign income or credit for federal tax or special fuels.

Student Name: \_\_\_\_\_

Chipola ID# \_\_\_\_\_

**E. Did anyone listed in your household receive benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) during the 2022/2023 calendar year?**

YES, I did receive SNAP benefits       NO, I did NOT receive SNAP benefits

**Supplemental Nutrition Assistance Program or SNAP**

One of the persons listed on this worksheet received SNAP benefits in 2022/2023. If asked by the student’s school, I will provide documentation of the receipt of SNAP benefits during 2022/2023.

**F. Child Support**

Complete this section if the student and/or spouse **PAID (NOT received)** child support in 2022.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2022
<i>Marty Jones</i>	<i>Chris Smith (example)</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

**G. Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. **Any alteration to this form will not be accepted. All signatures must be handwritten. Typed signatures will not be accepted.**

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse’s Signature (Optional)

\_\_\_\_\_  
Date

**Chipola College is an Equal Access/Equal Opportunity Institution**  
<http://www.chipola.edu/legal/equity.htm>

**NOTICE: Please be advised that these documents, once completed, may contain privileged and/or confidential information. The completed documents should be returned in a manner that is private and secure.**