



Application for Diploma/Graduation

B. S., A.A., A.S., & Certificate

3094 Indian Circle, Marianna, FL 32446

Phone (850) 718-2311 Fax (850) 718-2287

Email: Admissions@chipola.edu

INSTRUCTIONS: Request your adviser or program director to complete an unofficial graduation check. If eligible to graduate, submit to the Admissions and Records Office by the deadline.	
CHIPOLA STUDENT I.D.	

PRINT NAME	First	Middle	Last
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GRADUATION TERM <i>(Check One)</i>	<input type="checkbox"/> Fall, 2016 (December) <i>Deadline: Oct. 27</i>	<input type="checkbox"/> Spring, 2017 (May) <i>Deadline: March 1</i>	<input type="checkbox"/> Summer, 2017 Term B (June) <i>Deadline: June 1(March 1)*</i>	<input type="checkbox"/> Summer, 2017 Term A or C (August) <i>Deadline: July 19 (March 1)*</i>
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***Summer graduates wishing to participate in the commencement ceremony in May must submit this form by March 1.**

DEGREE <i>(Check one degree and list your Program of Study/Major)</i>	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:5%;"></th> <th style="width:65%; text-align: center;"><u>List Program of Study/Major</u></th> <th style="width:30%; text-align: center;"><u>Program Code #</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Bachelor in Science _____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Associate in Arts _____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Associate in Science _____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Certificate-College Credit _____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Certificate-WFD _____</td> <td>_____</td> </tr> </tbody> </table>		<u>List Program of Study/Major</u>	<u>Program Code #</u>	<input type="checkbox"/>	Bachelor in Science _____	_____	<input type="checkbox"/>	Associate in Arts _____	_____	<input type="checkbox"/>	Associate in Science _____	_____	<input type="checkbox"/>	Certificate-College Credit _____	_____	<input type="checkbox"/>	Certificate-WFD _____	_____	
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VERIFY YOUR NAME AND PERMANENT ADDRESS AT MY.CHIPOLA.EDU.

Your name will be printed as it appears on your Chipola College records, unless you request otherwise. Please print my name as listed below:

Diplomas will be mailed 2-3 weeks after the end of the term to your permanent home address on file with the college, unless noted below. Mail my diploma to the following address:

WHO IS YOUR CHIPOLA ADVISOR?	
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Check if you have been a member of the following at Chipola College? **Phi Theta Kappa** **Who's Who**

COMMENCEMENT CEREMONY – 7:00 P.M. – WEDNESDAY, MAY 3, 2017
DEADLINE TO PARTICIPATE - MARCH 1

Chipola holds one annual commencement ceremony at the end of each spring semester. Students who graduated in the previous fall semester, or will graduate in the spring or upcoming summer terms are encouraged to participate in the ceremony. If you would like to participate, complete a Commencement Ceremony Reservation in the Admissions and Records Office by March 1 to reserve your seat.

___ **Yes**, I want to participate. ___ **Maybe**, undecided at this time. ___ **No**, I do not want to participate.

Final responsibility for all graduation requirements rests with the student. If you are in doubt about course, program, or college requirements, you should contact Student Affairs or program instructor for clarification and guidance. Provided all graduation requirements are completed and there are no outstanding obligations financial or otherwise to the college, degrees and certificates are posted on the last date of the term in which the student applies for graduation. This form authorizes Chipola to publish your name, photo, videos and etc. in the program and local news media.

STUDENT'S SIGNATURE _____ **DATE** _____

Chipola College does not discriminate against any persons, employees, students, applicants or others affiliated with the college with regard to race, color, religion, ethnicity, national origin, age, veteran's status, disability, gender, genetic information, marital status, pregnancy or any other protected class under applicable federal and state laws, in any college program, activity or employment.

TO BE COMPLETED BY ADVISOR OR PROGRAM COORDINATOR - For students earning an A.A. degree, use the form below. For students completing a B.S., A.S., or Certificate, attach the appropriate Program of Study, indicate classes completed and sign.

STUDENT NAME _____ ID# _____					Core Hours Completed	Other General Educ. Hours Completed	Hours Currently Enrolled	Additional hours needed
Students who are First-time in College (FTIC), after high school graduation, beginning Fall 2015 must complete new General Education requirements and at least 3 core hours from each area.								
High School Graduation/GED Year _____ First Time In College Term/Year: _____								
Area I Social Science 6 hours	Core: ____ AMH 2020 (3) ____ ECO 2013 (3) ____ POS 2041 (3) ____ PSY 2012 (3) ____ SYG 1000 (3)	General: ____ AMH 2010 (3) ____ ASH 1044 (3) ____ ECO 2023 (3) ____ GEA 2001 (3) ____ GEA 2002 (3)	____ POS 2112 (3) ____ REL 2300 (3) ____ SYG 1010 (3) ____ WOH 2012 (3) ____ WOH 2022 (3)					
Area II Natural Science 6 hours	Core: ____ AST 1002 (3) ____ BSC 1005 (3) ____ BSC 2010 (3) ____ BSC 2085 (3) ____ CHM 1045 (3) ____ ESC 1000 (3) ____ EVR 1001 (3) ____ PHY 1053C (4) ____ PHY 2048C (5) ____ PSC 1121 (3)	General: ____ BSC 2011 (3) ____ BSC 2086 (3) ____ CHM 1030 (3) ____ CHM 1046 (3) ____ MCB 2010 (3) ____ PHY 1054C (4) ____ PHY 2049C (5)						
Area III Math 6 hours	Core: ____ MAC 1105 (3) ____ MAC 1311 (3) ____ MGF 1106 (3) ____ MGF 1107 (3) ____ STA 2023 (3)	General: ____ MAC 1114 (3) ____ MAC 1140 (3) ____ MAC 2233 (3)	____ MAC 2312 (4) ____ MAC 2313 (4)					
Area IV Comm. 6 hr	____ ENC 1101 (____ hours) ____ ENC 1102 (____ hours)							
Area V Humanities 9 hours	(Complete at least 12 hours of writing courses including ENC 1101 and 1102.) (Complete at least 3 hours from Core)							
	Core: ____ ARH 1000 (3) ____ HUM 1020/2216 (3) ____ MUL 2010 (3) ____ THE 1000 /1020 (3)	General: ____ AML 2010 (3) ____ AML 2020 (3) ____ ENC 2210 (3) ____ ENL 2012 (3) ____ ENL 2022 (3)	____ HUM 2020/2233 (3) ____ SPT 2521 (3) ____ ENC 1133 (1) ____ Other _____					
Area VI Gen Ed 3 hr	General Education Course _____ Hours							
Orientation SLS 1101	____ Completed ____ Transfer ____ Honors ____ Not Completed							
Foreign Language	Students who are First-time in College (FTIC) after high school graduation beginning Fall 2014 must complete a Foreign Language requirement. ____ High School (2 credits) ____ College (2 semesters) ____ Not Required							
CAAP	____ Passed ____ Failed ____ Not Registered as of _____ Registered for Test Date _____							
Residency	____ Yes (25% of course work at Chipola) ____ No, has only completed _____ hours							
	Hours Earned	Hrs GPA	Quality Points	GPA 2.00+	Advisor Comments: _____ has completed all required coursework and exams. _____ is currently enrolled in final required coursework. _____ must enroll and complete additional requirements. Advisor's Signature _____ Date _____			
Chipola								
Transfer								
Current Hrs								
Total Hours								
FINAL GRADUATION CHECK – REGISTRAR'S OFFICE								
	Hours Earned	Hrs GPA	Quality Points	GPA 2.00+	Evaluated by _____ Date Conferred _____			
Final								