COURSE APPROVAL

DUAL ENROLLMENT AND EARLY ADMISSION PROGRAM

Chipola College
Admissions and Records
3094 Indian Circle
Marianna, Florida 32446-2053
Phone: (850) 718-2248
FAX: (850) 718-2287

INSTRUCTIONS:

1. Complete, sign, and date this form.
2. Obtain high school approval and required signature.
3. Submit a new Course Approval form for each term of enrollment.

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SOCIAL SECURITY NUMBER										

FALL SPRING SUMMER I SUMMER II

CIRCLE ENROLLMENT TERM FOR CLASSES LISTED BELOW

PRINT NAME _____
First Middle Last

HIGH SCHOOL _____

List all Chipola courses you will be taking this semester. Use additional forms if needed.

Course Prefix	Course Number	Section	Course Title	Course Hours	Chipola Campus	High School

MAXIMUM PARTICIPATION: Dual Enrollment—3 years Early/Admission—1 year (12th grade equivalent)

Available program courses include all courses taught through Chipola that are on the state approved Dual Enrollment/Early Admission Course Equivalency List available at http://www.flvc.org.

Dual Enrollment students taking college credit classes may pursue up to 11 semester hours of the during the fall or spring semester and up to 7 semester hours during a summer session. Workforce development students may take up to 330 clock hours during the fall or spring and 180 clock hours during a summer session. The following course selections are NOT available to dual enrollment students: Physical education/recreation courses; college preparatory courses, courses that are fewer than 3 semester hours, Distance Learning courses with additional fees, and Directed Independent Study courses. Early Admission students must enroll and maintain a full-time status. Academic students are limited to no more than 18 hours per semester for fall and/or spring semester. Workforce development students are limited to no more than 540 clock hours per fall and/ spring semester.

All courses taken through this program must be approved by the high school. Students must submit a signed Course Approval form each term they enroll. After registration the Course Approval form must be submitted to the Business Office in lieu of fees. Failure to submit this form by the payment deadline will result in the cancellation of registration/classes.

I understand that I am fully responsible for reading, understanding, and complying with college policies related to the admission, attendance, grading system, course requirements, and all Chipola policies and procedures published.

_____ _____
Student's Signature Date

_____ _____
Signature of Principal or Designee Date