Dual Enrollment Statement of Purpose

The Dual Enrollment Program, authorized under Florida Statute 1007.271, and the Early Admission Program, authorized under Florida Statute 1007.27, complies with State Board of Education Rule 6A-10.0241 Articulation Plans for College Level Instruction for High School Students. The program is a cooperative effort with Chipola College and Calhoun, Holmes, Jackson, Liberty, and Washington school districts and select private schools to provide enhanced learning opportunities for qualified high school students through effective use of community college programs and resources. The program allows qualified high school students the opportunity to enroll free of charge in college courses to earn both college credit and credit toward high school graduation.

Target Population

Success in Chipola’s Dual Enrollment/Early Admission Program is dependent on both academic readiness and social maturity. Each district shall identify the students qualified for participation. Students must demonstrate academic capabilities to pursue college-level instruction or workforce development programs. The Early Admission Program, a form of dual enrollment that affords eligible students the opportunity to enroll full-time on Chipola’s campus, is open only to students who are in their senior year of high school and meet the eligibility requirements.

Early Admission Program Eligibility for Public School Students

A student may participate in the Early Admission program for a maximum of one year, the equivalent of 12th grade. Early Admission students must enroll and maintain full-time status at Chipola. Early Admission students cannot be concurrently enrolled in a high school, virtual school, or other college. In order to be eligible for participation in the early admission program a student must:

1. Be officially enrolled in a public high school within the college’s five county district.
2. Have completed the 11th grade.
3. Have written approval of the high school principal and the district school board.
4. Have test scores on all sections of the ACT, CPT, PERT, or SAT that are no more than two years old.
5. Meet same placement test score requirements in applicable areas and chosen program of study as all postsecondary students.
6. Have the requirements listed below:

   **Academic Program**
   - a minimum unweighted cumulative high school grade point average of 3.0
   - passing test scores on all sections of the ACT, CPT, PERT, or SAT not more than 2 years old

   **Workforce Development Program**
   - a minimum unweighted cumulative high school grade point average of 2.0
   - a passing Reading score: ACT-18, CPT-83, PERT-104, or SAT-440
**Dual Enrollment/Early Admission Program Eligibility for Home Education, Private and Virtual High School Students**

1. Be officially enrolled in a private, a Virtual High School, or a Home Education Program within the college’s five county district.
2. Be at least 15 years of age and not more than 18 years of age by the first day of class for each term of enrollment.
3. Meet same placement test score requirements in applicable areas and chosen program of study as all postsecondary students.
4. Have passing test scores on all sections of the ACT, CPT, PERT, or SAT that are no more than two years old.

**Dual Enrollment Program Eligibility for Public School Students**

A student may participate in dual enrollment for a maximum of three years, the equivalent of 10th, 11th, and 12th grade. In order to be eligible for participation in the dual enrollment program a student must:

1. Be officially enrolled in a public high school within the college’s five county district.
2. Have completed the 9th grade.
3. Have written approval of the high school principal.
4. Have test scores on all sections of the ACT, CPT, PERT, or SAT that are no more than two years old.
5. Meet same placement test score requirements in applicable areas and chosen program of study as all postsecondary students.
6. Have passing Reading score:
   - ACT-18, CPT-83, PERT-104, or SAT-440
7. Have a minimum unweighted cumulative high school grade point average for program:
   - Academic Program—3.00
   - Workforce Development Program—2.0

**Admission Procedures**

The admission procedures outlined are essential for registering eligible students in the dual enrollment/early admission program at Chipola College. Students are responsible for completing the appropriate college forms and meeting college established deadlines for admission, registration, withdrawal and/or resignation from class(es). See the college calendar for additional information.

All prospective students must have each of the following documents on file with the Admissions and Records Office before enrolling:

1. A completed Chipola College application for admission. The Residency Statement must be completed by a parent and documentation provided. Failure to complete will result in student being classified as out-of-state. It may also impact eligibility for Florida Scholarships. Students are expected to meet college established application and registration deadlines.
2. An official cumulative high school transcript, if enrolled in a public high school, or a Pupil Progression Plan, if enrolled in a private, home, or virtual school. Students who have attended other colleges must have official college transcripts sent to Chipola College prior to admission and registration.
3. Official test scores on all sections of the ACT, CPT, PERT, or SAT not more than two years old.
4. A completed Principles of Participation Form.
5. A completed Program Eligibility Form or, if applicable, a Home Education/Private School/Virtual High School Dual Enrollment Agreement.
6. A completed Course Approval Certification Form.

Once the Admissions and Records Office receives all of the above, the student will be notified of his/her admission status and registration appointment.

Prior to registration students should follow these steps:

1. Review the current Chipola Schedule of Classes for course options. Course offerings are available at the college or online at www.chipola.edu. Dually enrolled students should choose a major as a part of the admissions process. This will facilitate academic advising and should prevent students from taking courses unrelated to their major. The College advising staff will assist high school counselors in each county by providing up-to-date information about appropriate courses which should satisfy requirements for the student’s major at Chipola and at the chosen transfer institution, if that institution is a public university in Florida or a participating member of the association of Independent Colleges and Universities in Florida. Program/Curriculum Guides for Chipola’s BS and BAS programs, many of the AA programs and all AS, AAS, and certificate programs are available on the College web site under Student Services.

2. Consult with the high school guidance counselor to confirm that the desired courses will meet graduation or elective requirements.

Registration Procedures for High School Campus Classes

Students who apply and are accepted to enroll for classes on the high school campus must complete the college admissions process but do not have to physically come on Chipola’s campus to register for classes or obtain books. The high school guidance counselor and instructor will work with the Admissions and Records Office to process all applications and registrations. High school students who do not meet the dual enrollment eligibility requirements are not permitted to attend any high school campus Dual Enrollment class.

Registration Procedures for Chipola Campus Classes

Students who are accepted into the program and plan to enroll for classes on Chipola’s campus will:

1. Receive an acceptance letter, registration instructions and general college information.

2. Receive an advising and registration appointment from Student Services to meet with a Chipola adviser for assistance in preparing a class schedule and completing registration. Students must bring the Course Approval Certification Form to the registration appointment.
3. After registration, go to the Business Office, and present the Course Approval Certification Form in lieu of payment of fees. Compare and verify classes listed on your official receipt with your Registration Form. Failure to go by the Business Office will result in the cancellation of your registration.

4. Have your Student I.D. made in Room 107 of the Student Services Building. You will need your Student ID to check out materials from the Library, use the Information Technology Center, receive parking decals, take final exams and gain free admission to many college-sponsored activities. Keep the ID with you at all times while on campus. Staff and/or Security may ask for your ID; if you cannot produce it, you may be asked to leave the campus.

5. If you drive a vehicle on campus, you are required to park in student-designated spaces only and to display a Parking Permit. You will need your Student ID and tag receipt for your vehicle to obtain your decal at the Business Office. Read the information on “Parking” in the college catalog. Minimum fines are $20.00 per violation. Parking decals are free.

6. Books are available from your high school or the Barnes and Nobles Book Store located on the Chipola Campus. Contact your high school for purchasing instructions and/or book vouchers.

**Program Requirements and Restrictions**

Eligible dual enrollment students may enroll in academic or workforce development courses while concurrently enrolled in high school. Course credit is given at both the high school and the college. Please note that classes must be satisfactorily completed prior to high school graduation in order to count as high school credit and be covered by the agreement. Provisional college credit will be granted for work satisfactorily completed. Final credit is granted and is applicable toward a degree after the student earns a high school diploma or the equivalent.

Available Dual Enrollment courses include all courses taught at Chipola that are on the state approved list. The state Dual Enrollment Course Equivalency List is available at http://www.facts.org. Courses taken for dual enrollment must meet the requirements of 6A-10.024. No dual enrollment/early admission student shall be enrolled in a college mathematics, English, Gordon Rule social science or humanities course unless the student has demonstrated adequate pre-collegiate preparation on the basic mathematics and communication skills assessment of an approved entry-level placement test.

The following course selections are not available to dual enrollment students at Chipola College:

- Physical education/recreation courses
- College preparatory courses
- Courses that are fewer than three (3) semester hours of college credit
- Distance Learning courses with additional fees
- Directed Independent Study courses

Academic students enrolled in the dual enrollment program may pursue up to 7 semester hours of college work during a summer session and up to 11 semester hours during the fall or spring semester while concurrently enrolled in high school. This includes combined on and off campus classes. Workforce development students may take up to 330 clock hours during the fall or spring and 180 clock hours during a summer session.
Early Admissions students must enroll and maintain full-time status at Chipola, all credit earned will apply toward high school graduation requirements. Academic students are limited to no more than 18 hours per semester for two semesters. Workforce development students are limited to no more than 540 clock hours per semester for two semesters.

Students must maintain a minimum term and cumulative College grade point average of 2.0. Students who fail to meet this requirement will be placed on academic suspension until after high school graduation.

Students may not repeat college credit or workforce development courses in which they have earned grades of W, D, or F until after high school graduation. All grades including “W” for withdrawal, become part of the student’s permanent college transcript and may affect subsequent post secondary admission. Students cannot re-take classes in which a grade of “C” or higher has been earned. Dual enrollment and early admission students are not allowed to audit classes. The purpose of dual enrollment is to earn college credit and credit toward high school graduation.

Students who are attending or have attended other colleges must have official college transcripts sent to Chipola College prior to admission and registration.

**Attendance**

Regular attendance is expected of all students. Chipola policy allows each instructor to specify in the course syllabus the number of acceptable absences. Most instructors will work with the student to ensure continuing course progress if the student plans in advance and does not abuse the instructor’s flexibility. However, students should not assume that they will automatically be permitted to make-up missed work or complete extra-credit work if they miss class. Students should refer to the college calendar for all regularly scheduled class days.

Program students taking classes on Chipola’s campus must adhere to college attendance policies rather than high school attendance policies. The only excused absences are those sanctioned by Chipola College – high school activities are not excused for students enrolled in classes on the Chipola College campus.

**Attending Other Colleges**

Students who are attending or have attended other colleges must have official college transcripts sent to Chipola College prior to admission and registration.

**Books**

Books are available from the high school or the Barnes and Noble Book Store on the Chipola Campus. Books for public school students are purchased by and remain the property of the appropriate district school board from the date of issuance. The Board or its designee will be responsible for the monitoring, re-issuing/reusing, and accounting of instructional materials used by public school students. Contact the high school for purchasing instructions and/or book vouchers. Non-public and home education students will be responsible for the cost of textbooks.
Changing or Resigning from High School

Students changing high schools during dual enrollment must notify the college. Students who resign from a public high school and change to a home, a private, or a virtual school must complete a Home School/Private School/Virtual School Dual Enrollment Agreement.

Students who resign from a public high school or receive a GED during the time he/she is enrolled in this program will be liable for all fees for that term.

Continued Enrollment

Students must maintain a minimum term and cumulative College grade point average of 2.0. Students who fail to meet this requirement will be placed on academic suspension until after high school graduation.

Fees

Chipola waives tuition and lab fees for all students participating in the Program. Students who resign from a public high school or receive a GED during the time he/she is enrolled in this program will be liable for all fees for that term.

Grades

The college does not mail individual grade reports. Final grades are available through www.facts.org following the close of each term. A student’s pin number is required to access grades via the FACTS website. To obtain your student pin number, go to www.chipola.edu, under Current Student, Registrar/Admissions, Grade Transcript - Unofficial or contact the Admissions and Records Office.

Chipola Dual Enrollment/Early Admission college credit and Workforce Development courses may be pursued as elective credits toward the high school diploma. Dual Enrollment courses taught at high school sites and earn college credit must conform to college grading policy. The letter grade earned by a dual enrollment/early admission student in the college credit and workforce development course must be the same letter grade earned in the high school course. Students cannot re-take college classes in which a grade of “C” or higher has been earned.

<table>
<thead>
<tr>
<th>Chipola Grading System Quality Point Scale</th>
<th>Letter Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Numerical Grade</td>
<td></td>
<td></td>
</tr>
<tr>
<td>93 – 100</td>
<td>A</td>
<td>4</td>
</tr>
<tr>
<td>83 – 92</td>
<td>B</td>
<td>3</td>
</tr>
<tr>
<td>70 – 82</td>
<td>C</td>
<td>2</td>
</tr>
<tr>
<td>60 – 69</td>
<td>D</td>
<td>1</td>
</tr>
<tr>
<td>Below 60</td>
<td>F</td>
<td>0</td>
</tr>
<tr>
<td>Incomplete</td>
<td>I</td>
<td>0</td>
</tr>
<tr>
<td>Withdrawn or Dropped</td>
<td>W</td>
<td>0</td>
</tr>
<tr>
<td>Audit</td>
<td>X</td>
<td>0</td>
</tr>
</tbody>
</table>
A student may determine the grade points for his/her grade in each course by multiplying the number of quality points a grade is worth times the number of semester hours the course carries. A=4 quality points; B=3 quality points; C=2 quality points; D=1 quality point; F=0 quality points. Thus a B (worth 3 quality points) in a 3 semester hour course earns 9 quality points, and an A (worth 4 quality points) in the same 3 semester hour course earns 12 quality points. The grade point average is found by adding the total quality points earned and dividing by the total semester hours for GPA.

<table>
<thead>
<tr>
<th>Courses Attempted</th>
<th>GPA Hours</th>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 1101</td>
<td>4</td>
<td>A</td>
<td>16</td>
</tr>
<tr>
<td>MAC 1140</td>
<td>3</td>
<td>B</td>
<td>9</td>
</tr>
<tr>
<td>SYG 1000</td>
<td>3</td>
<td>C</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>10</td>
<td></td>
<td>31</td>
</tr>
</tbody>
</table>

10 Hours Attempted Divided into 31 Quality Points Earned = 3.10 GPA

**Placement Testing**

All dual enrollment students entering for the first time are required to take the ACT, CPT, PERT, or SAT. Test scores cannot be more than two years old. Test results are used by the college in placing the student in classes that will best assist them in improving reading, writing, and mathematics skills. Students must have required test scores in applicable areas and chosen program of study.

Students who do not have ACT or SAT scores may take the Computerized Placement Test (CPT) or the Postsecondary Education Readiness Test (PERT) at the Chipola Testing Center. For additional testing information call (850) 718-2284.

Testing Schedule: 8:00 – 2:00 p.m., Monday and Wednesday; no appointment necessary. 8:00 --5:00 p.m. Tuesday and Thursday during the Fall and Spring Semesters. Student must show a photo ID before testing. No exceptions. Not allowed in the testing area: calculators, cell phones, food or drink, hats.

Location: Testing Center, A149, Student Services Building

Cost: $15 However, prospective dual enrollment students may have the fee waived with a letter from the high school.

Retest Policy: A student must wait at least 90 days before taking the CPT or any individual sub-test. After a student takes the CPT the second time, he/she must wait two years before testing a third time.

Minimum acceptable scores for the currently administered placement tests:

<table>
<thead>
<tr>
<th>TEST</th>
<th>READING</th>
<th>WRITING</th>
<th>MATH</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT</td>
<td>18</td>
<td>17</td>
<td>19</td>
</tr>
<tr>
<td>CPT</td>
<td>83</td>
<td>83</td>
<td>72</td>
</tr>
<tr>
<td>PERT</td>
<td>104</td>
<td>99</td>
<td>123</td>
</tr>
<tr>
<td>SAT</td>
<td>440</td>
<td>440</td>
<td>440</td>
</tr>
</tbody>
</table>
**Student I.D. Cards**

Student ID cards are required to check out materials from the Library, use the Information Technology Center, receive parking decals, take final exams and gain free admission to many college-sponsored activities. Photo IDs are made at the Student Services Building, A107, daily during registration periods. After registration, they are made only on Tuesday’s from 8:00 a.m. until 11:00 a.m. and from 1:00 p.m. until 3:30 p.m. You keep the same ID card each term; simply get a new sticker on the back of your card at the Business Office each semester when you pay your fees. Keep the ID with you at all times while on campus. Staff and/or Security may ask for your ID; if you cannot produce it, you may be asked to leave the campus.

**Student Records and Transcripts**

The Admissions and Records Office oversees both admissions and registration at Chipola College. All permanent, official, and final records of students who have attended the college are maintained and released by this office. The College reserves the right to deny a transcript or withhold any information on any student whose financial record is not clear.

A student may request a copy of his/her transcript by completing the Transcript Request Form or by submitting a signed statement of request to the Admissions and Records Office in person or via U.S. mail or by fax. Only students may request a copy of their transcript. E-mail requests do not include an original signature and therefore cannot be honored.

**Student Withdrawal**

Students are responsible for completing the appropriate college forms and meeting college established deadlines for withdrawal and/or resignation from class(es). College campus students who withdraw from a course(s) must complete an official “Chipola Request to Withdraw from a Class” or “Request to Resign from All Classes” form, obtain appropriate signatures, and return the completed form to the Admissions and Records Office. The student must obtain approval from the high school guidance counselor to withdraw from a class, since withdrawing from a class can affect high school graduation requirements. All instructional materials and textbook(s) should be returned to the appropriate high school designee. High school campus students should complete the appropriate request form and submit it to the high school guidance counselor, who will then forward the written request to the college.

Students may not repeat college credit or workforce development courses in which they have earned grades of W, D, or F until after high school graduation. Dual Enrollment/Early Admission students are not allowed to audit classes.

**Transportation and Parking**

Students are responsible for providing transportation if the instruction is conducted at a facility other than the high school campus.

When on the Chipola campus, students are required to park only in student-designated spaces and to display a current parking decal on their vehicle. New decals are distributed each fall semester. Student ID Card and vehicle tag receipt/registration are required to obtain a parking decal at the Business
Office. Failure to display a parking decal may result in a citation and fine as well as disciplinary action. Grades may be withheld until all fines are paid. Be sure to observe all road signs and posted speed limits.

Parking Areas – Restricted campus parking areas are as follows:

White/Non Painted – Student parking – must have current parking decal properly displayed
Blue – Restricted for handicapped access Red – Restricted for fire hydrants
Yellow – Restricted no parking areas Green – Restricted for faculty and staff

Fines – All fines, except those received for parking in spaces reserved for the handicapped, are $20 per violation. The fine for illegal parking in a handicapped zone is $50 per violation. Fines may be paid at the Business Office.

Transfer of Credit

Dual Enrollment/Early Admission students who plan to transfer within the State of Florida should not encounter transfer credit difficulties for general education courses. The common course numbering system in the State of Florida facilitates the credit transfer process.

Chipola College has not encountered credit transfer problems with the majority of out-of-state public colleges and universities. Transfer credit with private institutions may depend upon the specific credit requested and the individual institution being considered. Students are responsible for meeting with advisers at private colleges and out-of-state universities to confirm that credit will transfer.
GET THE HELP YOU NEED

Career Center
If you have not selected a college major or career field by the end of your freshman year, visit the Career Center in Student Services, A108. Some print assessments are available to help you make a decision. We also encourage you to explore online career choice programs to assist you in choosing your college major or career. Occupational information and market trends are also available on FACTS. Contact Students Services for more information, (850) 718-2424.

Computer Labs
Each semester, when you register as a student at Chipola College, you are assigned a network user name and must log on to the network before you can use any of the college computers. You must show your Student ID and complete the appropriate forms provided by your lab technician or instructor before access your account.

Academic Center for Excellence – ACE:  Bldg L, Rooms 113, 114, 115
The ACE Lab provides supplemental instruction, tutoring, cram sessions, study sessions, and exam prep. For more information call 850-526-2761 ext. 3400.

English Lab:  Bldg Z, Room 118
The English Lab, staffed by faculty members or student tutors, provides assistance if you’re having problems with written assignments. The hours for this lab vary and are posted on the door each semester.

Math Lab:  Bldg D, Room 108
The math lab, staffed by faculty members or student tutors, provides assistance if you’re having problems with any math classes. The hours for this lab vary and are posted on the door each semester.

Tech Center:  Bldg B, Room 214
The technology lab, located in the Library and staffed with a technical support person, provides about 30 computers for student use. Each computer has Internet access and a variety of programs to assist you in completing class assignments.

Library, Building B
The library is a comprehensive, learning resource center providing information in print, electronic, and multimedia formats. Computers with Internet access offer a gateway to the Chipola online catalog and numerous full-text databases. LINCCWeb, Florida’s Library Information Network for Community Colleges, can be accessed on the Internet at http://www.linccweb.org, either on campus or remotely from any computer. Other Library services include reserve materials for courses, audiovisual viewing/listening equipment, photocopy machines, study rooms, individual carrels, reference, and research assistance. The hours are posted on the Chipola Library website, the front door of the building or call (850) 718-2274.
FACTS: Accessing Grades and Unofficial Transcripts

FACTS stands for Florida Academic Counseling and Tracking System. The State of Florida, the Florida Community College System and the State University System have joined forces to provide students with web-based access to unofficial transcripts, degree audits, degree shopping, career information and much more!

Students enrolled at Chipola will be able to access their grades online at www.facts.org. Student grades will be available as soon as they are entered into the school's database at the end of each term.

What You Will Need
You will need your Social Security number (SSN) and personal identification number (PIN) to access your Chipola information. Chipola will keep the PINs active for a minimum of two years, after that, student information may be placed into history due to space constraints. If you need to see your information after it has been migrated, please complete a PIN Change/Reactivate Request Form in the Office of Admissions and Records for reactivation. Please allow 5-7 days for processing.

To Obtain your PIN - All students enrolled at Chipola beginning with Fall 2000 have been assigned an 8 digit PIN according to the following criteria:

- The first four digits on the PIN equal the last four digits of your SSN.
- The next two digits of the PIN equal your numeric birth month (i.e. January=01, February=02, December=12, etc.)
- The last two digits of the PIN equal the numeric YEAR of your birth.
  Example: If your social security number is 123-45-6789 and your birthday is January 6, 1965 or 01/06/65, your pin would be 67890165. Your PIN should be valid for the next 2 years.

To Change your PIN
You may change your PIN by completing a PIN Change/Reactivate Request Form in the Office of Admissions and Records. Allow 5-7 days for processing. At this time Chipola does not have an automatic system in place to change the pin online.

To Obtain your GRADES and UNOFFICIAL TRANSCRIPT
- Visit FACTS at www.facts.org, between 6:00 a.m. and 7:00 p.m. Monday through Friday.
- Several options will be listed, choose COLLEGE TRANSCRIPTS & GRADES.
- Then highlight Chipola College as your HOME INSTITUTION.
- Look at bottom of page and “Click here to retrieve your transcript.”
- Enter your Student ID (Social Security Number) without hyphens.
- Enter your PIN number.

Your unofficial transcript will appear, allowing you to look at your courses, grades, and GPA. You may print as many copies as needed.

To Request an OFFICIAL TRANSCRIPT
- submit a written letter or Transcript Request Form to the Office of Admissions and Records, or
- mail a written letter or Transcript Request Form to the Office of Admissions and Records, Chipola College, 3094 Indian Circle, Marianna, FL 32446, or
- fax a written letter or Transcript Request Form to the Office of Admissions and Records at 850-718-2287

All transcript requests must be made in writing by the student and have the student's signature. Chipola does not accept transcript request by phone or email.

Transcripts can be mailed or picked up as indicated on the request, or electronically sent between Florida schools. Please allow 1 - 3 working days for processing. Grades and transcripts cannot be given out over the phone, e-mailed or faxed.
<table>
<thead>
<tr>
<th><strong>General Information</strong></th>
<th><strong>850-526-2761</strong></th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office/Cashier</td>
<td>850-718-2204</td>
<td>about fees, parking decals</td>
</tr>
<tr>
<td>Criminal Justice, Law Enforcement, Firefighting</td>
<td>850-718-2394</td>
<td>about requirements for public service programs</td>
</tr>
<tr>
<td>Distance Learning</td>
<td>850-718-2295</td>
<td>about courses offered and computer requirements</td>
</tr>
<tr>
<td>Admissions and Records</td>
<td>850-718-2211</td>
<td>about your application for admission, residency, withdrawal from classes, enrollment verification, application for diploma, student records, transcript request,……</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>850-718-2366</td>
<td>about grants, loans, scholarships, student work-study, Bright Futures, VA benefits…..</td>
</tr>
<tr>
<td>Testing</td>
<td>850-718-2284</td>
<td>about ACT, CLAST, CLEP, CPT, PERT, TABE,</td>
</tr>
<tr>
<td>Fine and Performing Arts</td>
<td>850-718-2277</td>
<td>about career or vocational opportunities in music, theatre and the visual arts</td>
</tr>
<tr>
<td>Foundation Office</td>
<td>850-718-2270</td>
<td>about special, club and organization scholarships,……</td>
</tr>
<tr>
<td>Health Sciences</td>
<td>850-718-2296</td>
<td>about Nursing, EMT, Patient Care Assistant, Paramedic,……</td>
</tr>
<tr>
<td>Students Affairs</td>
<td>850-718-2266</td>
<td>about advising, career counseling, curriculum guides, disabled services, Student ID, university catalogs,……</td>
</tr>
<tr>
<td>Student Affairs - Disability Support Services</td>
<td>850-718-2417</td>
<td>Students with documented disabilities may self-identify and request accommodations by contacting the campus Disability Services.</td>
</tr>
<tr>
<td>University Center</td>
<td>850-718-2276</td>
<td>about bachelor programs at Chipola College or to see what colleges are offering classes on Chipola’s campus.</td>
</tr>
<tr>
<td>Workforce Development Office</td>
<td>850-718-2270</td>
<td>about specialized training in certificate clock hour programs such as Automotive, Cosmetology, Electronics,……</td>
</tr>
</tbody>
</table>