Principles of Accreditation

Compliance Report

Chipola College Compliance Audit Report

SACS Comprehensive Standard 3.7.5

3.7.5 - Faculty Role in Governance

The institution publishes policies on the responsibility and authority of faculty in academic and governance matters.

Judgment of Compliance

☑ In Compliance

Statement of Rationale for Judgment of Compliance

Chipola College publishes policies on the responsibility and authority of faculty in academic and governance matters. Chipola College Board Policy Number 2.005: Delegation to Faculty the Responsibility for Curricula, Academic Standards & Professional Performance Review ([1]) clearly delegates to the faculty overall responsibility for curricular and faculty governance matters. This policy is based on specific authority in Florida Statute 1001.64 ([2]). This policy is implemented through the Faculty Handbook, in the Governance Council By-laws, and, where appropriate, the teaching Agreement Between the Chipola College District Board of Trustees and the Chipola Faculty Association ([3]).

1. Faculty Responsibility for Academic Matters: Faculty have responsibility for academics and instruction through the Curriculum and Courses of Study Committee on which all voting members are full-time faculty elected by colleagues in academic departments. This committee has been empowered to act officially in making final curricular decisions. Department representatives elicit feedback from their peers and engage faculty in an effort to improve the curriculum. See ([4]) for the purpose and tasks of the Curriculum and Courses of Study Committee. See CS 3.4.10 — Responsibility for Curriculum for more about faculty input into academic matters.

Shown below are faculty members elected by their departments to serve in 2006-2007. Key academic administrators also serve as non-voting members and as resources to faculty.

2006-07 Curriculum and Courses of Study Committee Membership

Elected Faculty Members (Voting)
James Bailey—Technical Programs/Electronics
Nancy Burns—Business and Computer Science
Prior to the implementation of any new program or course, the proposed curriculum and its courses must originate with and be approved at the department level by faculty in the content area. The proposal is then submitted to the Curriculum and Courses of Study Committee for review and approval. Extensive discussion surrounds these proposals, which are often refined in light of committee feedback and brought back for presentation at a later meeting. Department directors also attend Board of Trustees meetings when courses or programs from their areas appear on the agenda.

Assessing Student Academic Performance Standards: Faculty on the Curriculum and Courses of Study Committee monitor academic performance and make recommendations about how to improve the curriculum. Shown in (5) are the measures identified by faculty and monitored annually. Some are external indicators with state or national norms for comparison. Others are internal indicators reflecting Chipola’s own longitudinal data to track progress. Faculty use these measures to monitor student performance, assess whether standards are achieved, and determine which changes should be made. See (6) for the 2004-2005 Assessment Report and (7) for the 2005-2006 Assessment Report.

The Curriculum and Courses of Study Committee sends recommendations to the President. The President reports to and discusses recommendations with the Executive Council and develops plans for implementation. The recommendations are then forwarded to the Associate Dean of Development and Planning who includes strategies in the next year’s Annual Plan. Throughout this process, recommendations, assessment results, and strategies are placed on the agendas of monthly faculty meetings and, when appropriate, on agendas of the Board of Trustees. See (8) for 2004-2005 recommendations and (9) for 2005-2006 recommendations. See CR 2.5 – Institutional Effectiveness, CS 3.4.1 – Academic Program Approval, and CS 3.3.1 – Institutional Effectiveness.
2. Faculty Responsibility in Governance Matters

Faculty roles in the governance of the institution are clearly stated in the Faculty Handbook, which includes the Governance Council Bylaws ([10]), which cover committee appointments, and the Chipola Faculty Association Agreement ([3]).

Professional Performance Review: Chipola faculty take seriously their practice of professional performance as part of the institutional culture. Article X: Faculty Performance and Promotion Process was added to the faculty contract in 2005-06 after approval by the Chipola District Board of Trustees ([11]).

See ([12]) for the ranks and salaries for full-time faculty and ([13]) for the Faculty Professorial Rank Promotion Schedule.

Documentation:

[1] College Policy 2.005: Delegation to Faculty the Responsibility for Curricula, Academic Standards, and Professional Performance Review

[2] Florida Statutes. Section 1001.64. Community College Boards of Trustees; Powers and Duties

[3] CFA Contract: Agreement Between the Chipola Faculty Association and the Chipola College District Board of Trustees

[4] Purpose and Tasks of the Curriculum and Courses of Study Committee

[5] Student Academic Performance Standards: Profile of External and Internal Multiple Assessment Measures


[8] 2004-2005 Recommendations from the Curriculum and Courses of Study Committee to the president

[9] 2005-2006 Recommendations from the Curriculum and Courses of Study Committee to the president


[12] CFA Contract: Faculty Ranks and Salary Schedule

[13] CFA Contract: Faculty Professorial Rank Promotion Schedule