Individual Powerpoint Presentation Guidelines

Powerpoint can be used in the educational setting to teach concepts where visual images are important. It can also be used as a background for a video lesson that you would develop.

In this assignment you will create a powerpoint lesson that teaches a concept in your area. You will want to narrow your lesson so that you can keep it within the limit of the number of slides. For example, if you were teaching about American Presidents, you would not have time to do a background on all of them. You could instead focus on several presidents who made major contributions to American history during their administrations. As with all lessons, you should reserve one or more slides to review what you have taught. You can check the class web site to see examples of lessons that meet this criteria. You may not use any of these topics for your presentation.

The following guidelines will be used to need to include the following skills that you have learned:

1. The presentation should include at least eleven but not over twenty slides.
2. It should have a title slide that includes your name and a concluding slide that sums up the information or lesson in the presentation. A good summary to a lesson would have questions about the content of the lessons. The use of animated answers would permit students to answer the question before you show the answer on the screen.
3. Slides must have transitions between each slide.
4. At least three slides must be "animated" with text or graphics.
5. At least two graphics must be used. At least one of these should be from the WWW or source other that clip art. For the graphic that is from the WWW, type the URL of the source from which you obtained the graphic on the last slide of your presentation.
6. All slides should have a color background.
7. One slide must have a Word Art image.
8. You may wish to include sound.
9. Include one “animated GIF” that you have downloaded from the Web. (You will find the animated GIF by doing a search using a search engine.) Type the URL of the source from which you obtained the graphic on the last slide.
10. The presentation should be saved.
11. A printed copy (3 slides per page) should be turned in.