COURSE TITLE:	**COURSE NUMBER:**
Cosmetology II	COS 0081V

COURSE DESCRIPTION (with prerequisites):

This course introduces new cosmetology concepts and builds upon the previous concepts learned in COS 0080V Cosmetology I. Topics include: The study of the skin, the study of nails, hair coloring, chemical texturizing, chemistry, anatomy and physiology and Florida law. Upon completion, students should be able to safely and competently apply Cosmetology concepts and practical skills in the salon setting. Students will begin to sharpen their technical skills and increase their speed and proficiency through continued practice of basic manual facials, hair sculpting, scalp treatments and hair reconditioning, hair lightening and hair color, shampoos, hairstyling chemical permanent waving and chemical hair relaxing, manicuring and pedicuring services.   450 clock hours

NAME(S) OF INSTRUCTORS:

Paige Vanderwerf, Workforce Development Building "WD", Room 107, Telephone 718-2285. College extension 2285. Office hours as posted

EFFECTIVE ACADEMIC YEAR:

2023-2024

REQUIRED TEXTBOOKS AND INSTRUCTIONAL MATERIALS:

No textbook or course materials are required to purchase for this course. ZTC
(all textbooks and materials purchased in first course of program)

GRADING POLICY:

The standing of a student in each course is expressed by one of the following letters and corresponding grading system:
A – 90 – 100
B – 80 – 89
C – 70 – 79
D – 60 – 69
F – 59 or less
The Chipola Catalog provides policies and procedures regarding the grading system. A student's Grade Point Average is derived from the grading system/quality point scale.

ATTENDANCE AND WITHDRAWAL POLICIES:

Chipola College expects regular attendance of all students and for all instructors to record attendance daily. Students who are absent from classes for any reason other than official college activities must satisfy the instructor concerned that the absence was due to illness or other clearly unavoidable reasons. Otherwise, the student may suffer grade loss at the discretion of the instructor. Chipola policy allows each instructor to specify in the Instructor First Day Handout whether or not an absence is excusable and what effect the absence or tardy may have on the grade.

A student is allowed to repeat a course a maximum of three (3) times. **On the third attempt a student (1) must bear the full cost of instruction (unless waived by Student Services), (2) cannot withdraw, and (3) must receive a grade.**

MAKE-UP POLICY:

Chipola allows each instructor to specify in the Instructor First Day Handout the makeup policy.

ACADEMIC HONOR CODE POLICY:

Students are expected to uphold the Academic Honor Code, which is based on the premise that each student has the responsibility to (1) uphold the highest standards of academic honesty in his/her own work; (2) refuse to tolerate academic dishonesty in the college community; and (3) foster a high sense of honor and social responsibility on the part of students. Further information regarding the Academic Honor Code may be found in the Chipola Catalog, Student Governance section.

STUDENTS WITH DISABILITIES POLICY:

Chipola College is committed to making all programs and facilities accessible to anyone with a disability. Chipola's goal is for students to obtain maximum benefit from their educational experience and to effectively transition into the college environment. Students with disabilities are requested to voluntarily contact the Office of Students with Disabilities to complete the intake process and determine their eligibility for reasonable accommodations.

NOTICE OF EQUAL ACCESS/EQUAL OPPORTUNITY AND NONDISCRIMINATION:

Chipola College does not discriminate against any persons, employees, students, applicants or others affiliated with the college in regards to race, color, religion, ethnicity, national origin, age, veteran's status, disability, gender, genetic information, marital status, pregnancy or any other protected class under applicable federal and state laws, in any college program, activity or employment.

Wendy Pippen, Associate Vice President of Human Resources, Equity Officer and Title IX Coordinator, 3094 Indian Circle, Marianna, FL 32446, Building A, Room 183C, 850-718-2269, pippenw@chipola.edu.

LIBRARY AND ON-LINE REFERENCE MATERIALS:

The library is a comprehensive learning resource center providing information in print, electronic, and multimedia format to support the educational objectives of the College. On-line catalogs, e-books, and electronic databases can be accessed through the Library Resources link within your course in Canvas or by using the *Search* icon on the

Chipola Library website at www.chipola.edu/library. If you have questions about database usage, consult the "How to Use the Chipola Databases" on the Library website or call the Library at 850/718-2274 during regular hours. Library hours are posted each semester at the building entrance and on the Library website.   See your Instructor First Day Handout for individual instructor recommendations and resources.

TECHNOLOGY RESOURCES:

The college's learning management system is **Canvas**. Classes become available on Canvas on the first day of the semester. It is the student's responsibility to log onto the Canvas system the first day of class to establish the first day of attendance and to check announcements. All official class communication must be through Canvas. For further information, contact your instructor or the Director of Learning Resources. The Canvas support hotline is available online in live chat and on the phone, toll-free, at 855-308-2812 for any issues utilizing Canvas. The **Technology Center**, located in the library, is equipped with computer workstations. Lab hours are posted each semester at the building entrance and on the Library website.

FREE TUTORING RESOURCES:

The Academic Center for Excellence (**ACE)** Lab, located in Building L, offers free tutoring from 8 a.m. to 5 p.m. and is equipped with computer workstations. ACE lab hours are posted each semester at the room entrance and on the website. Additionally, live online tutoring conferences and individual tutoring sessions are available for a variety of courses through ACE@Home. For a conference schedule or to schedule an individual appointment, visit "ACE Tutoring" in the left navigation from any course in Canvas.

ELECTRONIC DEVICE USAGE STATEMENT:

Classrooms should be free of all unnecessary distractions from the task of learning. Therefore, as a general rule, students should silence and avoid use of all electronic devices (laptops, phones, tablets, etc.) not being used for coursework. Consult first-day handouts for any specific policies related to the use of electronic devices in the classroom, as they may vary depending upon the nature of the course or the guidelines of the instructor. Faculty reserve the right to regulate the use of electronic devices and their accessories in class.

DISCIPLINE SPECIFIC COMPETENCIES / LEARNING OUTCOMES:

Cosmetology focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Cosmetology industry:
See chart below

Linking Course-level Student Learning Outcomes with Discipline-Specific Competencies, Assessment Methods, and Artifacts		
COURSE-LEVEL STUDENT LEARNING OUTCOMES FOR COS 0081V	**DISCIPLINE-SPECIFIC GENERAL EDUCATION COMPETENCIES**	**ASSESSMENT METHODS FOR COURSE LEVEL STUDENT LEARNING OUTCOMES** **(see Notes below)**

Explain course expectations, school and program rules and regulations. Attendance policy and competency-based education requirements; locate and appropriately use the cosmetology facilities designated for students. **Explain** the importance of employability skills and entrepreneurship skills: Work with others to analyze a situation, establish priorities, and apply resources for solving a problem or accomplishing a task; Exhibit individual behaviors that support the official goals and objectives of the organization and its members; Exchange ideas and information in oral, written or visual form with peers, supervisors and internal and external customers; Identify problems and potential causes while developing and implementing action plans for solutions; Find and use Information: acquire, evaluate, organize, manage, interpret, and communicate information; and Exhibit flexibility and receptivity to changing technologies, methods, processes, work environments and organizational structure and practices. **Assess** personal characteristics and develop skills relevant to the cosmetology industry, begin to identify ethical issues pertaining to cosmetology. **Demonstrate** characteristics/habits of a quality learning and working environment. **Demonstrate** and explain safety procedures and precautions while completing assignments. **Demonstrate** first aid treatment for various injuries that may occur in the cosmetology clinic or salon. **List** the functions of the skin. **Describe** the composition of the skin. **Explain** types of skin. **Identify** skin disease and disorders and differentiate between those that can be treated by a cosmetologist and the ones that must be referred to a physician. **Demonstrate** the proper procedure for skin analysis and a basic manual facial. **Demonstrate** the proper procedure for day and evening makeup applications. **Demonstrate** the proper procedure for basic waxing procedures. **Describe** and recognize the structure of the nail. **Explain** the growth of the nail. **Identify** nail disease, disorders and conditions and differentiate between those that can be treated by a cosmetologist and the ones that must be referred to a physician. **Define** color and describe the law of color. **Define** melanin and how its presence in hair affects the color of hair. **Describe** gray hair. **Identify** natural level and tone. **Identify** artificial level, tone and intensity. **Explain** additional hair color considerations. **Demonstrate** the proper application techniques used for temporary, semi-permanent, oxidative color going lighter, oxidative color going darker, double process blonding, and foil highlighting. **Identify** the steps in consultation and recommendation of procedure and products before a chemical texturizing service. **Identify** physical and chemical processes in chemical texturizing services. **Identify** products used in chemical texturizing services and how they affect the hair. **Demonstrate** an understanding of the manufacturer's directions for application and processing of chemical texturizing products. **Demonstrate** the proper application procedure for permanent waving, virgin relaxer, retouch relaxer and soft curl perms. **Define** matter. **List** and describe the five elements that make up the hairs structure. **Describe** the structure and behavior of atoms and bonds. **Describe** the pH scale and values associated with water, acids and alkalines. **Identify** the precautions necessary for various classifications of chemicals when working with professional products and cosmetics. **Define** the structure and function of cells. **Describe** the structure and function of tissues. **Recognize** the function of the primary organs of the human body. **Define** and describe the functions of the body systems within the human body. **Describe** the structure and function of the seven basic body systems. **Recognize** Florida Laws and Regulations set forth by the State Board of Cosmetology and the Department of Business and Professional Regulation that govern cosmetology schools and salons.	COS Outcome 1: Demonstrate mastery of Cosmetology knowledge and skills. COS Outcome 2: Demonstrate safety skills appropriate for employees in a Cosmetology work setting. COS Outcome 3: Apply critical thinking/ problem-solving and diagnostic skills proficiency as appropriate for employees in a Cosmetology work setting. COS Outcome 4: Exhibit inter-personal and ethical skills as appropriate for employees in a Cosmetology work setting. COS Outcome 5: Exhibit organizational and professional skills appropriate for Cosmetologists. COS Outcome 6: Exhibit employ-ability and/or entrepreneurship skills as appropriate for employees in a Cosmetology work setting and/or entrepreneurship skills as appropriate for employees in a Cosmetology work setting.	T, Q, F, SP, SD, Proj, SK Check

MEANS OF ACCOMPLISHING STUDENT LEARNING OUTCOMES:

The instructor will provide a cooperative, competency-based learning program with required classroom lecture classes, learning activity guides, videos, handouts, hands-on instruction, DVD, and computer-assisted instruction. Scheduled program workshops, seminars, special assigned projects, and style show attendance is required for credit.

ASSIGNMENT AND/OR COURSE OUTLINE

See First Day Handout