



# CHIPOLA COLLEGE

## COURSE SYLLABUS

Chipola's website: [www.chipola.edu](http://www.chipola.edu)

**COURSE TITLE:**

Mechanical Drive Systems

**COURSE NUMBER:**

ETM 1401C

**COURSE DESCRIPTION (with prerequisites):**

This course covers the systems used in industry to transfer power from prime movers like electric motors to mechanical devices. Introduction to the basic physics concepts, design considerations, installation and repair techniques applicable to the mechanics of industrial production equipment, with additional emphasis on efficient power transmission, components will be taught. This course is suitable for industrial maintenance and repair technicians in all industries. 3 semester credit hours. (5 contact hours).

**NAME(S) OF INSTRUCTORS:**

TBD

**EFFECTIVE ACADEMIC YEAR:**

2023-2024

**REQUIRED TEXTBOOKS AND INSTRUCTIONAL MATERIALS:**

Amatrol Electronic Learning System W19148-XA00UEN-E1 - Mechanical Drives 1 (990-ME1M) Copyright 2013 Amatrol, Inc. \*Access to the Amatrol eLearn will be provided by your instructor at no cost to the student.

Supplemental readings and videos available in Canvas Learning Management System.

**GRADING POLICY:**

The standing of a student in each course is expressed by one of the following letters and corresponding grading system:

**A – 90 – 100**

**B – 80 – 89**

**C – 70 – 79**

**D – 60 – 69**

**F – 59 or less**

The Chipola Catalog provides policies and procedures regarding the grading system. A student's Grade Point Average is derived from the grading system/quality point scale.

### **ATTENDANCE AND WITHDRAWAL POLICIES:**

Chipola College expects regular attendance of all students, and all instructors record attendance daily. Students who are absent from classes for any reason other than official college activities must satisfy the instructor concerned that the absence was due to illness or other clearly unavoidable reasons. Otherwise, the student may suffer grade loss at the discretion of the instructor. Chipola policy allows each instructor to specify in the Instructor First Day Handout whether or not an absence is excusable and what affect the absence or tardy may have on the grade.

A student is allowed to repeat a course a maximum of three (3) times. **On the third attempt a student (1) must bear the full cost of instruction (unless waived by Student Services), (2) cannot withdraw, and (3) must receive a grade.**

### **MAKE-UP POLICY:**

Chipola allows each instructor to specify in the Instructor First Day Handout the makeup policy.

### **ACADEMIC HONOR CODE POLICY:**

Students are expected to uphold the Academic Honor Code. Chipola College's Honor Code is based on the premise that each student has the responsibility to (1) uphold the highest standards of academic honesty in his/her own work; (2) refuse to tolerate academic dishonesty in the college community; and (3) foster a high sense of honor and social responsibility on the part of students. Further information regarding the Academic Honor Code may be found in the Chipola Catalog, Student Governance section.

### **STUDENTS WITH DISABILITIES POLICY:**

Chipola College is committed to making all programs and facilities accessible to anyone with a disability. Chipola's goal is for students to obtain maximum benefit from their educational experience and to effectively transition into the college environment. Students with disabilities are requested to voluntarily contact the Office of Students with Disabilities to complete the intake process and determine their eligibility for reasonable accommodations.

### **NOTICE OF EQUAL ACCESS/EQUAL OPPORTUNITY AND NONDISCRIMINATION:**

Chipola College does not discriminate against any persons, employees, students, applicants or others affiliated with the college with regard to race, color, religion, ethnicity, national origin, age, veteran's status, disability, gender, genetic information, marital status, pregnancy or any other protected class under applicable federal and state laws, in any college program, activity or employment.

Wendy Pippen, Associate Vice President of Human Resources, Equity Officer and Title IX Coordinator, 3094 Indian Circle, Marianna, FL 32446, Building A, Room 183C, 850-718-2269, pippenw@chipola.edu.

### **LIBRARY AND ON-LINE REFERENCE MATERIALS:**

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The library is a comprehensive learning resource center providing information in print, electronic, and multimedia format to support the educational objectives of the College. On-line catalogs, e-books and electronic databases can be accessed by using the *LINCCWeb* icon on the Chipola Library website at [www.chipola.edu/library](http://www.chipola.edu/library). If you have questions about database usage consult the “How to Use the Chipola Databases” on the Library website or call the Library at 850/718-2274 during regular hours. Library hours are posted each semester at the building entrance and on the Library website. See your Instructor First Day Handout for individual instructor recommendations and resources.

### **TECHNOLOGY RESOURCES:**

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The college’s learning management system is **Canvas**. Classes become available on Canvas on the first day of the semester. It is the student’s responsibility to log onto the Canvas system the first day of class to establish the first day of attendance and to check announcements. All official class communication must be through Canvas. For further information, contact your instructor or the Director of eLearning. The Canvas support hotline is available online in live chat and on the phone, toll-free, at 855-3082812 for any issues in accessing or utilizing Canvas. The **Technology Center**, located in the library, is equipped with computer workstations. Lab hours are posted each semester at the building entrance and on the Library website.

### **FREE TUTORING RESOURCES:**

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The Academic Center for Excellence (**ACE**) Lab, located in Building L, offers free tutoring from 8 a.m. to 5 p.m. and is equipped with computer workstations. ACE lab hours are posted each semester at the room entrance and on the website. Additionally, live online tutoring conferences and individual tutoring sessions are available for a variety of courses through ACE@Home. For a conference schedule or to schedule an individual appointment, visit “ACE Tutoring” in the left navigation from any course in Canvas.

### **ELECTRONIC DEVICE USAGE STATEMENT:**

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Classrooms should be free of all unnecessary distractions from the task of learning. Therefore, as a general rule, students should silence and avoid use of all electronic devices (laptops, phones, tablets, etc.) not being used for coursework. Consult first-day handouts for any specific policies related to the use of electronic devices in the classroom, as they may vary depending upon the nature of the course or the guidelines of the instructor. Faculty reserve the right to regulate the use of electronic devices and their accessories in class.

### **DISCIPLINE SPECIFIC COMPETENCIES / LEARNING OUTCOMES:**

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This course provides the basic foundation for the design, installation, maintenance and repair of mechanical drive systems including gear drives, belt drives, chain drives and their components. Students will learn The course will also introduce the student to the

correct and appropriate use of mechanic's hand tools including wrenches, drift pins, dial calipers, feeler or gap gauges, spirit levels, straight edges and dial indicators.

<b>LINKING COURSE-LEVEL STUDENT LEARNING OUTCOMES WITH DISCIPLINE-SPECIFIC COMPETENCIES, ASSESSMENT METHODS, AND ARTIFACTS</b>			
<b>COURSE-LEVEL STUDENT LEARNING OUTCOMES FOR ETM 1401C</b>	<b>DISCIPLINE-SPECIFIC GENERAL EDUCATION COMPETENCIES</b>	<b>ASSESSMENT METHODS FOR COURSE LEVEL STUDENT LEARNING OUTCOMES</b>	<b>LEARNING ARTIFACTS FOR AA PROGRAM ASSESSMENT</b>
Identify and use hand tools properly		SP, SD, Prac., Obs. Sk. Check	
Use inspection equipment appropriately		SP, SD, Prac., Obs. Sk. Check	
Identify symptoms and changes in a system.		SP, SD, Prac., Obs. Sk. Check	
Monitor and correct parameters during tests.		SP, SD, Prac., Obs. Sk. Check	
Interpret technical drawings.		T, Q, F, SE, SP, Prac., H, Obs., Sk. Check	
Explain equipment modifications per engineering specifications.		T, Q, F, SD, RPT, Prac.	
Read and follow written instructions.		T, Q, F, SE, SP, Prac., H, Obs., Sk. Check	
Demonstrate an understanding of; and ability to follow oral instructions.		T, Q, F, SD, RPT, Prac.	
Answer and ask questions coherently and concisely.		T, Q, F, SE, SP, Prac., H, Obs., Sk. Check	
Read critically to identify oversights and assumptions.		T, Q, F, SE, SP, Prac., H, Obs., Sk. Check	
Demonstrate knowledge of technical language and technical acronyms.		T, Q, F, SE, SP, Prac., H, Obs., Sk. Check	

Calculate tolerance(s).		SP, SD, Prac., Obs. Sk. Check	
Use different unit systems appropriately.		T, Q, F, SE, SP, Prac., H, Obs., Sk. Check	
Use appropriate notation.		T, Q, F, SE, SP, Prac., H, Obs., Sk. Check	
Solve simple algebraic equations.		T, Q, F, SE, SP, Prac., H, Obs., Sk. Check	
Use safe practices while operating, troubleshooting and maintaining industrial equipment.		SP, SD, Prac., Obs. Sk. Check	
Apply the 5S's: Sort, Set in Order, Shine, Standardize, and Sustain.		SP, SD, Prac., Obs. Sk. Check	
Establish routine operations involving maintenance schedules.		Q, SD, RPT	
Demonstrate troubleshooting techniques to identify root cause, errors and faults of a problem.		T, Q, F, SD, RPT, Prac.	
Isolate systems for troubleshooting.		T, Q, F, SD, RPT, Prac.	
Develop a strategy for making system improvements based on troubleshooting activities with strong focus on fail-safe methods		Q, SD, RPT	
Perform computer-based system and/or machine troubleshooting.		Q, SD, RPT	

**\*\*Assessment Codes**

<b>T</b> = Tests <b>Pre/Post</b> = Pre- and Post-Tests <b>OT</b> = Objective Tests <b>UT</b> = Unit Tests <b>Q</b> = Quizzes <b>F</b> = Final Examination <b>CF</b> = Cumulative Final <b>EX</b> = Departmental Exam <b>SE</b> = Nat'l or State Standardized Exam	<b>RPT</b> = Report/Presentation <b>SP</b> = Skills Performance <b>SD</b> = Skills Demonstration <b>W</b> = Writing Assignments <b>E</b> = Essays <b>DE</b> = Documented Essays <b>RP</b> = Research papers <b>J</b> = Jury <b>R</b> = Recital	<b>Proj.</b> = Projects <b>Exp.</b> = Experiments <b>Cap. Proj.</b> = Capstone Project <b>Cap. Course</b> = Capstone Course <b>Prac.</b> = Practicum <b>Intern.</b> = Internship <b>H</b> = Homework <b>PS</b> = Problem Solving <b>DB</b> = Discussion Board	<b>BO</b> = Behavioral Observation <b>Clin.</b> = Clinicals <b>CS</b> = Case Study <b>CP</b> = Case Plan <b>Port.</b> = Portfolio <b>Obs.</b> = Teacher Observation <b>Sk. Check</b> = Skills Check-off Curriculum Frameworks <b>JP</b> = Judged Performance/Exhibition
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**MEANS OF ACCOMPLISHING STUDENT LEARNING OUTCOMES:**

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1. Learning modules for course theory delivered online.
2. In-class lecture and discussion.
3. Hands-on competency-based labs.
4. In-class and asynchronous assessments.

**ASSIGNMENT AND/OR COURSE OUTLINE**

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See first-day handout.