



CHIPOLA COLLEGE

COURSE SYLLABUS

Chipola's website: www.chipola.edu

COURSE TITLE:

American Federal Government

COURSE NUMBER:

POS 2041

COURSE DESCRIPTION (with prerequisites):

American Federal Government designed to give the student an understanding of its organization, principles and the way it works. The relationship of the individual to government is emphasized. POS 2112 is recommended for subsequent study. This course meets civic literacy requirement. 3 semester hours credit.

NAME(S) OF INSTRUCTORS:

Gabriel Landry, M.S.
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Emily Clark, M.S.
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EFFECTIVE ACADEMIC YEAR:

2023-2024

REQUIRED TEXTBOOKS AND INSTRUCTIONAL MATERIALS:

Wilson, James Q., *American Government: Institutions and Policies – W/Mindtap Access (Looseleaf)*. 17th ed. Boston: Cengage Learning, 2022. ISBN: 9780357303870

GRADING POLICY:

The standing of a student in each course is expressed by one of the following letters and corresponding grading system:

A – 90 – 100

B – 80 – 89

C – 70 – 79

D – 60 – 69

F – 59 or less

The Chipola Catalog provides policies and procedures regarding the grading system. A student's Grade Point Average is derived from the grading system/quality point scale.

ATTENDANCE AND WITHDRAWAL POLICIES:

Chipola College expects regular attendance of all students and for all instructors to record attendance daily. Students who are absent from classes for any reason other than official college activities must satisfy the instructor concerned that the absence was due to illness or other clearly unavoidable reasons. Otherwise, the student may suffer grade loss at the discretion of the instructor. Chipola policy allows each instructor to specify in the Instructor First Day Handout whether or not an absence is excusable and what effect the absence or tardy may have on the grade.

A student is allowed to repeat a course a maximum of three (3) times. **On the third attempt a student (1) must bear the full cost of instruction (unless waived by Student Services), (2) cannot withdraw, and (3) must receive a grade.**

MAKE-UP POLICY:

Chipola allows each instructor to specify in the Instructor First Day Handout the makeup policy.

ACADEMIC HONOR CODE POLICY:

Students are expected to uphold the Academic Honor Code, which is based on the premise that each student has the responsibility to (1) uphold the highest standards of academic honesty in his/her own work; (2) refuse to tolerate academic dishonesty in the college community; and (3) foster a high sense of honor and social responsibility on the part of students. Further information regarding the Academic Honor Code may be found in the Chipola Catalog, Student Governance section.

STUDENTS WITH DISABILITIES POLICY:

Chipola College is committed to making all programs and facilities accessible to anyone with a disability. Chipola's goal is for students to obtain maximum benefit from their educational experience and to effectively transition into the college environment. Students with disabilities are requested to voluntarily contact the Office of Students with Disabilities to complete the intake process and determine their eligibility for reasonable accommodations.

NOTICE OF EQUAL ACCESS/EQUAL OPPORTUNITY AND NONDISCRIMINATION:

Chipola College does not discriminate against any persons, employees, students, applicants or others affiliated with the college in regards to race, color, religion, ethnicity, national origin, age, veteran's status, disability, gender, genetic information, marital status, pregnancy or any other protected class under applicable federal and state laws, in any college program, activity or employment.

Wendy Pippen, Associate Vice President of Human Resources, Equity Officer and Title IX Coordinator, 3094 Indian Circle, Marianna, FL 32446, Building A, Room 183C, 850-718-2269, pippenw@chipola.edu.

LIBRARY AND ON-LINE REFERENCE MATERIALS:

The library is a comprehensive learning resource center providing information in print, electronic, and multimedia format to support the educational objectives of the College. On-line catalogs, e-books, and electronic databases can be accessed through the Library Resources link within your course in Canvas or by using the *Search* icon on the

Chipola Library website at www.chipola.edu/library. If you have questions about database usage, consult the “How to Use the Chipola Databases” on the Library website or call the Library at 850/718-2274 during regular hours. Library hours are posted each semester at the building entrance and on the Library website. See your Instructor First Day Handout for individual instructor recommendations and resources.

TECHNOLOGY RESOURCES:

The college’s learning management system is **Canvas**. Classes become available on Canvas on the first day of the semester. It is the student’s responsibility to log onto the Canvas system the first day of class to establish the first day of attendance and to check announcements. All official class communication must be through Canvas. For further information, contact your instructor or the Director of Learning Resources. The Canvas support hotline is available online in live chat and on the phone, toll-free, at 855-308-2812 for any issues utilizing Canvas. The **Technology Center**, located in the library, is equipped with computer workstations. Lab hours are posted each semester at the building entrance and on the Library website.

FREE TUTORING RESOURCES:

The Academic Center for Excellence (**ACE**) Lab, located in Building L, offers free tutoring from 8 a.m. to 5 p.m. and is equipped with computer workstations. ACE lab hours are posted each semester at the room entrance and on the website. Additionally, live online tutoring conferences and individual tutoring sessions are available for a variety of courses through ACE@Home. For a conference schedule or to schedule an individual appointment, visit “ACE Tutoring” in the left navigation from any course in Canvas.

ELECTRONIC DEVICE USAGE STATEMENT:

Classrooms should be free of all unnecessary distractions from the task of learning. Therefore, as a general rule, students should silence and avoid use of all electronic devices (laptops, phones, tablets, etc.) not being used for coursework. Consult first-day handouts for any specific policies related to the use of electronic devices in the classroom, as they may vary depending upon the nature of the course or the guidelines of the instructor. Faculty reserve the right to regulate the use of electronic devices and their accessories in class.

DISCIPLINE SPECIFIC COMPETENCIES / LEARNING OUTCOMES:

SS-1 Identify behaviors and social trends, using appropriate research methodologies.

SS-2 Identify global influences on social, behavioral, and historical issue.

SS-3 Examine significant historical events.

SS-4 Identify differences and commonalities within diverse cultures |

Linking Course-level Student Learning Outcomes with Discipline-Specific Competencies, Assessment Methods, and Artifacts

COURSE-LEVEL STUDENT LEARNING OUTCOMES FOR POS 2041	DISCIPLINE-SPECIFIC GENERAL EDUCATION COMPETENCIES	ASSESSMENT METHODS FOR COURSE LEVEL STUDENT LEARNING OUTCOMES (see Notes below)
<ul style="list-style-type: none"> Develop and demonstrate an understanding of the United States Constitution and its application, popular consent, separation of powers and federalism. Examine the role of public opinion and political parties in American elections and campaigns. Examine the different institutions of United States government the role of each and the interdependence of each institution of government and why this relationship developed. Analyze the procedures and techniques used by various officials in the performance of their duties, and the various forms of policy making and strategies. Develop and demonstrate an understanding of the basic principles and practices of American democracy and how they are applied in our republican form of government. Develop and demonstrate an understanding of landmark Supreme Court cases, landmark legislation, and landmark executive actions and their impact on law and society 	<p>SS-1, SS-3, SS-4</p> <p>SS-1, SS-2, SS-3, SS-4</p> <p>SS-1, SS-2, SS-3, SS-4</p> <p>SS-1, SS-2, SS-3, SS-4</p> <p>SS-1, SS-2, SS-3, SS-4</p> <p>SS-1, SS-4</p> <p>SS-1, SS-2</p>	<p>T, W, DB, RP</p> <p>T, W, DB, RP</p> <p>T, W, DB, RP</p> <p>T, W, DB, RP</p> <p>T, W, DB, RP</p> <p>T, W, DB, RP</p> <p>T, W, DB, RP</p>

Notes: Assessment Codes

BO - Behavioral Observation
Cap Proj - Capstone Course
CF - Cumulative Final
Clin - Clinicals
CP - Case Plan
CS - Case Study

DB - Discussion Board
DE - Documented Essays
E - Essays
EX - Dept Exam
Exp - Experiments
F - Final Exam

H - Homework
Intern - Internship
J - Jury
JP - Judged Perf/Exh
Obs - Teacher Observ
OT - Objective Tests

Port - Portfolio
Prac - Practicum
Pre/ Post - Pre-/Post-Tests
Proj - Projects
PS - Problem Solving
Q - Quizzes

R - Recital
RP - Research Papers
RPT - Report/Presentation

SD - Skills Demonstration
SE - Natl or State
Standardized

Sk - Ck Skills Check-Off
SP - Skills Performance
T - Tests

UT - Unit Tests
W - Writing Assignments

MEANS OF ACCOMPLISHING STUDENT LEARNING OUTCOMES:

1. Students will read all assigned materials
2. Students will attend and participate in class discussions
3. Students will complete study guides and notes from class discussions and lectures.
4. Faculty will
 - a. Prepare well-organized and present appropriate lectures
 - b. Generate and lead all classroom discussions.
 - c. Create and disseminate first day handouts.
 - d. Select all audio-visual materials to augment subject matter.
 - e. Prepare examinations to assess students grasp of subject matter.
5. Faculty will allow for office appointments discuss progress, as needed
6. Faculty will advise students tutoring will be available through the Academic Center for Excellence (ACE Lab).
7. On occasion exponential learning will be made available by visiting available as an ancillary pedagogy.

ASSIGNMENT AND/OR COURSE OUTLINE

See your Instructor First Day Handout for individual instructor assignment schedule.