



Dual Enrollment/Early Admission

Course Voucher

3094 Indian Circle, Marianna, FL 32446

Phone: (850) 718-2311 Email: Admissions@chipola.edu

INSTRUCTIONS: List all college courses you wish to take this term. Indicate if attending class(es) on the high school campus or college campus (including online). Obtain high school approval/signature. New students must submit with Enrollment Packet. Returning/continuing students must bring a new Course Voucher Form **each semester** to advising/registration and then submit to the Business Office after registration for classes.

Chipola Student ID: _____

HIGH SCHOOL _____

PRINT FULL NAME _____

☐ Fall	☐ Spring	☐ Summer
Year _____		

Course Prefix	Course Number	Course Section	Term A, B or C	Course Title	Course Hours	High School Campus	Chipola Campus/ Online

Available program courses include all courses taught through Chipola that are on the state approved Dual Enrollment/Early Admission Course Equivalency List available at <http://www.floridashines.org>.

Dual Enrollment students taking college credit classes may pursue up to 11 semester hours during the fall, spring or summer semester. Workforce development students may take up to 330 clock hours during the fall or spring and 180 clock hours during summer semester. The following course selections are NOT available to dual enrollment students: Physical education/recreation courses; college preparatory courses, courses that are fewer than 3 semester hours, Distance Learning courses with additional fees, and Directed Independent Study courses. **Early Admission** students must enroll and maintain a full-time status. Academic students are limited to no more than 18 hours per semester for fall and/or spring semester. **Workforce development** students are limited to no more than 450 clock hours per fall or spring semester.

All courses taken through this program must be approved by the high school. Students must submit a signed Course Voucher form each semester they enroll. After registration, the Course Voucher form must be submitted to the Business Office in lieu of fees. Failure to submit to the Business Office by the payment deadline will result in the cancellation of registration/classes.

I understand that I am fully responsible for reading, understanding, and complying with college policies related to the admission, attendance, grading system, course requirements, and all Chipola policies and procedures published.

Student's Signature _____ Date _____

High School Approval/Signature of Designee _____ Date _____

NOTICE OF NON-DISCRIMINATION:

Chipola College does not discriminate against any persons, employees, students, applicants or others affiliated with the college with regard to race, color, religion, ethnicity, national origin, age, veteran's status, disability, sex, genetic information, marital status, pregnancy or any other protected class under applicable federal and state laws, in any college program, activity or employment.

Title IX of the Education Amendments of 1972 (20 U.S.C. ss1681) is an all-encompassing federal law that prohibits discrimination based on the sex of students, employees, and third parties when appropriate, of educational institutions, which receive federal financial assistance. Sexual harassment of students, which includes acts of sexual violence, is a form of sex discrimination prohibited by Title IX. Chipola College complies with all aspects of this and other federal and state laws regarding non-discrimination.

For information about compliance with Title IX or compliance regarding harassment or discrimination, including sexual harassment and sexual violence, contact the College's Civil Rights Compliance Officer and Title IX Coordinator: Wendy Phippen, Associate Vice President of Human Resources, Civil Rights Compliance Officer and Title IX Coordinator, 3094 Indian Circle, Marianna, FL 32446, Building A, Room 183C, 850-718-2269, pippenw@chipola.edu

Students with disabilities concerning reasonable accommodations should contact Student Disability Services, Ugrienal Ivey, 3094 Indian Circle, Marianna, FL 32446, Building A, Room 114, 850-718-2290, iveyu@chipola.edu

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