



Financial Aid Office

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2023-2024 Verification Worksheet
Dependent Student

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information. The financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You, and at least one parent, must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

Form with fields for Last Name, First Name, M.I., Last 4 of SSN#, Street Address, City, State, Zip Code, Home/Cell Phone Number, and Email Address.

B. Dependent Student's Family Information

List below the people in your parent(s) household. Include:

- Yourselves and their parents (including a step-parent) even if you don't live with your parent(s).
Your parents' other children if your parent(s) will provide more than half of their support from July 1, 2023 through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024.
Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2023 and June 30, 2024. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

Table with 5 columns: Full Name, Age, Relationship, College, Will be Enrolled at Least Half Time. Includes an example row with Missy Jones.

C. Student and Parent Tax and Income Information

Please read carefully and follow the instructions below:

2021 Federal Tax filing status:

Parent(s) _____ Filed or Will File _____ Not Filing

Student _____ Filed or Will File _____ Not Filing

Federal Tax Filers: For more detailed instructions on how to request Tax Transcripts please go to www.chipola.edu/financialaid

The best way to verify income is by using the IRS Data Retrieval Tool which is located within the FAFSA On the Web correction process. Go to www.FAFSA.ed.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student and/or parent is eligible to use the IRS Data Retrieval Tool to transfer 2021 IRS income tax information into the student's FAFSA.

If the student/parent is unable to use the IRS Data Retrieval Tool, then the student must submit to the School a 2021 IRS tax return transcript for the requested filer. To obtain an IRS tax return transcript, go to www.IRS.gov/transcript and click on the "Get a Tax Return Transcript" link or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript."

*****If the parents filed a separate 2021 IRS Income Tax Return, 2021 IRS Tax Return Transcripts must be provided for both*****

Non-Filers: For more detailed instructions on how to request Verification of Non-Filing letter please go to www.chipola.edu/financialaid

If you are not required/or did not file a tax return, but earned some income in 2021, please list the name of the employer below, list the amount earned and attach W2's.

You will also need to request from the IRS a Verification of Non-Filing Letter. To request complete IRS Form 4506-T, checking box 7 on form, available at www.irs.gov/transcript.

Student		Parent	
Employer's Name	2021 Amount Earned (W2's)	Employer's Name	2021 Amount Earned (W2's)
Total		Total	

DO NOT COMPLETE THE TABLE ABOVE IF YOU FILED A TAX RETURN

D. On chart below list all untaxed income received in 2021 for both student and parent.

PARENT	CALENDAR YEAR 2021
A	Payments to tax-deferred pension and retirement savings plans (paid directly or withheld from earnings), including but not limited to amounts reported on the W-2 Form in Box 12a through 12d, codes D, E, F, G, H, and S. Don't include amounts reported in code DD (employer contributions toward employee health benefits).
B	IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040 Schedule 1- total of lines 28+32.
C	Child support received for any of your parents' children. Don't include foster care or adoption payments.
D	Tax exempt interest income from IRS Form 1040-line 2a.
E	Untaxed portions of IRA distributions and pensions from IRS Form 1040—lines 4a minus line 4b. Exclude rollovers. If negative, enter a zero here.
F	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing.
G	Veterans non-education such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and or VA Educational Work-Study allowances.
H	Other untaxed income not reported in items 44a through 44g, such as workers' compensation, disability benefits, untaxed foreign income, etc. Also include the Untaxed portions of health savings accounts from IRS Form 1040 Schedule 1- Line 25. Don't Include extended foster care benefits, student aid, earned income credit, additional tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Innovation and Opportunity Act educational benefits, on base military housing or a military housing allowance, combat pay. Benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.

1. Complete this section if someone in the student's parent's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2021 or 2022 calendar years.

One of the persons listed in Section B of this worksheet received SNAP benefits in 2021 or 2022. If asked by the student's school, I will provide documentation of the receipt of SNAP benefits during 2021 and/or 2022.

2. Complete this section if one of the student's parents **PAID (NOT received)** child support in 2021.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2021
<i>Marty Jones</i>	<i>Chris Smith (example)</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

G. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

Chipola College is an Equal Access/Equal Opportunity Institution

<http://www.chipola.edu/legal/equity.htm>

OTICE: Please be advised that these documents, once completed, may contain privileged and/or confidential information. The completed documents should be returned in a manner that is private and secure.