

ACTIVITY REGISTRATION FORM – OFF CAMPUS ENTITY

This form must be completed and returned to the Associate Vice President of Student Affairs or the Student Activities Coordinator at least (10) business days in advance of the distribution or activity. The Associate Vice President of Student Affairs or the Student Activities Coordinator will approve or disapprove the activity or event and appropriate space for visitors, according to College Policy 1.122—Campus Visitors. This includes the display or distribution of any type of publicity or literature on campus. The proposed activity must be a lawful activity and cannot disrupt the functioning of Chipola College or the rights of other individuals or organizations. The proposed activity cannot impede the normal flow of traffic nor disrupt instructional activities or other campus activities. Commercial Speech is not included in this policy.

NAME OF SPONSORING ORGANIZATION:

NATURE OF ACTIVITY:

DATE & HOURS OF ACTIVITY:

PURPOSE OF ACTIVITY:

ARRANGEMENTS FOR SECURITY:

ARRANGEMENTS FOR CLEAN UP AFTER ACTIVITY:

LOCATION OF ACTIVITY:

Signature of Requestor

Date

Requestor Contact Information (phone, email, etc.)

Associate Vice President of Student Affairs or Student Activities Coordinator

Date

The purpose of this Activity Registration Form is designed to assist the College with making appropriate plans, steps and accommodation to protect the interests of individuals who exercise their freedom of speech while at the same time preventing unlawful activity as well as preventing any activity which materially and substantially disrupts the functioning of the College or infringes upon the rights of other individuals or organizations who engage in expressive activities.