
*Chipola Junior
College*

MARIANNA, FLORIDA

ANNOUNCEMENTS

1949-1950

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Chipola Jr. College
Marianna, Florida

CALENDAR—1949-1950

Fall Quarter—1949-1950

Sept. 6—Tuesday—Registration—First year students report to the Chapel at 10:00 A. M.
Sept. 7—Wednesday—Registration—Orientation for first year students.
Sept. 8—Thursday—Classes begin on regular schedule.
Nov. 24-25—Thursday and Friday—Thanksgiving Recess.
Dec. 2—Friday—Fall Quarter Ends.

Winter Quarter—1949-1950

Dec. 2—Friday—Registration.
Dec. 3—Saturday—Registration.
Dec. 5—Monday—Classes begin on regular schedule.
Dec. 16—Friday—Christmas Recess begins after last class.
Jan. 3—Tuesday—Classes resume.
March 13—Monday—Winter Quarter ends.

Spring Quarter—1950

March 13—Monday—Registration.
March 14—Tuesday—Registration.
March 15—Wednesday—Classes begin on regular schedule.
June 8—Thursday—Spring Quarter ends.
June 8—Thursday—Commencement Exercises.

(The Calendar is subject to change and revision).

ADMINISTRATION AND FACULTY

1949-1950

J. D. Milton, Superintendent Jackson County, Marianna, Florida.
Troy Penton, Superintendent Calhoun County, Blountstown, Florida.
Russell Simmons, Superintendent Washington County, Chipley, Florida.

School Board Members Jackson County

F. M. Golson, Chairman, Marianna, Florida.
J. M. Cooper, Jr., Graceville, Florida.
E. C. McDaniel, Malone, Florida.
T. J. Lanier, Sneads, Florida.
H. D. Ward, Cottondale, Florida.

Members Advisory Committee for Chipola Junior College

Jackson County: R. B. Beall, Chairman, Marianna, Florida.
W. O. Wells, Alford, Florida.
T. K. Snipes, Malone, Florida.

Calhoun County: J. Harvey Peak, Blountstown, Florida.
C. B. Weston, Altha, Florida.
O. O. Miller, Blountstown, Florida.

Washington County: D. D. Bass, Chipley, Florida.
J. A. Douglas, Secretary, Chipley, Florida.
D. J. Cook, Chipley, Florida.

Kenneth G. Skaggs, A.B., M. A.—University of Florida, Northwestern University
Administrative Dean.

George W. Allen, B.S., M.A.—Troy, Ala., State Teachers College; University of
Alabama, Registrar—Social Studies.

Charles G. Fields, B.A., University of Florida—Director of Athletics; Coach.

Henry T. Hey, A.I.A., American School of Architects—Mechanical Drawing.

Woodrow D. McLaughlin, B.A.—Fairmont, W. Va., State Teachers College—
Biology.

Lelia U. McMullian, B.S., M.S.—University of Georgia; John Hopkins University
—Chemistry.

Elathier Nickerson, B.S., B.S.L.S.—Stetson University; Emory University—
Librarian.

Chester Pelt, A.B.—Atlantic Christian College; Duke University—Religion;
Philosophy.

(Staff members in English and Mathematics are to be added before the
Fall Quarter).

General Information

HISTORY AND LOCATION

Chipola Junior College is located on Highway 71, six miles north of Marianna, Florida, and about thirty miles south of Dothan, Alabama, in a beautiful agricultural section of rolling hills, fields, and forest land. The school is easily reached by rail, bus, or automobile, and frequent bus service to Marianna during the day and evening provides excellent transportation to this beautiful and progressive West Florida city.

The college is located on the site of the former Marianna Air Base, and is utilizing many of the facilities of the air base installations. The campus proper is a closely-knit group of buildings on the north side of the base forming a landscaped campus of quiet beauty with the attractive Chapel standing as the campus "landmark."

Chipola Junior College was founded in 1947 as a private educational institution with Dr. Noble Y. Beall as president. After Dr. Beall's untimely death in the fall of 1947, Mr. Harold W. Bell was named by the Board of Directors as the new college president with duties beginning in October of 1947. In September, 1948, the College became a part of the public education system of the State of Florida, with the support of three counties: Jackson, Washington, and Calhoun, and was approved by the State Board of Education for participation in the Foundation Program.

On July 1, 1949, K. G. Skaggs, a native of Florida and a graduate of the University of Florida, became Administrative Dean of the College, succeeding Mr. Bell. A re-organization of curricula was immediately instituted for the fall quarter, and plans were put under way for the inauguration of a complete Terminal Education program, which, it is hoped, will become a part of the College Curriculum in 1950-1951, and, with the help and far-sighted cooperation of the citizens who form the governing body of the college, a continuous plan for the improvement of physical facilities was effected.

THE JUNIOR COLLEGE

One of the most significant trends in American education of the past two decades has been the development and growth of the Junior College. Most Junior Colleges have retained their individuality as small colleges with all the advantages of instruction and school spirit that a small college exhibits, and at the same time they have been able to serve the immediate interests of the localities in which they are established.

Many high school students are not ready upon graduation from their high schools to enter a large university or college and successfully carry the work demanded of them at such institutions. The transition from high school to college is a difficult one to make, and much personal readjustment is necessary. To many students and their parents, the Junior College provides the answer to this problem of transition. Proximity to home and home town environment, small classes, individual attention and interest on the part of administration and faculty, the friendly spirit of small campus life, emphasis upon good teaching, and the feeling that the student is an integral part of the school are all factors that make the Junior College especially inviting.

Not any less important is the fact that the Junior College offers low cost college education of a high scholastic standard. Many boys and girls graduating from high school are eager to continue their education but find themselves thwarted from pursuing their ambition because of the high cost of living conditions and tuition costs of many four-year institutions. Serving the needs and interests of all the citizens in the communities it represents, the Junior College has provided the opportunity longed-for by many ambitious students and has opened the way for them, through its Terminal Education Program, to become more valuable workers and job-holders than they might have had the opportunity otherwise to become.

Finally, with its predominating Christian atmosphere and influence, and with its roots deeply embedded in the American way of life, the Junior College takes particular pride in the emphasis given to the development of character, to the training of its students in their duties as good citizens, and to the awakening of their

responsibilities as leaders in their respective communities.

AIMS OF CHIPOLA JUNIOR COLLEGE

It will be the function of Chipola Junior College to encourage more high school graduates of the schools in Jackson, Washington, and Calhoun counties and other communities of this area to continue their education beyond the high school course. In areas now served by Junior Colleges, great advantages have accrued to the business houses, industries, agricultural services, and offices because of the increasing group of highly trained and educated personnel available for employment. This in turn provides greater opportunities for the young people and keeps them from seeking employment in other areas of states where their income and contribution to the community economy is lost. Thus, in its own way, the Junior College contributes to the general economy and prosperity of the counties it serves. Chipola Junior College has as its aim and purpose to serve not only the three counties which contribute to its support but through planned programs in the fields of industry, business, and agriculture to serve the entire West Florida area and to do everything it can to foster opportunities for employment in and development of these three fields of endeavor.

Specifically, Chipola Junior College aims to provide for its students the following educational facilities:

1. To prepare students who expect to enter the professions for continuing their work in four-year colleges and universities. By satisfactorily completing here the prescribed liberal arts course, a student can enroll as a junior in the college or university of his choice.
2. To train students whose formal education will end with the Junior College by prescribing a terminal education program that will fit them for employment in agriculture, industry, or business.
3. To provide courses for adult members of the community who wish to further their education or enrich their cultural life through courses offered by the college.

The Administration and faculty of Chipola Junior College are making a sincere

effort to meet these aims by:

1. An intelligent program of study in the field of liberal arts.
2. A well-planned terminal education program.
3. An adequate guidance and student counseling program.
4. A system of student government that trains for leadership and citizenship.
5. A well-rounded program of student activities.
6. A worth-while program of community activities.

CREDITS AND OFFICIAL STANDING

Chipola Junior College is an active member of the American Association of Junior Colleges. Work done by the college is approved by the State Department of Public Instruction of Florida for teacher certification purposes—renewing and extending certificates and addition of subjects to certificates now held. Students who have satisfactorily completed work at Chipola Junior College may transfer their work to the University of Florida, Florida State University, Alabama Polytechnic Institute, Troy State Teachers College, and other universities and colleges.

VETERANS' EDUCATION

The 76th Congress provided for the further education of veterans of World War II by the passage of Public Law 16 providing for the vocational rehabilitation of disabled veterans, and Public Law 346, usually known as the "G. I. Bill of Rights," which provides financial assistance to veterans who wish to further their education in recognized colleges, universities, and schools. Chipola Junior College has been approved by the Veterans Administration for the enrollment of veterans under Public Law 346, and veterans interested in applying for admission to Chipola Junior College or those wishing further information are urged to write directly to Mr. G. W. Allen, Veteran's Counselor, Chipola Junior College. Also, prospective student veterans should contact the nearest Veterans Administration office to make sure that all necessary papers are in order.

GUIDANCE PROGRAM

Under the direction of the Administrative Dean every member of the faculty

participates in the student guidance program in order that each student may have the benefit of an adult counselor in the solution of his problems. Counselors provide assistance in the wise selection of objectives and courses, in the best methods of study and use of the library, and in such personal and social problems as an individual student may have.

At the beginning of the fall quarter all entering or first year students are required to attend all orientation programs, participate in small group meetings, and take the required intelligence and achievement tests. At this time, also, the student will be assigned a faculty counselor for the year and will have the opportunity to have frequent talks and meetings with the counselor. The Dean and other officials will be available during this time for personal conferences, and students are urged throughout the year to feel free to consult not only his own counselor, but any of the Administrative staff.

As the facilities and services of the college expand, plans will be put into operation for employment placement and follow-up services, and vocational counseling will be extended to meet the needs of the students.

SCHOLARSHIPS AND SELF-HELP

A few scholarships are available to worthy students. Also, the College maintains a work-plan for students who wish to earn part of their expenses while attending school. Payment for work will be made at the rate of 40c per hour. Working students may collect the amounts due them weekly or monthly, whichever they prefer. All inquiries concerning scholarships or part-time work should be addressed to the Administrative Dean.

FACILITIES FOR ROOM AND BOARD

Ample facilities are provided for room and board by the College for those students who wish to live at the school. The Boys' Dormitory is located on the East Campus adjacent to the Main Campus at Chipola Terrace. The school cafeteria, serving three meals a day, is also located nearby at the Terrace. The Girls' Dormitory, under the supervision of a Matron, is located in another building at Chipola Terrace, about half a mile from the campus. It is the desire of the College to provide comfortable, clean, well-heated and lighted living quarters for its students.

SPORTS AND RECREATION

A distinct contribution to the recreational facilities of the College is the "Tepee," the student social center. In this attractive building, dances, parties and receptions are held. Another student facility has recently been opened. A very convenient building directly across the street from the Administration Building has been made accessible as the student lounge and offices of the student government. Also, in the same building is the College Canteen. The building also houses offices for student publications and activities. The lounge is open during the day and early evening hours.

Chipola Junior College participates in a full program of inter-scholastic sports, including football, basketball, and baseball. Its teams in former years have provided successful seasons in these sports, and a good schedule of games with colleges in Florida, Alabama, and Georgia has been arranged. Students are urged to take part in Varsity sports, and it is the insistent wish of the Administration that a high level of sportsmanship be maintained at all times.

Most important, however, in the sports facilities of the College is the program of intramural athletics, in which all students may participate. A well-rounded intramural sports program will be inaugurated with the Fall quarter, utilizing all the physical facilities of the College. Girl's teams will be formed, and a full participation in the intramural program will be available for the co-ed students.

Physical education is required of all students as a part of the academic curriculum, unless a student is excused by the Dean.

College facilities include a swimming pool, tennis courts, baseball diamonds, football field, basketball courts, and other playing fields.

STUDENT PUBLICATIONS AND ACTIVITIES

Through the cooperation of the Administration and the Faculty, two student publications represent the school.

The Papoose, a bi-weekly newspaper, is published by a student editorial staff

with the assistance of a faculty advisory committee. A student annual, The Chijuco, is published each year by the senior class with the help and cooperation of a faculty committee.

Public speaking, debating, and dramatics are a part of the extra-curricular activity of students.

STUDENT REGULATIONS

1. Attendance. Regular attendance is required of all students. For emergency purposes only, one absence per quarter hour of work will be allowed in each course. Absences in excess of this number must be answered in person to the Dean, and the student may be subject to dismissal from the College and loss of credit.

2. Discipline. The College administration expects all students to conduct themselves as ladies and gentlemen at all times, both off and on the campus. Rules and regulations governing conduct have been set up by the Chipola Junior College Student Government Association and approved by the Dean and the College faculty. Violation of these rules and regulations will subject the student to dismissal from the school. The decision of the Dean in all cases involving an infraction of discipline rules will be final.

The conduct of girl students, when not in class, is under the supervision of a Matron who resides in the Girls' Dormitory. The conduct of male students living in the Dormitory is under the direct supervision of the Dean and the monitors who represent him. Dormitory regulations require that students conduct themselves in a quiet and orderly manner, giving all due consideration to keeping quiet hours for study. Undue breakage and vandalism will not be tolerated.

3. Honorable Dismissal. A student wishing to withdraw from the College can obtain a letter or honorable dismissal provided there are no charges against his character and that all financial accounts with the College have been satisfactorily settled.

4. Special Students. Students over 21 years of age who wish to take special courses at Chipola Junior College not for college credit may do so with the permission of the Dean and after the payment of the proper fees.

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Chipola Jr. College
Marianna, Florida

SCHOLASTIC REGULATIONS

1. **Registration.** All students are required to register at the beginning of each quarter for assignment to classes. At the beginning of the fall quarter, all entering or first year students will be required to attend all orientation programs. Former students will report for registration on the date announced in the calendar.

2. **Financial Responsibility.** The College has no facilities for the extension of credit of any kind. No registration will be complete until all registration fees, incidental fees, and tuition fees, and, for students living on the campus, room charges for the quarter have been paid in full. No faculty or staff member of the College, with the exception of the Administrative Dean, has the authority to set aside this ruling.

3. **Grading System.** The following system of grading is in use:

95 to 100—A (Superior Work)—3 quality points per credit hour.
85 to 94—B (Good Work)—2 quality points per credit hour.
76 to 84—C (Average Work)—1 quality point per credit hour.
70 to 75—D (Passing Work)—0 quality points.
Below 70—F (Failure).

I (Incomplete).

To be eligible for graduation a student must have at least as many quality points as he has quarter hours of credit.

4. **Final Examinations and Tests.** Tests and quizzes, oral or written, may be given at any time at the discretion of the instructor. Regularly scheduled examinations will be given at the end of each quarter. Special examinations or re-examinations will be given only with the approval of the Dean.

5. **Changing Class Schedules.** After a student has been duly registered, he may change a class or drop a course only with the permission of the Dean.

6. **Requirements for Graduation.** To obtain a diploma or certificate of graduation from Chipola Junior College, a student must have completed a total of not less than 90 quarter hours of college work, the last 30 quarter hours being taken in residence at Chipola Junior College. The quarter hours offered for graduation credit must be taken in one of the prescribed curricula of the college, and must in-

clude, in addition to the science, mathematics, and social science requirements of the prescribed curriculum, at least three (3) hours of physical education and the satisfactory completion of English 101-102.

The physical education requirement may be waived by the Dean for veterans and those excused because of illness or physical handicap.

REQUIREMENTS FOR ENTRANCE

Minimum requirements for admission to the Freshman Class are:

1. Graduation from an accredited high school, or
2. Evidence that the student has the equivalent of high school education as evidenced by the results of the standardized General Educational Development Test. Information concerning this method of entrance may be obtained by writing the Registrar of the College. Advanced standing may be granted to applicants who have completed courses in other colleges beyond the entrance requirements outlined above.

Prospective students should have a transcript of their high school or college credits mailed to the Registrar of Chipola Junior College prior to the opening of the fall quarter, or prior to the opening of the quarter they expect to enter. The blank inserted in this bulletin may be used for the transfer of credits if desired.

SCHEDULE OF EXPENSES

The college year is divided into three quarters, and the expenses listed below are for each quarter.

All charges for tuition and fees, for room and board if desired, are payable in advance at the beginning of each quarter. No student will be permitted to attend classes or complete his registration until all such fees and charges have been paid. No credit is allowed for bookstore, Canteen or Cafeteria charges.

1. Registration Fee and Tuition.

A. Registration fee (Applicable to all students): Per quarter, \$33.33.

B. Tuition:

1. For students residing in the State of Florida—NONE.
2. For students residing out of the state, \$66.66 per quarter.

2. Laboratory fees (Applicable only to students enrolled in these courses):

A. Chemistry (Per course)	\$3.00
B. Biology (Per course)	\$3.00
C. Physics, (per course)	\$1.50
D. Physical sciences (per course)	\$1.50
E. Typing (per course)	\$3.00

3. Diploma fee (Applicable only to those completing requirements for graduation):

Includes rental of cap and gown.....\$6.50

4. Books and School Supplies (Estimated Cost): \$25.00

5. Dormitory rooms (For students living at the school):

Per quarter\$20.00

6. Cafeteria Charges:

Students may pay for their meals each time they go to the Cafeteria, in which case the cost is about \$1.25 per day, or they may pay by the month, which will entitle them to three meals per day for the month.

Meals (per month)\$32.50*

*Prices of meals subject to change.

NOTE: ALL CHARGES FOR DORMITORY ROOMS MUST BE PAID IN ADVANCE FOR THE QUARTER AND MEALS PAID IN ADVANCE EACH MONTH, UNLESS A STUDENT WISHES TO PAY CAFETERIA CHARGES BY THE DAY, IN WHICH CASE EACH MEAL WILL BE PAID FOR AT THE CAFETERIA.

REFUND POLICY

1. The Registration fee is non-refundable.
2. All laboratory fees are non-refundable.
3. The diploma fee will be refunded in the event a student fails to meet the

requirements for graduation.

4. For students who must pay tuition charges (out-of-state students), the following refund schedule will be followed:

Attendance for four weeks or longer	None
Attendance between three and four weeks	20%
Attendance between two and three weeks	40%
Attendance between one and two weeks	60%
Attendance for one week or less	80%

SCHEDULE OF COURSES

The minimum requirement for courses taken in any quarter is 12 quarter hours. The maximum load of course work will be determined by the Administrative Dean after a careful examination of the student's record.

Chipola Junior College offers the following curricula:

1. General Education Curriculum, based on the requirements set by the State Department of Education.
2. Liberal Arts Curriculum, based on the requirements of the four-year colleges and universities:
 - a. General.
 - b. Pre-Law.
 - c. Pre-Dentistry.
 - d. Pre-Ministerial.
 - e. Pre-Engineering.
 - f. Pre-Teaching.
 - g. Pre-Agriculture.
3. Business administration and Commercial. (This curriculum will be available to students entering this year. Basic courses will be offered during the 1949-1950 term in the Liberal Arts Curriculum, with specialized courses ready for the 1950-1951 term.)
4. Vocational and Terminal Education Courses:

Plans are being formulated now for expanded curricula in several fields of

vocational and terminal education, such as agriculture, home economics, automotive, shop, etc., but such courses will not be ready for the 1949-1950 term. These curricula will be added as fast as plans are completed and equipment necessary to their administration purchased.

COURSES OFFERED—1949-1950

English

101-102—Grammar and Composition	10 quarter hrs.
103 —Speech	5 quarter hrs.
201-202—Survey of American and English Literature	10 quarter hrs.
203-204—Survey of World Literature	10 quarter hrs.
205-206—Business English	10 quarter hrs.

Mathematics

101 —Fundamentals of Mathematics (General)	5 quarter hrs.
102 —Algebra	5 quarter hrs.
103 —Trigonometry	5 quarter hrs.
104 —Mathematics of Investment	5 quarter hrs.
201 —Analytic Geometry	5 quarter hrs.
202-203—Calculus	10 quarter hrs.

107 —Intermediate college algebra 5 " "

Physical Science

111-112—Survey of Physical Science	8 quarter hrs.
101-102—General Chemistry	10 quarter hrs.
103 —Introduction to Qualitative Analysis	5 quarter hrs.
201-202-203—Physics	15 quarter hrs.

Health

101 —Personal Health and Hygiene	5 quarter hrs.
102 —Community Health and Sanitation	5 quarter hrs.

Biological Sciences

101 —Zoology	5 quarter hrs.
102 —Botany	5 quarter hrs.
201 —Human Physiology	5 quarter hrs.

202 - accounting
102 - Typing
104 - Bus. Math

Religion

101 —Old Testament	5 quarter hrs.
102 —New Testament	5 quarter hrs.
113 —Comparative Religions	5 quarter hrs.

Philosophy

201-202—Introduction to Philosophy	10 quarter hrs.
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History

101-102—Survey of World History	10 quarter hrs.
103 —Recent American History	5 quarter hrs.

Economics

101-102—General Economics	10 quarter hrs.
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Sociology

201 —Introduction to Sociology	5 quarter hrs.
202 —Social Problems of the Southeast	5 quarter hrs.

Geography

201-202—World Geography	10 quarter hrs.
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Political Science

211 —United States Government and Politics	5 quarter hrs.
212 —State and County Government	5 quarter hrs.

Psychology

101 —Introduction of General Psychology	5 quarter hrs.
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Mechanical Drawing

101-102-103—Mechanical drawing, plan, and blue print reading	9 quarter hrs.
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Physical Education

101-102-103—Physical Training and Development	3 quarter hrs.
243 —Golf	1 quarter hr.
241-242 —Swimming	2 quarter hrs.
114 —Softball	1 quarter hr.
262 —Community Recreation	5 quarter hrs.

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SUMMER SCHOOL

Chipola Junior College operates a summer school each summer. Teachers may take courses for credit for the extension of certificates or for adding courses to certificates. For information concerning the 1950 Summer Session, please write to the Director of the Summer Session, Chipola Junior College.

NOTICE

All students who plan to live in the dormitories should bring with them their own sheets, pillowcases, blankets, towels, and toilet articles. The College will not furnish the above items. In addition to these articles, it is recommended that each student provide a student lamp for his table.

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